

**TOWN OF CRESTON**  
**REGULAR COUNCIL MEETING MINUTES – September 6, 2016**

Minutes of a Regular Meeting of Council held on Tuesday, September 6, 2016 at 4:00 p.m. in the Town of Creston Council Chambers, 238 – 10<sup>th</sup> Avenue, North.

**PRESENT:** Acting Mayor Elford  
Mayor Toyota, via teleconference  
Councillors Comer, Snopek, Unruh, Wilson  
Lou Varela, Town Manager  
Steffan Klassen, Director of Finance & Corporate Services  
Ross Beddoes, Director of Municipal Services/Chief Building Official  
Colin Farynowski, Manager of Engineering  
Mike Moore, Fire Chief  
Helene Miles, Community, Policy & Research Coordinator  
Bev Caldwell, Executive Assistant

**ABSENT:** Councillor Boehmer

**MEDIA:** Lorne Eckersley, Creston Valley Advance

**GALLERY:** Allan Clement, Resident  
Bruno Schultz, Resident  
Mike Fitzpatrick, Resident

**CALL TO ORDER:** The Acting Mayor called the Regular Meeting to order at 4:00 p.m.

304-16  
**AGENDA** Moved by Councillor Comer, seconded by Councillor Unruh  
THAT the Agenda for the Regular Meeting of September 6, 2016, be adopted. CARRIED

305-16  
**MINUTES**  
▶ REGULAR AUG. 9/16 Moved by Councillor Unruh, seconded by Councillor Comer  
THAT the minutes of the Regular Council Meeting held August 9, 2016, be adopted as read on this day and that such minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting. CARRIED

306-16  
▶ COMMITTEE AUG. 16/16 Moved by Councillor Unruh, seconded by Councillor Comer  
THAT the minutes of the Committee of the Whole Meeting held August 16, 2016, be received. CARRIED

**COUNCIL COMMITTEE**  
307-16  
▶ AUG. 16/16 MTG RECOMMENDATION  
▶ FIRE SUPPRESSION SERVICE LEVEL Moved by Councillor Unruh, seconded by Councillor Wilson  
THAT Council Committee Recommendation No. 1, from the August 16, 2016 Regular Committee of the Whole Meeting, be adopted as follows:  
**RECOMMENDATION NO. 1:**  
THAT Ltr #526 from the Fire Chief, regarding the British Columbia Fire Service Minimum Training Standards, be received; THAT Council, as the Authority Having Jurisdiction over the fire department, authorizes the Creston Fire Department, known as the Creston Fire & Rescue Service, to provide fire suppression activities in accordance with and subject to limitations set out in the “Full Service Operations Fire Department” as defined in the British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook (second edition – May 2015); AND FURTHER, THAT Council adopts the “Fire and Rescue Service Level Policy”, which is attached to and forms a part of these minutes as Appendix ‘I’, that corresponds with the establishing of service levels as required by the British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook (second edition – May 2015). CARRIED

308-16  
▶ AUG. 16/16 MTG RECOMMENDATION  
▶ AUTO SWAP MEET / CAR SHOW Moved by Councillor Snopek, seconded by Councillor Comer  
THAT Council Committee Recommendation Nos. 2 to 6, from the August 16, 2016 Regular Committee of the Whole Meeting, be adopted as follows:  
**RECOMMENDATION NO. 2:**  
THAT Ltr #529 from Jim Gardner and Leslie Batke, requesting the use of town land adjacent to the RCMP station to display cars in conjunction with the August 27<sup>th</sup>, 2016 Automotive Swap Meet being held adjacent to Millennium Park, be received; AND FURTHER, THAT Council authorizes the use of town land located at 1501 Cedar Street, to be used by Jim Gardner and Leslie Batke to display cars in conjunction with the Automotive Swap Meet being held on August 27, 2016.

► KIJHL TRAVEL  
RESERVE

**RECOMMENDATION NO. 3:**

THAT the verbal report by Michael Moore, representative of the Creston Valley Thunder Cats Hockey Team, regarding a proposal from the District of 100 Mile House to establish a KIJHL Travel Reserve, be received; AND FURTHER, THAT the Mayor is authorized to contact the Mayor of the District of 100 Mile House, to request further information with respect to that District's proposal to establish a Travel Reserve to assist KIJHL teams with travel costs when participating in the Keystone Cup competitions.

► INCREASE IN  
WASTE TIPPING  
FEES

**RECOMMENDATION NO. 4:**

THAT Ltr #528 from the Regional District of Central Kootenay, regarding proposed increases to the waste tipping fee at landfill operations, be received; AND FURTHER, THAT the Mayor is authorized to advise the Joint Resource Recovery Committee, at the August 17, 2016 meeting, that the Town of Creston has concerns with respect to the Regional District of Central Kootenay's proposal to increase the waste tipping fee at the Creston Landfill, as the rationale used for the proposed fee increase does not apply to the Creston Landfill.

► MID-YEAR BUDGET  
UPDATE

**RECOMMENDATION NO. 5:**

THAT Ltr #553 from the Director of Finance & Corporate Services, being a mid-year update on the 2016 Town of Creston Budget, be received.

