

**TOWN OF CRESTON**  
**REGULAR COUNCIL MEETING MINUTES – May 10, 2016**

Minutes of a Regular Meeting of Council held on Tuesday, May 10, 2016 at 4:00 p.m. in the Town of Creston Council Chambers, 238 – 10<sup>th</sup> Avenue, North.

**PRESENT:** Mayor Toyota  
Councillors Boehmer, Comer, Elford, Snopek, Unruh, Wilson  
Steffan Klassen, Acting Town Manager/Dir. of Finance & Corp. Services  
Colin Farynowski, Manager of Engineering  
Mike Moore, Fire Chief  
Jared Riel, Assistant Fire Chief  
Bev Caldwell, Executive Assistant

**MEDIA:** Brian Lawrence, Creston Valley Advance  
Kris Dickeson, Juice FM 94.1 Radio  
Eric Blow, Juice FM 94.1 Radio

**GALLERY:** Erin Carr, Carr & Medlang  
Allan Clement, Resident  
Bruno Schulz, Resident

**CALL TO ORDER:** The Mayor called the Regular Meeting to order at 4:00 p.m.

183-16  
**AGENDA** Moved by Councillor Snopek, seconded by Councillor Comer  
THAT the Agenda for the Regular Meeting of May 10, 2016, be adopted. CARRIED

184-16  
**MINUTES**  
► REGULAR APR. 26/16 Moved by Councillor Elford, seconded by Councillor Unruh  
THAT the minutes of the Regular Council Meeting held April 26, 2016, be adopted as read on this day and that such minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting. CARRIED

**INTRODUCTION:**  
**WORK EXP. PROG.**  
**FF CORY FLECK** The Fire Chief introduced the newest member of the Creston Fire Department Work Experience Program (WEP), Firefighter Cory Fleck, to members of Council, staff and the Gallery.

**DELEGATION**  
► 2015 TOWN FINANCIAL STATEMENTS Mayor Toyota welcomed Ms. Erin Carr of Carr & Medlang, to the meeting at 4:10 p.m.

Ms. Carr proceeded to present the Auditor's report for the 2015 Town of Creston Financial Statements. Ms. Carr advised that the audit was conducted in accordance with Canadian generally accepted auditing standards. In her opinion, the Town's financial statements presented fairly, in all material respects, the financial position of the Town of Creston as at December 31, 2015 and the results of its operation for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Mayor Toyota thanked Ms. Carr for her presentation.

**COUNCIL COMMITTEE**  
185-16  
► 2015 AUDITED FINANCIAL STATEMENTS Moved by Councillor Snopek, seconded by Councillor Comer  
THAT Ltr #310 from the Director of Finance and Corporate Services, and Ltr #325 from Carr & Medlang, both regarding the Auditor's Report for the 2015 Town of Creston Audited Financial Statements, be received; AND FURTHER, THAT the 2015 Audited Financial Statements, as presented by Ms. Erin Carr of Carr & Medlang, a copy of which is attached to and forms a part of these minutes as Appendix 'I', be adopted. CARRIED

186-16  
► FCM RE ALBERTA FIRE APPEAL Moved by Councillor Unruh, seconded by Councillor Elford  
THAT Ltr #313 from the Federation of Canadian Municipalities, regarding an Alberta Fire Appeal program to assist victims of the Fort McMurray fire, be received. CARRIED

187-16  
 ► ENCROACHMENT  
 AGMT. RE 1020  
 CANYON STREET

Moved by Councillor Elford, seconded by Councillor Boehmer  
 THAT Ltr #322 from the Director of Municipal Services, regarding a request for an Encroachment Agreement for 1020 Canyon Street, be received; AND FURTHER, THAT Council approves an Encroachment Agreement being issued to Morris Flowers Inc., for the subject property legally described as Lot 7, District Lot 525, Kootenay District, Plan 2609, being located at 1020 Canyon Street, for purposes of permitting the construction of a timber frame awning projecting over the sidewalk adjacent to Canyon Street, subject to all legal requirements. CARRIED

