

TOWN OF CRESTON

REGULAR COUNCIL MEETING MINUTES – November 8, 2016

Minutes of a Regular Meeting of Council held on Tuesday, November 8, 2016 at 4:00 p.m. in the Town of Creston Council Chambers, 238 – 10th Avenue, North.

PRESENT: Mayor Toyota
Councillors Boehmer, Comer, Elford, Unruh, Wilson
Lou Varela, Town Manager
Steffan Klassen, Director of Finance & Corporate Services
Ross Beddoes, Director of Municipal Services/Chief Building Official
Colin Farynowski, Manager of Engineering
Mike Moore, Fire Chief
Jared Riel, Assistant Fire Chief
Bev Caldwell, Executive Assistant

MEDIA: Lorne Eckersley, Creston Valley Advance

GALLERY: Jesse Willicome, Community Initiatives Consultant
Bruno Schultz, Resident
Signe Miller, Canyon Resident
Allan Clement, Resident
Austin Baker, WEP Student
Brian Brychka, WEP Student
Kayne Kelly, WEP Student
Kevin Luu, WEP Student
Radu Popescu, WEP Student

CALL TO ORDER: The Mayor called the Regular Meeting to order at 4:00 p.m.

682-16
AGENDA Moved by Councillor Boehmer, seconded by Councillor Unruh
THAT the Agenda for the Regular Meeting of November 8, 2016, be adopted. CARRIED

683-16
MINUTES
▶ REGULAR OCT. 25/16 Moved by Councillor Comer, seconded by Councillor Boehmer
THAT the minutes of the Regular Council Meeting held October 25, 2016, be adopted as read on this day and that such minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting. CARRIED

684-16
▶ COMMITTEE NOV. 1/16 Moved by Councillor Unruh, seconded by Councillor Elford
THAT the minutes of the Committee of the Whole Meeting held November 1, 2016, be received. CARRIED

DELEGATION
▶ INTRODUCTION OF WEP STUDENTS Fire Chief Moore introduced the five new members of the Creston Fire & Rescue Work Experience Program (WEP), as follows:
Austin Baker (Regina, SK), Brian Brychka (Calgary, AB), Kayne Kelly (Cambridge, ON), Kevin Luu (Alliston, ON) and Radu Popescu (Winnipeg, MB). The students will be working with the Creston Fire & Rescue for a one year period.

Mayor Toyota and members of Council welcomed the WEP students to the Creston Valley and stated they looked forward to working with them.

DELEGATION
▶ COMMUNITY INITIATIVES CONSULTANT Mayor Toyota welcomed Mr. Jesse Willicome, Community Initiatives Consultant for Economic Development under the Regional District of Central Kootenay (RDCK) Service 108 function, to the meeting.

Mr. Willicome advised that he was appointed to the position of Community Initiatives Consultant on September 15, 2016 and that he has been busy familiarizing himself and working on various RDCK and Town of Creston joint initiatives. Mr. Willicome outlined his work plan for this first quarter (November 2016 to January 2017), as follows:

- Researching current online marketing of Creston Valley, opportunities for greater collaboration and improved exposure of the Valley as a whole;
- Researching a process for updating the media resources (photo, video) for promotion and marketing of the Valley;
- Researching the Municipal Regional District Tax to share accurate information and data with stakeholders for future dialogue;

- Staff support for the planning of the Santa Clause Parade; and
- Ongoing review of the now outdated Creston Valley Tourism Plan – 2007-2012, with Kootenay Rockies Tourism and the Ministry of Jobs, Tourism and Skills Training.

Mayor Toyota thanked Mr. Willicome for his presentation and congratulated him on his appointment.

COUNCIL COMMITTEE

- 685-16
- ▶ NOV. 1/16 MTG RECOMMENDATIONS
- ▶ BIKE PARK

Moved by Councillor Comer, seconded by Councillor Boehmer THAT Council Committee Recommendations No. 1 to 6, from the November 1, 2016 Regular Committee of the Whole Meeting, be adopted as follows:

RECOMMENDATION NO. 1:

THAT the verbal report by the Community, Policy and Research Coordinator, being an update on the redesign of the Creston Bike Park, be received.

