

**TOWN OF CRESTON**  
**REGULAR COUNCIL MEETING MINUTES – January 12, 2016**

Minutes of a Regular Meeting of Council held on Tuesday, January 12, 2016 at 4:00 p.m. in the Town of Creston Council Chambers, 238 – 10<sup>th</sup> Avenue, North.

**PRESENT:** Mayor Toyota  
Councillors Boehmer, Comer, Elford, Snopek, Unruh, Wilson  
Lou Varela, Town Manager  
Steffan Klassen, Director of Finance & Corporate Services  
Ross Beddoes, Director of Municipal Services/Chief Building Official  
Colin Farynowski, Manager of Engineering  
Mike Moore, Fire Chief  
Helene Miles, Local Government Intern  
Bev Caldwell, Executive Assistant

**MEDIA:** Lorne Eckersley, Creston Valley Advance  
Kris Dickeson, Juice FM 94.1 Radio

**GALLERY:** MP Wayne Stetski, Kootenay Columbia  
Allan Clement, Resident  
Walter Linder, Resident

**CALL TO ORDER:** The Mayor called the Regular Meeting to order at 4:00 p.m.

1-16  
**AGENDA** Moved by Councillor Snopek, seconded by Councillor Boehmer  
THAT the Agenda for the Regular Meeting of January 12, 2016, be  
adopted. CARRIED

2-16  
**MINUTES** Moved by Councillor Unruh, seconded by Councillor Snopek  
▶ **REGULAR DEC.** THAT the minutes of the Regular Council Meeting held December 15,  
15/15 2015, be adopted as read on this day and that such minutes as read set  
out all the business before Council that day and fully and properly record  
all of the resolutions and bylaws passed and adopted by Council at that  
meeting. CARRIED

3-16  
▶ **COMMITTEE SEPT.** Moved by Councillor Boehmer, seconded by Councillor Comer  
28/15 THAT the minutes of the Committee of the Whole Meeting held September  
28, 2015, be received. CARRIED

**DELEGATION** Mayor Toyota welcomed Mr. Wayne Stetski, Member of Parliament for  
▶ **MP – KOOTENAY** Kootenay Columbia, to the meeting at 4:04 p.m.  
**COLUMBIA**

MP Stetski brought greetings from the House of Commons. MP Stetski advised that since the opening of parliament on December 3, 2015, one of the first Bills addressed is relating to a tax relief for the middle class income earner. With respect to infrastructure funding, he said that funding opportunities will not be known until the budget comes down. MP Stetski would prefer the formula for infrastructure grant funding be changed, to allow for sustainability. MP Stetski would like to be kept informed as to what grant requests are submitted by the Town of Creston, so he can keep track and work on the Town's behalf.

Mayor Toyota thanked MP Stetski for attending the meeting and presented MP Stetski with a copy of a local publication 'Creston Valley Beauty'. MP Stetski left the meeting at 4:15 p.m.

**COUNCIL**  
**COMMITTEE** Moved by Councillor Elford, seconded by Councillor Comer  
4-16 THAT Ltr #746 from Mr. Wayne Stetski, Member of Parliament for  
▶ **MP – KOOTENAY** Kootenay Columbia, regarding a delegation with Council, be received.  
**COLUMBIA** CARRIED

5-16  
▶ **CORP. STRAT.** Moved by Councillor Boehmer, seconded by Councillor Comer  
**PLAN** THAT Ltr #24 from the Executive Assistant, regarding the Corporate  
Strategic Plan, be received; AND FURTHER, THAT Council adopts the  
2015 – 2017 Corporate Strategic Plan, as attached to Ltr #24, for the Town  
of Creston. CARRIED

