

TOWN OF CRESTON
REGULAR COUNCIL MEETING MINUTES – October 10, 2017

Minutes of a Regular Meeting of Council held on Tuesday, October 10, 2017 at 4:00 p.m. in the Town of Creston Council Chambers, 238 – 10th Avenue, North.

PRESENT: Mayor Toyota
Councillors Boehmer, Casemore, Comer, Elford, Unruh, Wilson
Steffan Klassen, Acting Town Manager/Dir. of Finance & Corp. Services
Ross Beddoes, Director of Municipal Services/Chief Building Official
Colin Farynowski, Manager of Engineering
Mike Moore, Fire Chief
Jared Riel, Assistant Fire Chief
Marsha Neufeld, Executive Assistant

MEDIA: Lorne Eckersley, Creston Valley Advance

GALLERY: Sam Parsons, Resident
Don Cherkas, Resident
Debbie Cherkas, Resident
Deborah Knox, Resident
Ellen Tzakis, Resident
Audrey Vance, Resident
Dallas Magrum, Resident
Randy Croteau, Resident
John Kettle, Resident
Jack Bates, Resident
Randall Fabbro, Resident
Brian Brychka, Resident
Eric Graham, Resident
Bruno Schultz, Resident
Allan Clement, Resident

CALL TO ORDER: The Mayor called the Regular Meeting to order at 4:00 p.m.

305-17
AGENDA Moved by Councillor Boehmer, seconded by Councillor Unruh
THAT the Agenda for the Regular Meeting of October 10, 2017 be
adopted. CARRIED

306-17
MINUTES Moved by Councillor Comer, seconded by Councillor Casemore
▶ **REGULAR SEPT** THAT the Minutes of the Regular Council Meeting held September 19,
19/17 2017, be adopted as read on this day and that such Minutes as read set
out all the business before Council that day and fully and properly record
all of the resolutions and bylaws passed and adopted by Council at that
meeting. CARRIED

307-17
▶ **INFORMATION** Moved by Councillor Elford, seconded by Councillor Boehmer
SECURITY AND THAT Ltr #565 from the Director of Finance and Corporate Services,
CYBER CRIME regarding Information Security and Cyber Crime Insurance, be received;
INSURANCE THAT, staff is authorized to purchase Information Security and Cyber
Crime Insurance from AON Cyber Link Solutions for the months of
October, November and December 2017 in the amount of \$1,500.00, with
the funds being allocated from the 2017 General Administration Budget;
AND FURTHER, THAT staff is authorized to budget annually, commencing
in 2018, for the purchase of Information Security and Cyber Crime
Insurance from AON Cyber Link Solutions (\$6,128.00 for the year 2018).
CARRIED

308-17
▶ **EXPRESSIONS OF** Moved by Councillor Boehmer, seconded by Councillor Wilson
INTEREST RE THAT Ltr #577 from the Director of Finance and Corporate Services
GREENSPACES regarding Expressions of Interest for creation of greenspaces in the
downtown core, be received; AND FURTHER, THAT staff is directed to
publish a request for Expressions of Interest from interested parties who
wish to discuss the potential of the Municipality leasing privately owned
land for the purposes of developing greenspace in the downtown core in
order to achieve an enhanced public realm. CARRIED

