

TOWN OF CRESTON
REGULAR COUNCIL MEETING MINUTES – February 14, 2017

Minutes of a Regular Meeting of Council held on Tuesday, February 14, 2017 at 4:00 p.m. in the Town of Creston Council Chambers, 238 – 10th Avenue, North.

PRESENT: Mayor Toyota
Councillors Boehmer, Comer, Elford, Unruh, Wilson
Lou Varela, Town Manager
Steffan Klassen, Director of Finance & Corporate Services
Ross Beddoes, Director of Municipal Services/Chief Building Official
Mike Moore, Fire Chief
Jared Riel, Assistant Fire Chief
Hélène Miles, Community, Policy & Research Coordinator

MEDIA: Lorne Eckersley, Creston Valley Advance

GALLERY: Allan Clement, Resident

CALL TO ORDER: The Mayor called the Regular Meeting to order at 4:00 p.m.

42-17
AGENDA Moved by Councillor Comer, seconded by Councillor Boehmer
THAT the Agenda for the Regular Meeting of February 14, 2017, be
adopted. CARRIED

43-17
MINUTES Moved by Councillor Unruh, seconded by Councillor Comer
THAT the minutes of the Regular Council Meeting held January 24, 2017,
▶REGULAR JAN. be adopted as read on this day and that such minutes as read set out all
24/17 the business before Council that day and fully and properly record all
of the resolutions and bylaws passed and adopted by Council at that
meeting. CARRIED

44-17
▶SPEC. COMMITTEE Moved by Councillor Wilson, seconded by Councillor Elford
JAN. 24/17 THAT the minutes of the Special Regular Committee of the Whole Meeting
held January 24, 2017, be received. CARRIED

45-17
▶SPEC. COMMITTEE Moved by Councillor Boehmer, seconded by Councillor Unruh
JAN. 31/17 THAT the minutes of the Special Committee of the Whole Meeting held
January 31, 2017, be received. CARRIED

46-17
▶SPEC. COMMITTEE Moved by Councillor Boehmer, seconded by Councillor Unruh
FEB. 7/17 THAT the minutes of the Special Committee of the Whole Meeting held
February 7, 2017, be received. CARRIED

COUNCIL Moved by Councillor Elford, seconded by Councillor Boehmer
COMMITTEE THAT Council Committee Recommendation No. 1 from the January 24,
47-17 2017 Special Committee of the Whole Meeting, be adopted as follows:
▶JAN. 24/17 MTG **RECOMMENDATION NO. 1:**
RECOMMENDATION THAT the presentation by the Director of Finance and Corporate Services,
▶2017 BUDGET regarding project and one-time supplemental review with respect to the
DISCUSSIONS proposed 2017 Town of Creston budget, be received. CARRIED

COUNCIL Moved by Councillor Boehmer, seconded by Councillor Comer
COMMITTEE THAT Council Committee Recommendations No. 1, 3 and 4 from the
48-17 January 31, 2017 Special Committee of the Whole Meeting, be adopted as
▶JAN. 31/17 MTG follows:
RECOMMENDATIONS **RECOMMENDATION NO. 1:**
▶2017 BUDGET THAT the presentation by the Director of Finance and Corporate Services,
REVIEW with respect to the project and one-time supplemental review of the
proposed 2017 Town of Creston Budget, be received.

▶ARROW CREEK **RECOMMENDATION NO. 3:**
ADMINISTRATION THAT Ltr #74 from the Manager of Engineering, regarding a four-year
ALLOCATION history of water usage by the Town of Creston from the Arrow Creek Water
System, and administration charges allocated to the Town of Creston by
the Regional District of Central Kootenay with respect to the Water
Service, be received.

► BAD HAIR DAY
SCULPTURE

RECOMMENDATION NO. 4:

THAT staff is authorized to submit an application to the Regional District of Central Kootenay, under the 2017 Columbia Basin Trust – Community Initiatives Program, for grant funding from the Town of Creston’s portion of Program funding, in the amount of \$21,000 for the purchase of the ‘Bad Hair Day’ Donkey sculpture, presently located on the Rotary Park at the intersection of 10th Avenue North and Northwest Boulevard. CARRIED

**COUNCIL
COMMITTEE**
49-17

► JAN. 31/17 MTG
RECOMMENDATION
► PRE-BUDGET
APPROVAL RE
PUBLIC WORKS
PROJECTS

Moved by Councillor Comer, seconded by Councillor Wison
THAT Council Committee Recommendation No. 2 from the January 31, 2017 Special Committee of the Whole Meeting, be adopted as amended:

RECOMMENDATION NO. 2:

THAT Ltr #54 from the Director of Municipal Services, regarding pre-budget approval for certain Public Works projects, be received; AND FURTHER, THAT Council approves pre-budget spending for the following projects to be included in the 2017 Budget and staff is authorized to proceed with the following:

- Wastewater Treatment Plant Boiler Burner Replacement	\$ 60,000
- Inventory of Critical Parts for Wastewater Treatment Plant	72,327
- Sewer Line Pipe Replacement	103,000
- Infor and Infiltration (I&I) Remediation	50,000
- Bio Solids Handling System	<u>150,000</u>
Total Sewer	\$435,327
- Fire Hydrant Replacement Program	\$ 27,000
- Water Line Pipe Replacement Projects	85,000
- Schikurski Pump Upgrade	<u>50,000</u>
Total Water	\$162,000
- Loader Snow Plough Gate	<u>\$10,000</u>
Total Public Works	\$10,000
Total Pre-Budget Spend	<u>\$607,327</u>

CARRIED

**COUNCIL
COMMITTEE**
50-17

► FEB. 7/17 MTG
RECOMMENDATIONS
► LTR OF SUPPORT
RE SKATEPARK
FUNDING

Moved by Councillor Comer, seconded by Councillor Boehmer
THAT Council Committee Recommendations No. 1 to 3 from the February 7, 2017 Special Committee of the Whole Meeting, be adopted as follows:

RECOMMENDATION NO. 1:

THAT Ltr #64 from the Creston and District Community Complex, requesting a letter of support for a new Skatepark, be received; AND FURTHER, THAT the Mayor is authorized to write the Creston and District Community Complex, advising of the Town of Creston’s support of their application for funding under the Columbia Basin Trust Recreation Infrastructure Program, to construct a new Skatepark at the Complex.

► PRAISE FOR TOWN
WORKS CREW

RECOMMENDATION NO. 2:

THAT the Director of Municipal Services relay Council’s utmost appreciation for the quick response and excellent job of snow clearing during the past weekend’s severe winter storm event in Creston.

► TOWN ADMIN.
SUPPORT RE RDCK
SERVICES

RECOMMENDATION NO. 3:

THAT the Mayor is authorized to forward to the Regional District of Central Kootenay Board of Directors, new annual administrative charges for consideration in the 2017 Annual Budget, for Town of Creston staff time associated with the administration of Regional District of Central Kootenay Service #108 (Economic Development) and Service #174 (Cemetery), in the amounts of \$15,767.00 and \$7,800.00 respectively; AND FURTHER, THAT staff is authorized to invoice the Creston Valley Regional Airport Society, in the amount of \$1,300.00, for Town of Creston administration charges relating to the Creston Valley Regional Airport operations for 2017. CARRIED

51-17
► OCPAC MINUTES
(FEB. 2/17)

Moved by Councillor Boehmer, seconded by Councillor Comer
THAT Ltr #79 from the Official Community Plan Advisory Committee, being the minutes of its February 2, 2017 meeting, be received. CARRIED