- 6-16  
▶ CEMETERY  
SELECT COMM.
- Moved by Councillor Elford, seconded by Councillor Unruh  
THAT Ltr #11 from the Cemetery Select Committee, being the minutes of the November 16, 2015 and January 4, 2016 meetings, be received; THAT the Terms of Reference for the Cemetery Select Committee be amended to permit the Chair of the Committee to call special meetings as required; AND FURTHER, THAT the 2016 Provisional Cemetery Operating Budget be recommended with the provisions that new line items be created for special projects and transfers to Capital, as attached to Ltr #11.  
CARRIED
- 7-16  
▶ ROGER BROOKS  
ASSESSMENT
- Moved by Councillor Boehmer, seconded by Councillor Unruh  
THAT Ltr #747 from the Town Manager, regarding a review of the Visitor/Tourism Assessment & Suggestions (Roger Brooks Assessment), dated February 2006, be received.  
CARRIED
- 8-16  
▶ WOODSTOVE  
EXCHANGE PROG.
- Moved by Councillor Unruh, seconded by Councillor Boehmer  
THAT Ltr #07 from the Regional District of Central Kootenay, regarding the Woodstove Exchange Program, be received; AND FURTHER, THAT Council commits to participate in the Woodstove Exchange Program for 2016, with the Regional District of Central Kootenay, to provide a \$100 per stove rebate for Town of Creston residents or property owners, to a maximum of twenty stoves.  
CARRIED
- 9-16  
▶ RQST LTR OF  
SUPPORT (KOOT.  
HOTEL REVIT. PROJ.)
- Moved by Councillor Comer, seconded by Councillor Unruh  
THAT Ltr #09 from CCH Ltd. – Division of Caseline Holdings Ltd., requesting a letter of support, be received; AND FURTHER, THAT the Mayor is authorized to write CCH Ltd. – Division of Caseline Holdings Ltd., advising of Council's support for their Kootenay Hotel Revitalization Project.  
CARRIED
- 10-16  
▶ SE DRAINAGE  
BASIN STUDY  
GRANT
- Moved by Councillor Unruh, seconded by Councillor Boehmer  
THAT Ltr #17 from the Manager of Engineering, regarding the South East Drainage Basin Study, be received; AND FURTHER, THAT staff is authorized to submit an application to the Ministry of Community, Sport and Cultural Development, for an Infrastructure Planning Grant, for funding assistance with respect to a South East Drainage Basin Study for the Town of Creston.  
CARRIED
- 11-16  
▶ MILLENNIUM PARK  
WASHROOMS
- Moved by Councillor Comer, seconded by Councillor Elford  
THAT Ltr #21 from the Creston Rotary Club, regarding public washrooms in Millennium Park, be referred to staff for a report on options and costs relating to upgrades to the public washrooms in Millennium Park.  
CARRIED
- 12-16  
▶ APPOINTMENTS  
TO BOARD OF  
VARIANCE
- Moved by Councillor Snopek, seconded by Councillor Unruh  
THAT Ltr #20 from the Director of Municipal Services, regarding appointments to the Board of Variance, be received; THAT Mr. Brian Tully and Ms. Linda Harke be appointed to the Board of Variance for the Town of Creston, for a three year term, ending December 31, 2018; AND FURTHER, THAT Mr. David Handy be reappointed to the Board of Variance for the Town of Creston, for a further three year term, ending December 31, 2018.  
CARRIED
- 13-16  
▶ LOCAL GOV'T.  
AWARENESS WK.
- Moved by Councillor Boehmer, seconded by Councillor Comer  
THAT Ltr #19 from the Regional District of Central Kootenay, regarding partnerships for Local Government Awareness Week – 2016, be referred to staff for a report on options for partnerships for the Creston area.  
CARRIED
- 14-16  
▶ AKBLG 2016  
MEMBERSHIP
- Moved by Councillor Snopek, seconded by Councillor Wilson  
THAT Ltr #727 from the Association of Kootenay & Boundary Local Governments, regarding membership, be received; AND FURTHER, THAT Council approves payment for 2016 membership in the Association of Kootenay & Boundary Local Governments, in the amount of \$1,191.52.  
CARRIED
- 15-16  
▶ REVIEW OF RCMP  
POLICE SERVICE  
AGMTS.
- Moved by Councillor Boehmer, seconded by Councillor Unruh  
THAT Ltr #719 from the Union of BC Municipalities, regarding the five-year review of the RCMP Police Service Agreements, be received. CARRIED

