

**TOWN OF CRESTON**  
**SPECIAL REGULAR COMMITTEE OF THE WHOLE MEETING MINUTES**  
**February 23, 2016**

Minutes of a Special Regular Committee of the Whole Meeting of Council held on Tuesday, February 23, 2016 at 5:33 p.m. in the Town of Creston Council Chambers, 238 - 10th Avenue, North.

**PRESENT:** Mayor Ron Toyota  
Councillors Boehmer, Comer, Elford, Snopek, Unruh, Wilson

**ALSO PRESENT:** Lou Varela, Town Manager  
Steffan Klassen, Director of Finance & Corporate Services  
Ross Beddoes, Director of Municipal Services/Chief Building Official  
Michael Moore, Fire Chief  
Colin Farynowski, Manager of Engineering  
Bev Caldwell, Executive Assistant

**GALLERY:** Lorne Eckersley, Creston Valley Advance  
Kris Dickison, Juice FM 94.1 Radio  
Jim Jacobsen, Resident

**CALL TO ORDER:** Mayor Toyota called the meeting to order at 5:33 p.m.

**ADOPTION OF AGENDA** Moved by Councillor Unruh, seconded by Councillor Wilson  
THAT the agenda for the Committee of the Whole meeting of February 23, 2016,  
be adopted. CARRIED

**COUNCIL COMMITTEE** Mayor Toyota welcomed Ms. Kimberley Johnston, Architect, MRAIC, LEED AP., of Johnston Davidson Architecture & Planning Inc., via teleconference at 5:35 p.m.

► **PUBLIC CONSULTATION PROCESS RE REFERENDUM FOR NEW FIRE HALL** Ms. Johnston was solicited by the Town of Creston to provide expert advice on a public consultation process, should Council choose to go to referendum for the construction of a new fire hall facility.

Ms. Johnston advised that 80 to 90% of local governments go through a successful referendum process when it has conducted an open community public communication process prior to going to referendum. The public consultation process would keep the public informed during the site selection, site orientation, schematic building design, cost estimate and proposed development of the planning stages. This allows the public to make an informed decision at the time of referendum. Ms. Johnston stated that going out to the public with an accurate cost, versus a cost 'range', makes a big difference with the comfort level of the voter.

Mayor Toyota thanked Ms. Johnston for her expert advice on this issue.

► **2016 DRAFT BUDGET REVIEW** The Director of Finance and Corporate Services presented the draft general budget for 2016, seeking direction from Committee members with respect to budget adjustments. The Director of Finance and Corporate Services was directed to bring forward a summary of the projected budget, and a detail of the General budget, to the Special Committee of the Whole meeting scheduled for March 1, 2016.

**ADJOURN**

The Special Regular Committee of the Whole Meeting held February 23, 2016, adjourned at 7:15 p.m.

AS TO THE MINUTES OF THIS COMMITTEE OF THE WHOLE MEETING:

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Mayor Ron Toyota

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Bev Caldwell, Executive Assistant