

**TOWN OF CRESTON**  
**REGULAR COUNCIL MEETING MINUTES – February 24, 2015**

Minutes of a Regular Meeting of Council held on Tuesday, February 24, 2015 at 3:30 p.m. in the Town of Creston Council Chambers, 238 – 10<sup>th</sup> Avenue, North.

- PRESENT:** Mayor Toyota  
Councillors Boehmer, Comer, Elford, Snopek, Unruh, Wilson  
Lou Varela, Town Manager  
Steffan Klassen, Director of Finance & Corporate Services  
Ross Beddoes, Director of Municipal Services/Chief Building Official  
Colin Farynowski, Manager of Engineering  
Mike Moore, Fire Chief  
Helene Miles, Local Government Intern  
Jamai Schile, Contract Planner  
Bev Caldwell, Executive Assistant
- MEDIA:** Lorne Eckersley, Creston Valley Advance
- GALLERY:** Pastor Rick Bettig, Creston Baptist Church  
Serena Naeve, Valley Community Services  
Justine Keirn, Valley Community Services  
Nancy DeVuano, Valley Community Services  
Arnie DeBoon, Valley Community Services  
Tanya Wall, RDCK Director, Area B  
Larry Binks, RDCK Director, Area C  
S/Sgt. Bob Gollan, C/O RCMP Creston Detachment  
Allan Clement, Resident  
Bruno Schultz, Resident
- CALL TO ORDER:** The Mayor called the Regular Meeting to order at 3:30 p.m.
- 72-15  
**MOVE TO CLOSED MEETING** Moved by Councillor Unruh, seconded by Councillor Comer  
THAT by authority of the Community Charter, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(c), (e) and (k). CARRIED
- RECONVENE** The Regular Meeting reconvened at 4:04 p.m.
- 73-15  
**AGENDA** Moved by Councillor Boehmer, seconded by Councillor Comer  
THAT the Agenda for the Regular Meeting of February 24, 2015, be adopted. CARRIED
- INVOCATION** Pastor Rick Bettig, Creston Baptist Church, delivered the invocation.
- 74-15  
**MINUTES** Moved by Councillor Snopek, seconded by Councillor Wilson  
THAT the minutes of the Regular Council Meeting held February 10, 2015, be adopted as read on this day and that such minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting. CARRIED
- ▶REGULAR FEB. 10/15
- 75-15  
▶COMMITTEE FEB. 17/15 Moved by Councillor Comer, seconded by Councillor Unruh  
THAT the minutes of the Committee of the Whole Meeting held February 17, 2015, be received. CARRIED
- RECESS** Moved by Councillor Comer, seconded by Councillor Wilson  
THAT the Regular Council Meeting recess at 4:14 p.m. CARRIED
- RECONVENE** The Regular Meeting reconvened at 4:17 p.m.
- BYLAWS FROM PUBLIC HEARING**
- 76-15  
▶BYLAW NO. 1808 (3<sup>RD</sup> READING) Moved by Councillor Wilson, seconded by Councillor Unruh  
THAT Zoning Amendment Bylaw No. 1808, 2015, be read a third time. CARRIED
- 77-15  
▶BYLAW NO. 1808 (ADOPTION) Moved by Councillor Comer, seconded by Councillor Unruh  
THAT Zoning Amendment Bylaw No. 1808, 2015, be adopted. CARRIED

78-15  
 ► BYLAW NO. 1811  
 (3<sup>RD</sup> READING)

Moved by Councillor Snopek, seconded by Councillor Wilson  
 THAT Zoning Amendment Bylaw No. 1811, 2015, be read a third time.

CARRIED

79-15  
 ► BYLAW NO. 1811  
 (ADOPTION)

Moved by Councillor Elford, seconded by Councillor Comer  
 THAT Zoning Amendment Bylaw No. 1811, 2015, be adopted.

CARRIED

**DELEGATION**  
 ► VALLEY  
 COMMUNITY  
 SERVICES

Mayor Toyota welcomed Ms. Serena Naeve and Ms. Justine Keirn from the Valley Community Services to the meeting at 4:20 p.m.

Ms. Naeve and Ms. Keirn presented an update on the services provided to the residents of the Creston Valley by Valley Community Services, which employs 40 people to provide services that are spread over 29 programs for individuals of all age groups. In 2013/2014 Valley Community Services purchased and renovated property at 915 Pine Street in Creston, a location that is central, accessible and designed to meet the needs of participants.