- 309-17
▶ CRIMINAL CODE/
CANNABIS ACT
- Moved by Councillor Boehmer, seconded by Councillor Comer
THAT Ltr #550 from the Ministry of Public Safety and Solicitor General, regarding the legalization of cannabis, be received; AND FURTHER, THAT staff submit comments to the Ministry of Public Safety and Solicitor General, prior to November 1, 2017, with respect to the legalization and regulation of non-medical cannabis in the Province and how it affects the Town of Creston. CARRIED
- 310-17
▶ WOODSTOVE
EXCHANGE
PROGRAM
- Moved by Councillor Elford, seconded by Councillor Boehmer
THAT Ltr #560 from the Regional District of Central Kootenay, regarding the Woodstove Exchange Program, be received; AND FURTHER, THAT Council commits to participate in the Woodstove Exchange Program for 2018, with the Regional District of Central Kootenay, to provide a \$100 per stove rebate for Town of Creston residents or property owners, to a maximum of twenty stoves. CARRIED
- 311-17
▶ CEO FORUM
- Moved by Councillor Boehmer, seconded by Councillor Wilson
THAT Ltr #578 from the Local Government Leadership Academy, regarding the 2017 Chief Elected Officials Forum, be received; AND FURTHER, THAT the Mayor is authorized to attend the 2017 Chief Elected Officials Forum in Richmond, BC on December 7 and 8, 2017, with expenses paid as per policy. CARRIED
- 312-17
▶ AIR PERMIT RE
CANADIAN FOREST
PRODUCTS LTD.
- Moved by Councillor Boehmer, seconded by Councillor Comer
THAT Ltr #580 from Canadian Forest Products Ltd., regarding an application to amend the Air Permit for WynnWood Sawmill, be received; AND FURTHER, THAT staff submit any concerns or comments they may have regarding the application by Canadian Forest Products Ltd., with respect to amending Air Permit PA-03039 for WynnWood Sawmill, prior to the November 6, 2017 deadline. CARRIED
- 313-17
▶ OFFICERS &
EMPLOYEES BYLAW
- Moved by Councillor Unruh, seconded by Councillor Comer
THAT Ltr #569 from the Town Manager, regarding Officers and Employees Bylaw No. 1862, 2017, be received; AND FURTHER, THAT Council consider three readings to Officers and Employees Bylaw No. 1862, 2017 at the October 10th, 2017 Regular Council meeting. CARRIED
- 314-17
▶ BUSINESS
LICENCE BYLAW
- Moved by Councillor Comer, seconded by Councillor Casemore
THAT Ltr #570 from the Town Manager, regarding Business Licence Bylaw No. 1793, 2017, be received; AND FURTHER, THAT Council consider three readings to Business Licence Bylaw No. 1793, 2017 at the October 10th, 2017 Regular Council meeting. CARRIED
- BYLAWS**
- 315-17
▶ BYLAW NO. 1862
(1ST & 2ND RDGS)
- Moved by Councillor Boehmer, seconded by Councillor Unruh
THAT Officers and Employees Bylaw No. 1862, 2017, be read a first time by title, second time by content. CARRIED
- 316-17
▶ BYLAW NO. 1862
(3RD RDG)
- Moved by Councillor Comer, seconded by Councillor Unruh
THAT Officers and Employees Bylaw No. 1862, 2017, be read a third time. CARRIED
- 317-17
▶ BYLAW NO. 1793
(1ST & 2ND RDGS)
- Moved by Councillor Boehmer, seconded by Councillor Casemore
THAT Business Licence Bylaw No. 1793, 2017, be read a first time by title, second time by content. CARRIED
- 318-17
▶ BYLAW NO. 1793
(3RD RDG)
- Moved by Councillor Unruh, seconded by Councillor Wilson
THAT Business Licence Bylaw No. 1793, 2017, be read a third time. CARRIED
- 319-17
▶ BYLAW NO. 1860
(ADOPTION)
- Moved by Councillor Boehmer, seconded by Councillor Comer
THAT Revitalization Tax Exemption Program Bylaw No. 1860, 2017, be adopted. CARRIED
- 320-17
▶ STRATEGIC
PRIORITIES CHART
- Moved by Councillor Comer, seconded by Councillor Unruh
THAT the Strategic Priorities Chart, as presented, be received. CARRIED