#### BYLAWS

188-16  
 ► BYLAW 1840  
 (ADOPTION)

Moved by Councillor Unruh, seconded by Councillor Snopek  
 THAT Fees and Charges Amendment Bylaw No. 1840, 2016, be adopted. CARRIED

189-16  
 ► BYLAW 1839  
 (ADOPTION)

Moved by Councillor Wilson, seconded by Councillor Unruh  
 THAT Tax Rates Bylaw No. 1839, 2016, be adopted. CARRIED  
 OPPOSED: Councillor Boehmer

190-16  
 ► STRATEGIC  
 PRIORITIES CHART

Moved by Councillor Unruh, seconded by Councillor Elford  
 THAT the Strategic Priorities Chart, as presented, be received. CARRIED

191-16  
 ► FOLLOW UP  
 ACTION LIST

Moved by Councillor Comer, seconded by Councillor Wilson  
 THAT the Regular Council Meeting Follow-Up Action List, as of April 26, 2016, be received. CARRIED

#### NEW BUSINESS

192-16  
 ► TOURISM WEEK

Moved by Councillor Unruh, seconded by Councillor Comer  
 THAT Ltr #306 from the Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour, regarding Tourism Week, be received; AND FURTHER, THAT members of Council are invited to recognize Tourism Week by scheduling one hour of their time to mingle with visitors and staff of the Creston Valley Chamber of Commerce during the week of May 29 to June 4, 2016. CARRIED

#### REPORTS OF REPS.

► CLR BOEHMER

Councillor Boehmer reported on his attendance at Focus on Youth.

► CLR COMER

Councillor Comer reported on her attendance at Dash for Trash and the Spring Trade Show.

► CLR ELFORD

Councillor Elford reported on his attendance at the Association of Kootenay & Boundary Local Governments' Conference, Spring Trade Show, Dash for Trash, an Official Community Plan Advisory Committee meeting, and at the C.V. Farmer's Market OCP booth.

► CLR SNOPEK

Councillor Snopek reported on his attendance at Focus on Youth and the Association of Kootenay & Boundary Local Governments' Conference.

► CLR UNRUH

Councillor Unruh reported on her attendance at the Association of Kootenay & Boundary Local Governments' Conference, a Kootenay East Regional Hospital District meeting, Dash for Trash, Focus on Youth and the Spring Trade Show.

► CLR WILSON

Councillor Wilson had no report.

► MAYOR TOYOTA

Mayor Toyota reported on his attendance at the Association of Kootenay & Boundary Local Governments' Conference and the BC Mayors' Caucus meeting.

► STAFF REPORTS

Members of staff provided verbal reports on key issues and projects currently being addressed by the various Departments.

193-16  
 ► RECEIVE  
 REPORTS

Moved by Councillor Snopek, seconded by Councillor Elford  
 THAT the verbal Reports of Council and staff members, be received. CARRIED

**GIVING OF NOTICES** COTW – May 17, 31 (Special), June 21, 2016  
COUNCIL – 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays of each month, May 24, June 14, 28, 2016  
May 16 – Local Government Awareness Week – Recreation Complex –  
Lunch and displays/tours  
May 21 – Blossom Festival Mayor’s VIP Reception and Parade  
July 1 – Canada Day

**QUESTION PERIOD** There were no questions from the media or members of the Gallery.

194-16  
**MOVE TO CLOSED MEETING** Moved by Councillor Unruh, seconded by Councillor Elford  
THAT by authority of the Community Charter, this meeting is closed from  
the public and/or news media, pursuant to Sub-Section 90(1)(c) and (e).  
CARRIED

**RECONVENE** The Regular Meeting reconvened at 5:16 p.m.

195-16  
**ADJOURNMENT** Moved by Councillor Snopek  
THAT the Regular Meeting of May 10, 2016, be adjourned at 5:17 p.m.  
CARRIED

**CERTIFIED  
CORRECT:**

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Ron Toyota  
Mayor

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Bev Caldwell  
Executive Assistant