Valley Community Services is a non-profit organization which is funded by private donors, foundations, provincial and federal ministries. Many programs have more service requests than they are able to provide due to limited funds. Most of their programs operate with 10% administration budgets (the average administration to operate a for-profit business is between 20 to 35%). In 2014 funding that could have been used for programs was used to pay property taxes. Valley Community Services is requesting Council to consider reviewing its cap (limit) on Permissive Tax Exemptions for non-profit organizations in Creston and accept applications for a Permissive Tax Exemption for the 2016 taxation year.

Mayor Toyota thanked Ms. Naeve and Ms. Keirn for their presentation.

**DELEGATION**  
 ► RCMP (CRESTON  
 VALLEY) 3<sup>RD</sup>  
 QUARTER REPORT

Mayor Toyota welcomed S/Sgt. Bob Gollan, Commanding Officer, RCMP Creston Detachment, to the meeting at 4:35 p.m.

S/Sgt. Gollan provided a power point presentation, highlighting the third quarter activities for 2014 - 2015 for the Creston RCMP Detachment, which included:

- Creston Detachment boundaries.
- Detachment compliment.
- Yearly comparison Calls for Service (total calls to date for 2014 were approximately 2,600).
- Calls by zones, i.e. Creston, North, East, West, Lower Kootenay Band and Canadian Border.
- Priorities for 2014-2015 for the Town of Creston, Regional District of Central Kootenay, Lower Kootenay Band and the Creston RCMP.
- With respect to the Detachment's municipal budget, 7 members, 1.5 support staff and 3 police vehicles are assigned to that budget. Currently the Detachment is under budget with respect to the Municipal portion.
- The Provincial budget is \$116,052 and to date 103% of that budget has been spent. Overages are overtime, vehicle repairs and vehicle fuel. The Creston Detachment is currently working with the Southeast District to address budget shortfalls or underfunding.
- Funding requests for 2015-2016 are for an additional Full Time Employee assigned to the office support staff, new flooring in the Detachment office and purchase of a Flir - Thermal Imaging Device.

S/Sgt. Gollan informed Council and the Regional District Directors that he will be asking for the respective lists of priorities for 2015, by the end of March.

Mayor Toyota thanked S/Sgt. Gollan for his presentation and stated that Council will be discussing the Town's priorities for 2015 at a Committee of the Whole meeting in March 2015.

**COUNCIL  
COMMITTEE**

80-15

- ▶ FEB. 17/15 MTG  
RECOMMENDATIONS
- ▶ PINE ST. INTER.

- ▶ OCP ADVISORY  
SELECT COMM.

Rescinded via  
Res. #122-16  
Mar. 22/16

- ▶ CLOSE TOWN  
HALL DEC. 21, 22,  
23/15

- ▶ FIVE YEAR  
FINANCIAL PLAN  
BYLAW NO. 1799

- ▶ STRATEGIC  
PRIORITIES CHART/  
CORPORATE  
STRATEGIC PLAN

81-15

- ▶ VALLEY COMM.  
SERV. RE PERMISS-  
IVE TAX EXEMPT.

82-15

- ▶ RCMP REPORT &  
PRIORITY SETTING

83-15

- ▶ ALCOHOL POLICY  
RE FIRE - WORK  
EXPERIENCE LIVING  
QUARTERS

Moved by Councillor Wilson, seconded by Councillor Snopek  
THAT Council Committee Recommendations No. 1 to 5, from the February  
17, 2015 Regular Committee of the Whole Meeting, be adopted as follows:  
**RECOMMENDATION NO. 1:**  
THAT the verbal report by the Manager of Engineering, with respect to the  
Pine Street / Highway 3 intersection landscape plan, be received.

**RECOMMENDATION NO. 2:**

~~THAT Ltr #102 from the Town Planner, regarding a proposal to establish  
an Official Community Plan Advisory Committee, be received; THAT  
Council establish an Official Community Plan Advisory Committee, as per  
the Terms of Reference as set out in Ltr #102, a copy of which is attached  
to and forms a part of these minutes as Appendix 'I'; THAT the Official  
Community Plan Advisory Committee be established for the term March 1,  
2015 to March 31, 2016; AND FURTHER, THAT staff is authorized to  
commence the application process for membership on the Official  
Community Plan Advisory Committee, bringing forward a recommendation  
with respect to applicants, for Council approval.~~

**RECOMMENDATION NO. 3:**

THAT the verbal report by the Town Manager regarding closing Town Hall  
on December 21, 22 and 23, 2015, be received; AND FURTHER, THAT  
Council approves the closing of the Town Hall facility to the public on  
December 21, 22 and 23, 2015, as in the previous two years.