- 52-17
► FRANCOPHONE AFFAIRS PROGRAM
- Moved by Councillor Wilson, seconded by Councillor Elford
THAT Ltr #63 from the Minister of Agriculture and the Minister of Community, Sport and Cultural Development, regarding financial assistance from the BC Government Francophone Affairs Program, be received; AND FURTHER, THAT Staff refer Ltr #63 to the Creston Valley Library to explore opportunities for funding from the BC Government Francophone Affairs Program re French library material. CARRIED
- 53-17
► BC FARMERS' MARKET NUTRITION COUPON PROGRAM
- Moved by Councillor Comer, seconded by Councillor Unruh
THAT Ltr #52 from the BC Association of Farmers' Markets, regarding support for the Provincial Government to continue funding the BC Farmers' Market Nutrition Coupon Program, be received. CARRIED
- 54-17
► PCSS SR. GIRLS CURLING TEAM RE GRANT REQUEST
- Moved by Councillor Unruh, seconded by Councillor Elford
THAT Ltr #75 from the Prince Charles Secondary School Senior Girls Curling team, requesting a grant to assist with expenses relating to attendance at the Kootenay Zone Championships, be received; THAT Council authorizes a \$500.00 Discretionary Grant to the Prince Charles Secondary School Senior Girls Curling Team, to assist with expenses relating to the Team's participation in the Kootenay Zone Championships in Smithers on March 2 to 4, 2017; AND FURTHER, THAT the Prince Charles Secondary School Senior Girls Curling Team be required to provide a detailed financial statement (income and expenses) with respect to the Teams travel and attendance at the Championships in Smithers, prior to the Town issuing the \$500.00 Discretionary Grant. CARRIED
- 55-17
► CRESTON LIONS CLUB DAY
- Moved by Councillor Unruh, seconded by Councillor Elford
THAT Ltr #82 from the Creston Lions Club, requesting a proclamation to declare March 4, 2017 as Creston Lions Club Day, and to waive the booking fee to reserve the Walkthrough Park, be received; THAT Council authorizes a Proclamation to declare March 4, 2017 as Creston Lions Club Day in the Town of Creston; AND FURTHER, THAT Council authorizes the waiving of the booking fee of \$20.00 to reserve the Walkthrough Park area by the Creston Lions Club, for their Creston Lions Club Day event on March 4, 2017. CARRIED
- 56-17
► SNOPEK-RAILWAY SIDEWALK
- Moved by Councillor Elford, seconded by Councillor Wilson
THAT Ltr #58 from the Executive Assistant, regarding the dedication of Railway Boulevard sidewalk in honour of former Councillor Joe Snopek, be received; THAT Council authorizes the purchase and installation of a plaque in honour of former Mayor and Councillor Joe Snopek to be placed on a park bench to be installed on the boulevard of the new Railway Boulevard sidewalk, south of the Pine Street and Northwest Boulevard intersection; THAT the wording on the plaque be "Dedicated in Honour of Former Mayor and Town Councillor, Joe Snopek – February 14, 2017"; AND FURTHER, THAT the funds to purchase and install the plaque be allocated from Council's 2017 Miscellaneous Budget. CARRIED
- 57-17
► MATI SCHOLARSHIPS
- Moved by Councillor Comer, seconded by Councillor Wilson
THAT Ltr #78 from the Executive Assistant, regarding support of an application to the Union of BC Municipalities under the Commemorative Scholarship Program & Jeff McKelvey Scholarship Program, be received; AND FURTHER, THAT Council endorses an application to the Board of Examiners and Ministry of Community, Sport and Cultural Development by the Director of Finance and Corporate Services for financial assistance through the Union of BC Municipalities' Commemorative Scholarship Program and Jeff McKelvey Scholarship Program, with respect to attendance at a MATI - Managing People in Local Government Organizations course in 2017. CARRIED
- 58-17
► RQST DONATION (ROD & GUN CLUB)
- Moved by Councillor Elford, seconded by Councillor Comer
THAT Ltr #42 from the Creston Valley Rod & Gun Club, requesting a donation to their annual Wild Game Banquet Dinner, be received; AND FURTHER, THAT Council approves a donation of one duffle bag, at an approximate value of \$140, to the Creston Valley Rod & Gun Club to support their Annual Game Dinner. CARRIED

- 59-17
▶ CV CHIROPRACTIC RE UTILITY CHARGES
- Moved by Councillor Boehmer, seconded by Councillor Unruh
THAT Ltr #44 from the Creston Valley Chiropractic office, regarding a review of the Town's utility invoice for 1008 Ibbitson Street and to consider home based businesses as 'secondary suites' with respect to water rates, be received; AND FURTHER, THAT Staff is directed to write the Creston Valley Chiropractic office advising that, although Council appreciates its position, Council does not support a review of the 2017 utility invoice for 1008 Ibbitson Street, and further advising that Council will not consider home based businesses as 'secondary suites' with respect to water and sewer utility rates. CARRIED
- 60-17
▶ AMEND REPS ON COMMUNITY NETWORKING COMM.
- Moved by Councillor Unruh, seconded by Councillor Boehmer
THAT Resolution No. 727-16, Recommendation No. 3 from the December 13, 2016 Regular Council Meeting minutes, be amended by deleting the appointments to representatives on the Creston Valley Community Network Society and replacing with the appointment of Councillors Comer and Wilson as Council representatives to the Society. CARRIED
- 61-17
▶ SIZE OF COUNCIL (5 vs 7)
- Moved by Councillor Unruh, seconded by Councillor Elford
THAT the discussion regarding the consideration of a reduction in the number of Council positions for the Town of Creston from the current seven positions to five, be received. CARRIED
- 62-17
▶ BYLAW 1836 (ADOPTION)
- Moved by Councillor Boehmer, seconded by Councillor Comer
THAT Council Procedures Amendment Bylaw No. 1836, 2017, be adopted. CARRIED
- 63-17
▶ STRATEGIC PRIORITIES CHART
- Moved by Councillor Unruh, seconded by Councillor Comer
THAT the Strategic Priorities Chart, as amended, be received. CARRIED
- 64-17
▶ FOLLOW UP ACTION LIST
- Moved by Councillor Elford, seconded by Councillor Wilson
THAT the Regular Council Meeting Follow-Up Action List, as of January 24, 2017, be received. CARRIED
- NEW BUSINESS**
- 65-17
▶ MASTERS 70+ CURLING TEAM RE GRANT REQUEST
- Moved by Councillor Comer, seconded by Councillor Elford
THAT Ltr #86 from the Masters 70+ Curling Team, requesting financial support to assist with expenses relating to the Team's attendance at the Provincial Championships, be received; AND FURTHER, THAT Council authorizes a \$500.00 donation from the Mayor's Discretionary Fund, to the Creston Curling Club on behalf of the Masters 70+ Curling Team, to assist with expenses relating to the Team's travel to and participation in, the Hobbes / McAllister BC Masaters 70+ Curling Provincial Championships in Langley, BC on March 14, 2017. CARRIED
- 66-17
▶ WOODEN FLAG POLES
- Moved by Councillor Elford, seconded by Councillor Boehmer
THAT Staff is directed to research the feasibility of a wooden flag pole to accommodate an oversized flag, taking into consideration the engineering specifications for installation, rigging costs, consultations with the Ministry of Transportation & Infrastructure and CP Rail, as well as consultations with FortisBC regarding installation. CARRIED
- REPORTS OF REPS.**
- ▶ CLR COMER
- Councillor Comer reported on her attendance at an Arrow Creek Water AAP Open House, a Trails Society meeting, a Fields Forward meeting, a Youth Engagement Strategy event, a Library Board meeting, a Youth Network Advisory Committee meeting, a C.V. Community Network Society meeting, and a CV Services Committee meeting.
- ▶ CLR ELFORD
- Councillor Elford reported on his attendance at an Arrow Creek Water AAP Open House, a Creston Education Center meeting, an Arrow Creek Water Commission meeting, a Youth Engagement Strategy event, a CV Services Committee meeting, the Mayor's Coffee Talk, and a Skate Park Open House.
- ▶ CLR UNRUH
- Councillor Unruh reported on her attendance at an Arrow Creek Water AAP Open House, a Youth Engagement Strategy event, an OCP Advisory Committee meeting, and a Kootenay East Regional Health Board meeting.