- 321-17
► FOLLOW UP ACTION LIST
- Moved by Councillor Boehmer, seconded by Councillor Casemore THAT the Regular Council Meeting Follow-Up Action List, as of September 19th, 2017, be received. CARRIED
- NEW BUSINESS**
- 322-17
► DVP APPLICATION FOR 219 DEVON ST.
- Moved by Councillor Comer, seconded by Councillor Casemore THAT Ltr #585 from the Director of Municipal Services, regarding a Development Variance Permit application for 219 Devon Street, be received; THAT Council consider the application for a Development Variance Permit (DVP #05/17) to the Creston & District Historical Museum Society (the owner) for the property legally described as Lot 2, District Lot 524, Kootenay District, Plan 4720; and located at 219 Devon Street, to vary Zoning Bylaw No. 1123, Zone Community Use (P-1), Section 2.3, Minimum Setbacks, “Front lot line setback of 3 metres” to “Front lot line setback of 2 metres”, to allow for the construction of a covered artefact display area; AND FURTHER, THAT staff is directed to proceed with the required public notice for the Development Variance Permit application to vary the front lot line setback only, from 3 metres to 2 metres. CARRIED
- REPORTS OF REPS.**
- CLR BOEHMER
- Councillor Boehmer reported on his attendance at a Cemetery Select Committee meeting and the opening of the ARES Eco Space.
- CLR CASEMORE
- Councillor Casemore reported on his attendance at the Union of BC Municipalities Conference and the opening of the ARES Eco Space.
- CLR COMER
- Councillor Comer reported on her attendance at the Union of BC Municipalities Conference, a Photobank meeting and a Creston & District EAP (Economic Action Partnership) meeting.
- CLR ELFORD
- Councillor Elford reported on his attendance at the Union of BC Municipalities Conference, the Take Back the Night Walk, and the CBAL Raise a Reader event.
- CLR UNRUH
- Councillor Unruh reported on her attendance at the Union of BC Municipalities Conference, a Creston Valley Chamber of Commerce meeting, and a Winter Fest / Santa Parade meeting.
- CLR WILSON
- Councillor Wilson reported on her attendance at the Union of BC Municipalities Conference, a Creston Valley Chamber of Commerce meeting, and the CBAL Raise a Reader event.
- MAYOR TOYOTA
- Mayor Toyota reported on his attendance at the Union of BC Municipalities Conference, Regional District of Central Kootenay meetings, a Cemetery Select Committee meeting, a Creston & District EAP (Economic Action Partnership) meeting, and a Heritage Federation of South-Eastern British Columbia Annual General meeting.
- STAFF REPORTS
- Members of staff provided verbal reports on key issues and projects currently being addressed by the various Departments.
- 323-17
► RECEIVE REPORTS
- Moved by Councillor Wilson, seconded by Councillor Boehmer THAT the verbal Reports of Council and staff members, be received. CARRIED
- GIVING OF NOTICES**
- COTW – Oct. 17, Nov. 21, Dec. 5, 2017
COUNCIL – 2nd & 4th Tuesdays of each month; Oct. 24, Nov. 14, 28, Dec. 12, 2017
CBT SYMPOSIUM – Oct. 13 – 15, 2017
SANTA CLAUSE PARADE – Dec. 2, 2017
- QUESTION PERIOD**
- FIRE HALL REFERENDUM
- Ms. Ellen Tzakis, Mr. Sam Parsons and Ms. Audrey Vance all commented on the proposed December 9, 2017 Referendum regarding a new fire hall facility, costs of same and statistics regarding fire responses. Mayor Toyota advised the process for Ms. Tzakis to make application for a delegation with Council at a future meeting. Ms. Tzakis advised that she would be requesting a delegation with Council at the October 24, 2017 Regular meeting. Furthermore, Mayor Toyota advised that two Open House sessions will be held at the Creston & District Community Complex October 22nd, 12-3 p.m. and 6 – 8 p.m. in the Creston Room.

324-17
**MOVE TO CLOSED
 MEETING**

Moved by Councillor Elford, seconded by Councillor Boehmer
 THAT by authority of the Community Charter, this meeting is closed from
 the public and/or news media, pursuant to Sub-Section 90(1)(c) and (e).
 CARRIED

RECONVENE

The Regular Council Meeting reconvened at 5:45 p.m.

