



**TOWN OF CRESTON
EMPLOYMENT OPPORTUNITY
CRESTON VALLEY YOUTH NETWORK FACILITATOR**



The Creston Valley Youth Network's (CVYN) mission is to educate and empower youth to improve their wellbeing, education, physical and mental health. This is achieved through inclusive positive programming, working to build confidence, inspire passion and stay FUN!

The CVYN is looking for an upbeat, self-starter to join our team as a facilitator! The facilitator is responsible for delivering programming and leading activities – from bowling, community scavenger hunts, dinner nights, to creating podcasts. Every day is a little different! The Facilitator will be part of a collaborative team to develop programs and create a fun and safe space. The candidate will work with the Town of Creston, the CVYN Coordinator, the Teen Action Committee and the Network Advisory Committee.

JOB REQUIREMENTS:

The Successful candidate must:

- Provide a satisfactory copy of a provincially legislated RCMP criminal record search (Vulnerable Persons & Youth specific);
- Hold a valid First Aid/CPR Certificate (or be willing to obtain it within 3 months of hire);
- Hold a valid British Columbia driver's licence; and,
- Be willing to work a flexible schedule including evenings and weekends.

SKILLS AND ABILITIES:

- Fun and responsible;
- Excellent at building relationships;
- Ability to work with and inspire, youth between the ages of 12 to 18 years;
- Strong interpersonal communication, negotiation and mediation skills;
- Good organization skills and is a self-motivator;
- An ability to work independently, while managing competing priorities and time efficiently; and,
- Excellent computer, written and research skills.

AREAS OF RESPONSIBILITY:

- Advocate for youth in the community.
- Assist the Coordinator with all aspects of the youth programming and events, facilitating events as required.
- Develop partnerships and working collaborations with youth, parents, Basin Youth Network, Network Advisory Committee, local government, community volunteers, and organizations.
- Support and assist youth participation and engagement in meaningful youth directed activities and community engagement.
- Organize, coordinate and facilitate Teen Action Committee meetings.
- Develop and maintain project data (website/social media, newsletter information, links and updates).
- Engage in a minimum of two broad based youth input sessions per year.
- Development, delivery, management and evaluation of the programs and budget.
- Establish and ensure a safe and inclusive space for youth to meet and work from.
- Perform other duties as required.

HOURS:

- The Facilitator will be required to work up to 15 hours a week. The Facilitator will be subject to a three (3) month probationary period upon hire.

If you would like more information regarding this position, please contact Kirsten Dunbar, Corporate Officer at kirsten.dunbar@creston.ca or by phone at 250 428-2214 (210). Applications will be open until April 1, 2024.

CRESTON VALLEY YOUTH NETWORK FACILITATOR

Attention: Kirsten Dunbar

Town of Creston

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