**RECOMMENDATION NO. 4:**

THAT Ltr #101 from the Director of Finance and Corporate Services,  
providing an overview of the Town of Creston's Five Year Financial Plan  
Bylaw No. 1799, be received.

**RECOMMENDATION NO. 5:**

THAT the verbal report by the Town Manager regarding draft changes to  
Council's Strategic Priorities Chart, be received; THAT staff is authorized  
to bring forward to Council, the proposed amendments to Council's  
Strategic Priorities Chart for approval; AND FURTHER, THAT staff bring  
forward a revised Corporate Strategic Plan, incorporating the changes  
proposed by members of the Committee of the Whole, to an upcoming  
Council meeting for consideration.

CARRIED

Moved by Councillor Unruh, seconded by Councillor Wilson

THAT Ltr #98 from Valley Community Services, regarding a permissive tax  
exemption, be referred to Committee of the Whole, along with Finance  
Department – Permissive Tax Exemptions Policy and “2014, 2015 and  
2016 Tax Exemption Bylaw No. 1796, 2013”, for further consideration and  
recommendation.

CARRIED

Moved by Councillor Snopek, seconded by Councillor Comer

THAT Ltr #85 from the Commanding Officer, Creston RCMP Detachment,  
regarding the Third Quarter 2014-15 Report for policing in the Creston  
Valley, be received; AND FURTHER, THAT the issue of setting priorities  
for municipal policing for the Town of Creston for 2015, be referred to  
Committee of the Whole for further consideration and recommendation.

CARRIED

Moved by Councillor Comer, seconded by Councillor Unruh

THAT Ltr #111 from the Fire Chief, regarding alcohol use on Town owned  
properties and/or facilities, be received; AND FURTHER, THAT an  
amendment to Administrative Policy – Liquor Licence Applications Section  
2, be approved to read as follows:

“.2 There is to be no alcohol sold, consumed or distributed on Town  
owned properties and/or facilities unless an approved “Special  
Occasion Liquor Licence” has been issued in accordance with the  
terms and conditions stated in the Town of Creston “Application  
Request for Special Occasion Liquor Licence” or the facility has its  
own Liquor Licence under Provisions of the Liquor Control and  
Licencing Act, approved by Council.

An exemption to the above restriction would be the residential space  
designated for the Work Experience Program Firefighters located at  
138 – 10<sup>th</sup> Avenue North, Creston.”

CARRIED

- 84-15  
► SITE C PROJECT
- Moved by Councillor Snopek, seconded by Councillor Unruh  
THAT Ltr #93 from Mr. Terry Webster, regarding support to request the Ministry of Energy and Mines place a one-year moratorium on the proposed Site C project, to allow the BC Utilities Commission to rule on the project, be received. CARRIED
- 85-15  
► CEMETERY  
POLICY RE BURIALS
- Moved by Councillor Boehmer, seconded by Councillor Unruh  
THAT Ltr #95 from the Town Manager, regarding an amendment to the Town's Cemetery Policy, be received; AND FURTHER, THAT the Cemetery Policy re amended to include a new Section, as follows:  
"5) Burials  
In the unfortunate event that the Town is responsible for a burial being incorrectly placed in the cemetery (i.e. incorrect plot or block), as per the applicable Cemetery Licence Interment Permit, the Town will refund the cost of the burial fee and applicable taxes, excluding additional fees (i.e. extra deep), as per the Town of Creston's Fees and Charges Bylaw as amended from time to time. In addition, if exhumation and relocation is required as a result of the Town's error, the Town will provide this service at no charge."  
CARRIED
- 86-15  
► RQST DONATION  
RE BC ABORIGINAL  
SOCIETY
- Moved by Councillor Elford, seconded by Councillor Comer  
THAT Ltr #103 from the B.C. Aboriginal Network on Disability Society, requesting a donation, be referred to the Committee of the Whole for further consideration and recommendation, following consultation with the Lower Kootenay Band. CARRIED
- 87-15  
► RQST DONATION  
RE CRESTON  
COMMUNITY BAND
- Moved by Councillor Boehmer, seconded by Councillor Comer  
THAT Ltr #107 from the Creston Community Band, requesting a donation from the Town of Creston Discretionary Grant fund, be received, AND FURTHER, THAT the Creston Community Band be encouraged to submit an application under the Columbia Basin Trust – Community Initiatives Program for funding consideration. CARRIED
- 88-15  
► RESCIND RDGS RE  
BYLAW NO. 1800
- Moved by Councillor Unruh, seconded by Councillor Elford  
THAT Resolution No. 66-14 from the February 25, 2014 Regular Council Meeting, be rescinded, which gives first and second readings to "Zoning Amendment Bylaw No. 1800, 2014" with respect to amendments to the Comprehensive Development (CD-1) Zone. CARRIED
- 89-15  
► FAMILY DAY  
EVENT (WINTER  
CHILDREN'S  
FESTIVAL)
- Moved by Councillor Boehmer, seconded by Councillor Wilson  
THAT the verbal report by Councillor Boehmer, regarding the Annual Family Day Celebration (Winter Children's Festival) and future annual celebrations, be received; AND FURTHER, THAT the Mayor forward information on the costs, etc. to host the Annual Family Day Celebration (Winter Children's Festival) to the Creston Valley Services Committee for consideration by that Committee to fund and host future annual Family Day events for the residents of the Creston Valley. CARRIED
- BYLAWS**
- 90-15  
► BYLAW 1812  
(1<sup>ST</sup> & 2<sup>ND</sup> RDGS)
- Moved by Councillor Snopek, seconded by Councillor Comer  
THAT Building Amendment Bylaw No. 1812, 2015, be read a first time by title, second time by content. CARRIED
- 91-15  
► BYLAW 1812  
(3<sup>RD</sup> RDG)
- Moved by Councillor Wilson, seconded by Councillor Unruh  
THAT Building Amendment Bylaw No. 1812, 2015, be read a third time. CARRIED
- 92-15  
► STRATEGIC  
PRIORITIES CHART
- Moved by Councillor Elford, seconded by Councillor Comer  
THAT the Strategic Priorities Chart, as presented, be received. CARRIED
- 93-15  
► COMMITTEE OF  
THE WHOLE  
AGENDA
- Moved by Councillor Boehmer, seconded by Councillor Wilson  
THAT the Regular Committee of the Whole Meeting agenda, as presented, be received. CARRIED