► OVERSIZED  
CANADIAN FLAG

**RECOMMENDATION NO. 6:**

THAT staff research and report back to Council on the costs to install a flag pole for an oversized Canadian Flag, and if grant funding is available to assist with those costs, in conjunction with Canada 150 celebrations.

CARRIED

309-16  
► CRESTON BIKE  
PARK UPGRADE

Moved by Councillor Comer, seconded by Councillor Snopek

THAT Ltr #563 from the Community, Policy and Research Coordinator, regarding the Creston Bike Park upgrade and expansion funding, be received; AND FURTHER, THAT the Mayor is authorized to submit an application to the Regional District of Central Kootenay for \$15,000 from the Town's portion of Community Development Grant funds, for the Creston Bike Park Upgrade and Expansion Project.

CARRIED

310-16  
► RQST  
SPONSORSHIP  
(CVTC GOLF  
TOURN.)

Moved by Councillor Snopek, seconded by Councillor Unruh

THAT Ltr #556 from the Creston Valley Thunder Cats, requesting sponsorship for their Annual Golf Tournament, be received; AND FURTHER, THAT Council approves a discretionary grant in the amount of \$250 to sponsor one hole in the Creston Valley Thunder Cats Annual Golf Tournament for 2016.

CARRIED

311-16  
► POVERTY  
REDUCTION  
STRATEGY

Moved by Councillor Wilson, seconded by Councillor Comer

THAT Ltr #552 from Mayor Toyota, regarding a request to support a Poverty Reduction Strategy in British Columbia, be received as those Council members that will be attending the 2016 Union of BC Municipalities Conference will be voting on this issue as this subject matter is already included with the resolutions to be considered by members of the UBCM at the 2016 Conference.

CARRIED

312-16  
► TOBACCO &  
VAPOUR PRODUCTS  
CONTROL ACT

Moved by Councillor Snopek, seconded by Councillor Comer

THAT Ltr #537 from the Canadian Cancer Society, requesting endorsement of the Society's recommendation that the BC Government expand the scope of British Columbia's Tobacco and Vapour Products Control Act to prohibit use in outdoor public spaces province-wide, be referred to staff for a report on the effects of, and abilities to enforce, such an expansion of such regulations.

CARRIED

Mayor Toyota joined the meeting via teleconference at 4:14 p.m.

- 313-16  
▶ RQST TO WAIVE UTILITY FEE CHARGE
- Moved by Councillor Snopek, seconded by Councillor Comer  
THAT Ltr #530 from Rob Shatzko Construction, requesting the waiving of 2015 utility charges, be received; AND FURTHER, THAT the Director of Finance and Corporate Services is authorized to write Rob Shatzko Construction, advising that, although Council appreciates its position, Council does not approve the waiving of 2015 utility charges for 310 – 16<sup>th</sup> Avenue North, and further advising Rob Shatzko Construction that the property has received utility services since approximately 2010 without charge, and that the Town has not charged interest on the utility amount owing for 2015. CARRIED
- 314-16  
▶ OCPAC MINUTES (JUNE 16 & JULY 12/16)
- Moved by Councillor Unruh, seconded by Councillor Comer  
THAT Ltr #549 and Ltr #548 from the Official Community Plan Advisory Committee (OCPAC), being the minutes from the June 16 and July 12, 2016 Committee meetings, be received. CARRIED
- 315-16  
▶ AMEND OCPAC MEMBERSHIP
- Moved by Councillor Unruh, seconded by Councillor Wilson  
THAT Ltr #547 from the Town Manager, regarding an amendment to the Official Community Plan Advisory Committee Select Committee membership, be received; AND FURTHER, THAT Resolution No. 122-16 from the March 22, 2016 Regular Council Meeting, be amended by deleting 'Tanya Symons' and replacing with 'Miranda Wolfe' as the Representative of the Community at Large, and that 'Matthew Maddess of WynnWood' be added as the Resource Industry Representative. CARRIED
- 316-16  
▶ CHUCKWAGON CHALLENGE
- Moved by Councillor Comer, seconded by Councillor Unruh  
THAT Ltr #567 from Mike Fitzpatrick, regarding an invitation to sponsor or participate in the Fall Fair Chuckwagon Challenge, be received; AND FURTHER, THAT Council approves a Discretionary Grant in the amount of \$75.00, to sponsor one chuckwagon in the Chuckwagon Challenge at the Creston Valley 2016 Fall Fair. CARRIED
- 317-16  
▶ CLOSE TOWN HALL, DEC. 22, 23 & 28/16
- Moved by Councillor Snopek, seconded by Councillor Unruh  
THAT the verbal report by the Town Manager, regarding closure of Town Hall from December 22 to 28, 2016 inclusive, be received; AND FURTHER, THAT Council approves the closure of Town Hall to the public from December 22 to 28, 2016 inclusive. CARRIED
- 318-16  
▶ COPS FOR KIDS RIDE
- Moved by Mayor Toyota, seconded by Councillor Wilson  
THAT Council approves a discretionary grant for the annual Cops for Kids Ride, in the amount of \$500.00. CARRIED
- 319-16  
▶ STRATEGIC PRIORITIES CHART
- Moved by Councillor Snopek, seconded by Councillor Unruh  
THAT the Strategic Priorities Chart, as presented, be received. CARRIED
- 320-16  
▶ FOLLOW UP ACTION LIST
- Moved by Councillor Comer, seconded by Councillor Wilson  
THAT the Regular Council Meeting Follow-Up Action List, as of August 9, 2016, be received. CARRIED
- NEW BUSINESS**
- 321-16  
▶ PUBLIC OPEN HOUSE RE FIRE HALL PROJECT
- Moved by Councillor Snopek, seconded by Councillor Comer  
THAT Ltr #573 from the Town Manager, advising of the Public Open House being held at the Creston & District Community Complex on September 9 and 10, 2016, for the proposed Fire Hall Replacement Project, be received. CARRIED
- 322-16  
▶ RQST LTR OF SUPPORT (CRESTON COMM. FOREST)
- Moved by Councillor Snopek, seconded by Councillor Unruh  
THAT Ltr #572 from the Creston Community Forest, requesting a letter of support, be received; AND FURTHER, THAT the Mayor is authorized to write Columbia Basin Trust in support of the application from the Creston Community Forest (Creston Valley Forest Corporation) for funding to update the interpretive brochure and station markers for the Lady's Slipper Trail on Goat Mountain. CARRIED
- 323-16  
▶ RQST LTR OF SUPPORT RE CRESTON LIBRARY
- Moved by Councillor Unruh, seconded by Councillor Comer  
THAT Ltr #571 from the Creston Library, requesting a letter of support, be received; AND FURTHER, THAT the Town Manager is authorized to write the Creston Valley Public Library, in support of their application for an Automated External Defibrillator (AED) for the Library, through the Heart and Stroke Foundation. CARRIED