- ▶ 2017 BUDGET CALENDAR

RECOMMENDATION NO. 2:

THAT the 2017 Budgeting/taxation process proposed by the Director of Finance and Corporate Services, be approved in principle.

- ▶ 2017 DRAFT CORE BUDGET PREPARATION

RECOMMENDATION NO. 3:

THAT Ltr #700 from the Director of Finance and Corporate Services, regarding direction to staff for the 2017 draft core budget preparation process, be received; AND FURTHER, THAT staff is directed to work towards no more than a three percent increase when drafting the 2017 core budget for the Town of Creston, subject to change based on subsequent Council direction.

- ▶ AIRPORT LANDS

RECOMMENDATION NO. 4:

THAT staff provide Council with costs to prepare a business case with respect to the option of incorporating airport lands into the Town boundaries (satellite boundary expansion), taking into consideration servicing requirements and economic options for that area.

- ▶ SCHIKURSKI PUMP HOUSE & MARKET PARK

RECOMMENDATION NO. 5:

THAT staff bring forward a report to Council on the costs relating to the engineering, design and construction of the Schikurski Pump Station upgrade/expansion, and the proposed Market Park.

- ▶ CORPORATE STRATEGIC PLAN

RECOMMENDATION NO. 6:

THAT staff amend the 2015 – 2017 Corporate Strategic Plan as per Council's direction, and bring forward to Council for approval. CARRIED

- 686-16
- ▶ DEMENTIA SUPPORT PROJECT FUNDING (UBCM)

Moved by Councillor Elford, seconded by Councillor Unruh THAT Ltr #713 from the Union of BC Municipalities, regarding the 2017 Age-friendly Communities Grant Program, be received; AND FURTHER, THAT Council authorizes staff to submit an application to the Union of BC Municipalities, for funding under the 2017 Age-friendly Communities Grant Program for a 'Dementia Support' project. CARRIED

- 687-16
- ▶ SCHIKURSKI PARK PUMPING STATION GRANT APPLIC.
- Rescinded Nov. 22/16 Res. #704-16

~~Moved by Councillor Comer, seconded by Councillor Boehmer THAT Ltr #709 from the Ministry of Community, Sport and Cultural Development, regarding the Clean Water and Wastewater Fund, be received; AND FURTHER, THAT staff is authorized to submit an application to the Ministry of Community, Sport and Cultural Development, for funding assistance for the Schikurski Pump Station Upgrade project, under the Clean Water and Wastewater Fund. CARRIED~~

BYLAWS

- 688-16
- ▶ BYLAW 1846 (1ST & 2ND RDGS)

Moved by Councillor Boehmer, seconded by Councillor Unruh THAT West Kootenay Inter-Community Business Licence Bylaw No. 1846, 2016, be read a first time by title, second time by content. CARRIED

- 689-16
- ▶ BYLAW 1846 (3RD RDG)

Moved by Councillor Boehmer, seconded by Councillor Comer THAT West Kootenay Inter-Community Business Licence Bylaw No. 1846, 2016, be read a third time. CARRIED

- 690-16
- ▶ STRATEGIC PRIORITIES CHART

Moved by Councillor Boehmer, seconded by Councillor Comer THAT the Strategic Priorities Chart, as presented, be received.