- 16-16  
▶ CBT-CIP 2016 SCHEDULE
- Moved by Councillor Boehmer, seconded by Councillor Comer  
THAT Ltr #13 from the Executive Assistant, regarding the process and schedule for the Town of Creston Columbia Basin Trust – Community Initiatives grant applications for 2016, be received. CARRIED
- 17-16  
▶ CRITERIA FOR CBT-CIP FUNDING
- Moved by Councillor Boehmer, seconded by Councillor Unruh  
THAT Ltr #18 from the Regional District of Central Kootenay, regarding opportunities for Town of Creston to set funding selection criteria for the Town's funding under the Columbia Basin Trust – Community Initiatives Program for 2016, be received. CARRIED
- 18-16  
▶ FIELDS FORWARD FUNDING
- Moved by Councillor Unruh, seconded by Councillor Comer  
THAT Ltr #27 from Kootenay Employment Services Development Society, regarding Fields Forward Opportunity Fund, be received; AND FURTHER, THAT the Mayor is authorized to submit an application to the Regional District of Central Kootenay, for \$5,000.00 funding to the Kootenay Employment Services Development Society, from the Town's portion of Community Development Grant funds, to assist with the Fields Forward Opportunity Fund which supports food systems development initiatives in Creston and District. CARRIED
- 19-16  
▶ ELECTRIC CAR CHARGING STATION COSTS
- Moved by Councillor Snopek, seconded by Councillor Boehmer  
THAT Ltr #26 from the Manager of Engineering, regarding funding for the installation costs for the electric car charging stations in Creston; be referred to the Special Committee of Whole meeting scheduled for January 14, 2016, for consideration and recommendation. CARRIED
- 20-16  
▶ RQST FUNDING RE CBEEN
- Moved by Councillor Unruh, seconded by Councillor Snopek  
THAT Ltr #23 from the Columbia Basin Environmental Education Network (CBEEN), regarding funding for its Wild Voices for Kids Program, be received; AND FURTHER, THAT the Columbia Basin Environmental Education Network (CBEEN) be encouraged to submit an application for funding under the Town of Creston's 2016 Columbia Basin Trust – Community Initiatives Program, for Council's consideration. CARRIED
- 21-16  
▶ RDCK BYLAW REFERRAL
- Moved by Councillor Boehmer, seconded by Councillor Wilson  
THAT Ltr #04 from the Regional District of Central Kootenay, regarding a Bylaw Referral for Highway 3A, West Creston, Lot 3, District Lot 14878, Kootenay District Plan 6352, to rezone from Agriculture 3 to Parks and Recreation, and Official Community Plan Designation from Agriculture to Parks and Recreation; be referred to staff for the appropriate response to the Regional District of Central Kootenay. CARRIED
- 22-16  
▶ SEPTAGE RECEIVING FACILITY
- Moved by Councillor Boehmer, seconded by Councillor Snopek  
THAT Ltr #22 from the Manager of Engineering, regarding the Septage Receiving Facility Memorandum of Understanding, be received; THAT Council approves a one-year extension from June 30, 2016 to June 30, 2017 of the Memorandum of Understanding between the Town of Creston and the Regional District of Central Kootenay, for the Septage Receiving Facility in Creston, to allow time for both parties to meet all conditions outlined in Section 16 of the Memorandum of Understanding; AND FURTHER, THAT staff forward the amended Memorandum of Understanding to the Regional District of Central Kootenay for approval. CARRIED
- 23-16  
▶ RECORDS MGMT. BYLAW
- Moved by Councillor Elford, seconded by Councillor Comer  
THAT Ltr #25 from the Executive Assistant, regarding a new Records Management Bylaw No. 1835, 2016, be received; AND FURTHER, THAT Council consider three readings to Records Management Bylaw No. 1835, 2016 at the January 12, 2016 Regular Meeting. CARRIED
- BYLAWS**
- 24-16  
▶ BYLAW 1835 (1<sup>ST</sup> & 2<sup>ND</sup> RDGS)
- Moved by Councillor Unruh, seconded by Councillor Comer  
THAT Records Management Bylaw No. 1835, 2016, be read a first time by title, second time by content. CARRIED
- 25-16  
▶ BYLAW 1835 (3<sup>RD</sup> RDG)
- Moved by Councillor Snopek, seconded by Councillor Wilson  
THAT Records Management Bylaw No. 1835, 2016, be read a third time. CARRIED