<p>324-16 ► ENCROACHMENT RE 104 – 12<sup>TH</sup> AVE. S.</p>	<p>Moved by Councillor Unruh, seconded by Councillor Wilson THAT the verbal report by the Director of Municipal Services, regarding an encroachment at 104 – 12<sup>th</sup> Avenue South, Creston, be received; AND FURTHER, THAT Council authorizes staff to enter into an encroachment agreement with 1027991 BC Ltd., owners of property legally described as Lot A, Plan NEP5432, District Lot 891, Kootenay Land District and situated at 104 – 12<sup>th</sup> Avenue South (southerly portion of building located at 1213 Canyon Street), Creston, BC; to construct façade improvements which would encroach approximately three feet over the Town owned sidewalk, subject to all legal requirements. <span style="float: right;">CARRIED</span></p>
<p><b>REPORTS OF REPS.</b> ► CLR UNRUH</p>	<p>Councillor Unruh reported on her attendance at a Library Facilities meeting.</p>
<p>► CLR WILSON</p>	<p>Councillor Wilson reported on her Council member article that she submitted to the Creston Valley Advance.</p>
<p>► MAYOR TOYOTA</p>	<p>Mayor Toyota reported on his attendance at a Geotube tour at the Wastewater Treatment Plant, the Yahk Parade, Regional District of Central Kootenay meetings, a meeting with the Creston Valley Chamber of Commerce, Fire Hall Schematic Design meetings, and a Coffee Talk session.</p>
<p>► STAFF REPORTS</p>	<p>Members of staff provided verbal reports on key issues and projects currently being addressed by the various Departments.</p>
<p>325-16 ► RECEIVE REPORTS</p>	<p>Moved by Councillor Wilson, seconded by Councillor Unruh THAT the verbal Reports of Council and staff members, be received. <span style="float: right;">CARRIED</span></p>
<p><b>GIVING OF NOTICES</b></p>	<p>COTW – September 13, October 18, November 15, December 6, 2016 COUNCIL – 2<sup>nd</sup> &amp; 4<sup>th</sup> Tuesdays of each month – Sept. 20, October 11, 25, November 8, 22, December 13 2016 September 26 – 30 – UBCM (Victoria) December 3 – Santa Parade</p>
<p><b>QUESTION PERIOD</b></p>	<p>There were no questions from members of the Gallery.</p>
<p>326-16 <b>MOVE TO CLOSED MEETING</b></p>	<p>Moved by Councillor Wilson, seconded by Councillor Unruh THAT by authority of the Community Charter, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(c) and (e). <span style="float: right;">CARRIED</span></p>
<p><b>RECONVENE</b></p>	<p>The Regular Council Meeting reconvened at 5:10 p.m.</p>
<p>327-16 <b>ADJOURNMENT</b></p>	<p>Moved by Councillor Snopek THAT the Regular Council Meeting of September 6, 2016, be adjourned at 5:11 p.m. <span style="float: right;">CARRIED</span></p>
<p><b>CERTIFIED CORRECT:</b></p>	
<hr/> <p>Jim Elford Acting Mayor</p>	<hr/> <p style="text-align: right;">Bev Caldwell Executive Assistant</p>