► CLR WILSON Councillor Wilson reported on her attendance at a CV Community Network Society meeting and the Family Day Celebration.

► MAYOR TOYOTA Mayor Toyota reported on his attendance at an Arrow Creek Water AAP Open House, Regional District of Central Kootenay meetings, a Creston Education Center meeting, a Trails Society meeting, a Youth Engagement Strategy event, a Skate Park meeting, and the Mayor’s Coffee Talk.

67-17
► RECEIVE THAT the verbal Reports of Council representatives, be received. CARRIED
REPORTS

GIVING OF NOTICES COTW – Feb. 21; Mar. 21; Apr. 18, 2017
COUNCIL – 2nd & 4th Tuesdays of each month; Feb. 28, Mar. 14, 28, Apr. 11, 25, 2017
AKBLG – Apr. 26 - 28, 2017
FCM – Jun. 1 - 5, 2017

QUESTION PERIOD There were no questions from the media or members of the Gallery.

68-17
MOVE TO SPECIAL Moved by Councillor Wilson, seconded by Councillor Elford
COMMITTEE OF THE THAT the Regular Council meeting of February 14, 2017 be recessed at
WHOLE 4:39 p.m. for the purposes of Council convening to a Special Committee of
the Whole meeting for a review of the draft Official Community Plan for the
Town of Creston (continued from previous meeting). CARRIED

RECONVENE The Regular Council meeting reconvened at 4:42 p.m.

69-17
MOVE TO CLOSED Moved by Councillor Boehmer, seconded by Councillor Elford
MEETING THAT by authority of the Community Charter, this meeting is closed from
the public and/or news media, pursuant to Sub-Section 90(1)(c) and (e). CARRIED

RECONVENE The Regular Council Meeting reconvened at 5:45 p.m.

RESOLUTIONS Moved by Councillor Elford, seconded by Councillor Unruh
FROM CLOSED THAT Recommendation No. 1 of Resolution No. 23-17 from the February
MEETING 14, 2017 Closed Meeting, be reported at the February 14, 2017 Regular
Meeting, as follows:

70-17
► ARROW CREEK Moved by Councillor Boehmer, seconded by Councillor Elford
SERVICE CONTRACT THAT staff is authorized to forward to the Chief Administrative Officer of
the Regional District of Central Kootenay, a summary of the history with
respect to administration costs charged to the Town of Creston by the
Regional District of Central Kootenay for the Arrow Creek Water Service;
THAT staff advise the Regional District of Central Kootenay (RDCK) that
the Town will not be supporting the 2017 RDCK budget, as proposed,
unless the administration charges reflect that the Arrow Creek Water
Service is one of twenty water systems in the RDCK; AND FURTHER,
THAT staff is authorized to act on this matter immediately and this
recommendation be placed before the February 14, 2017 Closed Council
meeting for ratification. CARRIED

71-17
ADJOURNMENT Moved by Councillor Wilson
THAT the Regular Council Meeting of February 14, 2017, be adjourned at
6:00 p.m. CARRIED

**CERTIFIED
CORRECT:**

Ron Toyota
Mayor

Lou Varela
Town Manager