CARRIED

- 691-16
▶ FOLLOW UP ACTION LIST
- Moved by Councillor Comer, seconded by Councillor Boehmer
THAT the Regular Council Meeting Follow-Up Action List, as of October 25, 2016, be received. CARRIED
- NEW BUSINESS**
- 692-16
▶ CHIEF ELECTED OFFICIAL FORUM
- Moved by Councillor Boehmer, seconded by Councillor Elford
THAT Ltr #716 from the Local Government Leadership Academy, regarding the 6th Annual Chief Elected Official Forum, be received; AND FURTHER, THAT Mayor Toyota is authorized to attend the 6th Annual Chief Elected Official Forum, hosted by the Local Government Leadership Academy, in Richmond, BC on December 6 & 7, 2016, with expenses paid as per Policy. CARRIED
- 693-16
▶ FINANCIAL UPDATE – TOWN OF CRESTON
- Moved by Councillor Unruh, seconded by Councillor Comer
THAT Ltr #719 from the Director of Finance and Corporate Services, regarding a financial update as of October 31, 2016 with respect to the year to date operations for the Town of Creston, be received. CARRIED
- 694-16
▶ MOBILE JUICER
- Moved by Councillor Boehmer, seconded by Councillor Elford
THAT staff research, and report back to Council on, financial options within the 2016 budget that would accommodate a \$10,000.00 contribution by the Town of Creston to the Fields Forward mobile juicer initiative. CARRIED
- 695-16
▶ CANCEL NOV. 15 COTW MEETING
- Moved by Councillor Boehmer, seconded by Councillor Comer
THAT the Committee of the Whole meeting scheduled for November 15, 2016 be cancelled. CARRIED
- REPORTS OF REPS.**
- ▶ CLR BOEHMER
- Councillor Boehmer reported on his attendance at a Creston and District Investment Co-op meeting and writing a Council article for the Creston Valley Advance.
- ▶ CLR COMER
- Councillor Comer had nothing to report at this time.
- ▶ CLR ELFORD
- Councillor Elford reported on his attendance at an RDCK Resource Recovery Committee meeting, a Creston Valley Forest Corp. meeting, a School District No. 7 (Kootenay Lake) meeting, an Interior Health Board meeting, the Halloween event at the Fire Hall and the Thunder Cat Family Brunch.
- ▶ CLR UNRUH
- Councillor Unruh reported on her attendance at a Library Board meeting, a School District No. 8 (Kootenay Lake) meeting, a Creston Valley Health Working Group meeting, a Kootenay East Regional Hospital District meeting, a Creston Valley Blossom Festival meeting, an Interior Health Board meeting, and the Halloween event at the Fire Hall.
- ▶ CLR WILSON
- Councillor Wilson reported on her attendance at a Creston Valley Blossom Festival meeting and an Interior Health Board meeting.
- ▶ MAYOR TOYOTA
- Mayor Toyota reported on his attendance at a Ministry of Transportation and Infrastructure meeting, a Creston Valley Regional Airport Society meeting, a Fire Hall Schematic Design meeting, a School District No. 8 (Kootenay Lake) meeting, a UBCM Local Government Contract Management Committee meeting, the Thunder Cat Family Brunch, the Halloween event at the Fire Hall and the Creston Valley Fall Fair dinner.
- ▶ STAFF REPORTS
- Members of staff provided verbal reports on key issues and projects currently being addressed by the various Departments.
- 696-16
▶ RECEIVE REPORTS
- Moved by Councillor Elford, seconded by Councillor Boehmer
THAT the verbal Reports of Council and staff members, be received. CARRIED
- GIVING OF NOTICES**
- COTW – December 6, 2016
COUNCIL – 2nd & 4th Tuesdays of each month (Nov. 22, Dec. 13, 2016)
December 3 – Santa Parade
- QUESTION PERIOD**
- There were no questions from members of the Gallery.

697-16
**MOVE TO CLOSED
MEETING**

Moved by Councillor Unruh, seconded by Councillor Elford
THAT by authority of the Community Charter, this meeting is closed from
the public and/or news media, pursuant to Sub-Section 90(1)(c) and (e).
CARRIED

RECONVENE

The Regular Council Meeting reconvened at 5:05 p.m.

698-16
ADJOURNMENT

Moved by Councillor Elford
THAT the Regular Council Meeting of November 8, 2016, be adjourned at
5:05 p.m.

CARRIED

**CERTIFIED
CORRECT:**

Ron Toyota
Mayor

Bev Caldwell
Executive Assistant