- 26-16  
▶ STRATEGIC PRIORITIES CHART  
Moved by Councillor Snopek, seconded by Councillor Comer THAT the Strategic Priorities Chart, as presented, be received. CARRIED
- 27-16  
▶ FOLLOW UP ACTION LIST  
Moved by Councillor Comer, seconded by Councillor Unruh THAT the Regular Council Meeting Follow-Up Action List, as of December 15, 2015, be received. CARRIED
- 28-16  
▶ COMMITTEE OF THE WHOLE AGENDA  
Moved by Councillor Snopek, seconded by Councillor Comer THAT the Regular Committee of the Whole Meeting agenda, as presented, be received. CARRIED
- NEW BUSINESS**
- 29-16  
▶ 2015 WATER/ SEWER BUDGET  
Moved by Councillor Snopek, seconded by Councillor Elford THAT Ltr #34 from the Director of Municipal Services, regarding a budget reallocation for Water and Sewer funds, be received; THAT staff is directed to reallocate approximately \$12,000 from the 2015 Inflows and Infiltration Fund (25-2-440 Capital) to the Sewer Line Replacement Fund (25-2-457 Capital), for the replacement of a six inch sanitary sewer line in the lane between 8<sup>th</sup> and 9<sup>th</sup> Avenues South (North of Birch Street); AND FURTHER, THAT staff is directed to reallocate approximately \$30,000 from the 2015 Water Mains Fund (10-2-723 Operating) to the Water Pipe Replacement Fund (15-2-777 Capital) for the replacement of a two inch water line in the lane between 8<sup>th</sup> and 9<sup>th</sup> Avenues South (North of Birch Street). CARRIED
- 30-16  
▶ RDCK ALTERNATE DIRECTOR  
Moved by Councillor Unruh, seconded by Councillor Boehmer THAT Resolution No. 393-14 from the December 1, 2014 Inaugural Meeting be amended by replacing Councillor Boehmer as the Alternate Director to the Regional District of Central Kootenay Board with Councillor Elford, effective January 13, 2016 and continuing to the end of Council's term in 2018. CARRIED
- 31-16  
▶ COUNCIL PROCEDURES BYLAW RE COUNCIL MEETING TIMES  
Moved by Councillor Unruh, seconded by Councillor Comer THAT effective January 13, 2016, all Council and Committee of the Whole Regular Meetings commence at 4:30 p.m., followed by the Council or Committee Closed meetings; AND FURTHER, THAT staff is authorized to bring forward an amendment to Council Procedures Bylaw No. 1647, 2006 to reflect this change, for Council's consideration. CARRIED
- REPORTS OF REPS.**
- ▶ CLR BOEHMER  
Councillor Boehmer reported on his attendance at a Youth Engagement Strategy Select Committee meeting, and a tour of Town Hall by the Creston Cub Scouts.
- ▶ CLR COMER  
Councillor Comer reported on her attendance at a Youth Engagement Strategy Select Committee meeting, a Trails Committee meeting and a Fields Forward Forum.
- ▶ CLR ELFORD  
Councillor Elford reported on his attendance at a Cemetery Select Committee meeting, and the Mayor's Coffee Talk.
- ▶ CLR SNOPEK  
Councillor Snopek reported on his attendance at a Creston Valley Forest Corporation meeting, and a Creston Valley Blossom Festival Association meeting.
- ▶ CLR UNRUH  
Councillor Unruh reported on her attendance at a Cemetery Select Committee meeting.
- ▶ CLR WILSON  
Councillor Wilson reported on her attendance at a Creston Valley Blossom Festival Association meeting.
- ▶ MAYOR TOYOTA  
Mayor Toyota reported on his attendance at Regional District of Central Kootenay meetings, the Mayor's Coffee Talk, ARES School HoHoHo Contest, a Cemetery Select Committee meeting, a Community Development Fund meeting, and a Crestview Village session.
- 32-16  
▶ RECEIVE REPORTS  
Moved by Councillor Comer, seconded by Councillor Unruh THAT the verbal Reports of Council members, be received. CARRIED

**GIVING OF NOTICES** COTW – Jan. 14, 19, Feb. 16, 2016  
COUNCIL – 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays of each month (Jan. 26, Feb. 9, 23, 2016)

**QUESTION PERIOD** There were no questions from the media or members of the Gallery.

33-16  
**MOVE TO CLOSED MEETING** Moved by Councillor Snopek, seconded by Councillor Wilson  
THAT by authority of the Community Charter, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(c), (e) and (k).  
CARRIED

**RECONVENE** The Regular Council Meeting reconvened at 6:12 p.m.

34-16  
**ADJOURNMENT** Moved by Councillor Snopek  
THAT the Regular Meeting of January 12, 2016, be adjourned at 6:13 p.m.  
CARRIED

**CERTIFIED  
CORRECT:**

\_\_\_\_\_  
Ron Toyota  
Mayor

\_\_\_\_\_  
Bev Caldwell  
Executive Assistant