- REPORTS OF REPS.**
- CLR BOEHMER Councillor Boehmer reported on his attendance at a Youth Community Advisory Committee meeting and the LGLA Elected Officials Seminar.
- CLR COMER Councillor Comer reported on her attendance at the Creston Valley Chamber of Commerce Community Marketing meeting, a Food Trusts in the Province workshop, a Creston Valley Trails Committee meeting, and the LGLA Elected Officials Seminar.
- CLR UNRUH Councillor Unruh reported on her attendance at a Creston Valley Chamber of Commerce meeting and the LGLA Elected Officials Seminar.
- CLR WILSON Councillor Wilson reported on her attendance at the LGLA Elected Officials Seminar.
- MAYOR TOYOTA Mayor Toyota reported on his attendance at Regional District of Central Kootenay meetings, a Creston Valley Wildlife Management Area Interpretive meeting, the BC High School Curling dinner and the LGLA Elected Officials Seminar.
- STAFF REPORTS Members of staff provided verbal reports on key issues and projects currently being addressed by the various Departments.
- 94-15  
► RECEIVE THAT the verbal Reports of Council and Staff members, be received.  
REPORTS CARRIED
- GIVING OF NOTICES**
1. COTW – March 2, 3, 17, 23, April 21, May 19, 2015
  2. COUNCIL – 2nd & 4th Tuesdays each month (March 10, 24, Apr. 14, 28, May 12, 26, 2015)
  3. Blossom Festival VIP Reception – May 16, 2015
  4. Canada Day, July 1, 2015
- QUESTION PERIOD**
- RDCK AREA C Director Larry Binks, Regional District of Central Kootenay, Area C, expressed appreciation to members of Council and staff for the cooperative working relationship he receives from the Town of Creston on projects and issues that arise between the Regional District of Central Kootenay and the Town.  
DIRECTOR
- 95-15  
**RECONVENE TO** Moved by Councillor Boehmer, seconded by Councillor Wilson  
**CLOSED MEETING** THAT Council reconvenes to Closed Meeting at 5:55 p.m. CARRIED
- RECONVENE** The Regular Council Meeting reconvened at 6:19 pm.
- 96-15  
► COUNCIL Moved by Councillor Comer, seconded by Councillor Boehmer  
REMUNERATION & THAT staff bring forward a report showing a comparison with other similar  
BENEFITS sized municipalities with respect to Council remuneration and benefit  
packages, for Council's consideration. CARRIED
- 97-15  
**ADJOURNMENT** Moved by Councillor Comer  
THAT the Regular Meeting of February 24, 2015, be adjourned at 6:20  
p.m. CARRIED
- CERTIFIED  
CORRECT:**

---

Ron Toyota  
Mayor

---

Bev Caldwell  
Executive Assistant