**RESOLUTIONS
 FROM CLOSED
 MEETING**

325-17
 ► **AIRPORT
 OPERATING
 AGREEMENT**

Moved by Councillor Elford, seconded by Councillor Unruh
 THAT Resolution No. 121-17 from the October 10, 2017 Closed Meeting,
 be reported at the October 10, 2017 Regular Meeting, as follows:
 THAT Ltr #543 from the Director of Finance and Corporate Services,
 regarding the renewal of the Airport Operating Agreement, be received;
 THAT staff is authorized to execute a renewal of the Airport Operating
 Agreement between the Town of Creston and the Creston Valley Regional
 Airport Society, to be effective as of April 1, 2016, with amendments as set
 out in the draft Agreement; AND FURTHER, THAT staff is authorized to
 finalize the Loan Agreement between the Town of Creston and the
 Creston Valley Regional Airport Society, in the amount of \$107,000.00, for
 the purpose of the Society purchasing a caretaker's residence for the
 Creston Valley Regional Airport.
 CARRIED

326-17
 ► **CORPORATE
 OFFICER
 APPOINTMENTS**

Moved by Councillor Unruh, seconded by Councillor Boehmer
 THAT Resolution No. 122-17 from the October 10, 2017 Closed Meeting,
 be reported at the October 10, 2017 Regular Meeting, as follows:
 THAT Ltr #581 from the Town Manager, regarding Corporate Officer
 appointments for the Town of Creston, be received; AND FURTHER,
 THAT Stacey Hadley and Bev Caldwell be appointed as 'Corporate
 Officers' for the Town of Creston, and the Mayor is authorized to issue the
 Oath of Office to Ms. Hadley and Ms. Caldwell.
 CARRIED

327-17
 ► **CV REG. AIRPORT
 SOCIETY RE LOAN**

Moved by Councillor Boehmer, seconded by Councillor Comer
 THAT Resolution No. 107-17 from the September 5, 2017 Closed Meeting,
 be reported at the October 10, 2017 Regular Meeting, as follows:
 THAT Ltr #449 from the Creston Valley Regional Airport Society, and the
 verbal report by the Director of Finance and Corporate Services, regarding
 a loan to the Society for the purchase of a mobile home, be received; AND
 FURTHER, THAT Council approves the Town of Creston issuing a loan to
 the Creston Valley Regional Airport Society (the Society), in the amount of
 \$107,000.00, at a three (3%) percent interest rate amortized over a ten
 (10) year term, for the Society to purchase a Jeldwyn mobile home, Model
 28664, Serial #003-A001327 A/B-MHR #99752 – DW #28664, with the
 following conditions:
 - The mobile home is to be located on property owned by the Town of
 Creston and situated at the Creston Valley Regional Airport and not be
 removed or relocated without the permission of the Town of Creston.
 - The mobile home is to be used solely for the purpose of provided a
 residence for the Airport caretaker.
 - The Loan Agreement is to be registered against the title of the mobile
 home unit with the British Columbia Land Titles office.
 - The Society is to be responsible for any legal or other associated costs
 with respect to the execution of the Loan Agreement, Land Title or
 transfer fees.
 - The Society sign a new Operating Agreement with the Town of Creston
 for the operation of the Creston Valley Regional Airport.
 - Should the Creston Valley Regional Airport Society discontinue its
 operating agreement with the Town of Creston during the term of the loan
 agreement, for the operation of the Creston Valley Regional Airport, the
 mobile home located on the Airport lands be sold to the Town of Creston
 for the amount of One (\$1.00) Dollar.
 CARRIED

328-17
ADJOURNMENT

Moved by Councillor Elford
 THAT the Regular Council Meeting of October 10, 2017, be adjourned at
 5:50 p.m.
 CARRIED

**CERTIFIED
 CORRECT:**

Ron Toyota
 Mayor

Steffan Klassen
 Director of Finance & Corporate Services