

**TOWN OF CRESTON**  
**REGULAR COUNCIL MEETING MINUTES – September 29, 2015**

Minutes of a Regular Meeting of Council held on Tuesday, September 29, 2015 at 3:30 p.m. in the Town of Creston Council Chambers, 238 – 10<sup>th</sup> Avenue, North.

**PRESENT:** Mayor Toyota  
Councillors Boehmer, Comer, Elford, Snopek, Unruh, Wilson  
Lou Varela, Town Manager  
Steffan Klassen, Director of Finance & Corporate Services  
Ross Beddoes, Director of Municipal Services/Chief Building Official  
Colin Farynowski, Manager of Engineering  
Mike Moore, Fire Chief  
Helene Miles, Local Government Intern  
Bev Caldwell, Executive Assistant

**MEDIA:** Lorne Eckersley, Creston Valley Advance  
Kris Dickeson, Juice FM 94.1 Radio

**GALLERY:** Director Larry Binks, RDCK Area C  
Maureen Cameron, Valley Community Services, TAPS Program  
Allan Clement, Resident

**CALL TO ORDER:** The Mayor called the Regular Meeting to order at 3:30 p.m.

382-15  
**MOVE TO CLOSED MEETING** Moved by Councillor Boehmer, seconded by Councillor Snopek  
THAT by authority of the Community Charter, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(c) and (e).  
CARRIED

**RECONVENE** The Regular Meeting reconvened at 4:00 p.m.

383-15  
**AGENDA** Moved by Councillor Boehmer, seconded by Councillor Snopek  
THAT the Agenda for the Regular Meeting of September 29, 2015, be adopted.  
CARRIED

384-15  
**MINUTES** Moved by Councillor Snopek, seconded by Councillor Wilson  
▶ **REGULAR SEPT. 8/15** THAT the minutes of the Regular Council Meeting held September 8, 2015, be adopted as read on this day and that such minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.  
CARRIED

385-15  
▶ **COMMITTEE SEPT. 15/15** Moved by Councillor Boehmer, seconded by Councillor Elford  
THAT the minutes of the Committee of the Whole Meeting held September 15, 2015, be received.  
CARRIED

**DELEGATION** Mayor Toyota welcomed Ms. Maureen Cameron, TAPS Community Liaison, Valley Community Services, to the meeting at 4:05 p.m.  
▶ **TAPS RE COMMUNITY ACTION INITIATIVE**

Ms. Cameron advised that TAPS, under the auspices of Valley Community Services, is submitting a Letter of Intent to the Community Action Initiative for a Service Innovation Convening Grant. This funding opportunity focuses on promoting mental health and wellness in older adults, including those living with low-incomes, immigrant or refugee, and Aboriginal persons living in the community, assisted living or residential care settings, who are experiencing or are vulnerable to experiencing mental health and/or substance use challenges.

Ms. Cameron stated that she is not requesting anything from the Town of Creston at this time, she just has to include in the grant application, a list of potential partners, and an email from the Town of Creston indicating that the Town has been contacted/advised of the application from Valley Community Services/TAPS. Upon the grant application being successful, the Town of Creston will be approached to determine if it would be interested in partnering with TAPS on this initiative.

Mayor Toyota thanked Ms. Cameron for her presentation.

**COUNCIL  
COMMITTEE**

386-15  
▶ SEPT. 15/15 MTG  
RECOMMENDATIONS  
▶ INTEGRATED  
PESTICIDE MGT.

Moved by Councillor Snopek, seconded by Councillor Unruh  
THAT Council Committee Recommendation No. 1 from the September 15,  
2015 Regular Committee of the Whole Meeting, be adopted as follows:

**RECOMMENDATION NO. 1:**

THAT the verbal report by the Manager of Engineering, regarding a  
proposed Integrated Pesticide Management Policy for the Town, be  
received; AND FURTHER, THAT staff bring forward a draft Integrated  
Pesticide Management Policy for Council's consideration, in the first  
quarter of 2016. CARRIED

387-15  
▶ SEPT. 15/15 MTG  
RECOMMENDATIONS  
▶ DEVELOPMENT  
COST CHARGES

Moved by Councillor Unruh, seconded by Councillor Elford  
THAT Council Committee Recommendation No. 2 from the September 15,  
2015 Regular Committee of the Whole Meeting, be adopted as follows:

**RECOMMENDATION NO. 2:**

THAT the verbal report by the Manager of Engineering, advising that he  
will be providing a full presentation to Council members on development  
cost charges and proposed Development Cost Charge Bylaw No. 1803, at  
the October 20, 2015 regular Committee of the Whole meeting, be  
received; AND FURTHER, THAT any member of Council or staff who is  
interested in meeting with the Manager of Engineering at 12:00 Noon on  
October 9, 2015 in Council Chambers, for a pre-discussion with respect to  
development cost charges, is encouraged to do so. CARRIED

388-15  
▶ SEPT. 15/15 MTG  
RECOMMENDATIONS  
▶ PARKING METERS  
& PARKING SPACES

Moved by Councillor Wilson, seconded by Councillor Unruh  
THAT Council Committee Recommendation No. 3 from the September 15,  
2015 Regular Committee of the Whole Meeting, be adopted as follows:

**RECOMMENDATION NO. 3:**

THAT the verbal report by the Director of Finance and Corporate Services,  
regarding options to use parking meters as a donation source for an  
identified project or charity, be received; AND FURTHER, THAT staff  
provide a report on the existing Town owned off-street parking stalls that  
are either currently rented or available for rent, and options for generating  
revenue, and encouraging local businesses to promote use of those  
parking stalls for employee parking rather than parking on Town streets.

CARRIED

389-15  
▶ SEPT. 15/15 MTG  
RECOMMENDATIONS  
▶ DOWNTOWN  
REVITALIZATION  
SPECIFIED AREA  
BYLAW

Moved by Councillor Snopek, seconded by Councillor Elford  
THAT Council Committee Recommendation No. 4 from the September 15,  
2015 Regular Committee of the Whole Meeting, be adopted as follows:

**RECOMMENDATION NO. 4:**

THAT the verbal report from the Director of Municipal Services, regarding  
requirements for new development in the downtown core, to either provide  
required off-street parking for new development, or to pay a 'cash-in-lieu'  
fee per parking space not provided, be received; AND FURTHER, THAT  
staff bring forward for Council's consideration, a draft amendment to  
Zoning Bylaw No. 1123 which would continue to require new development  
in the downtown core to provide off-street parking spaces for that  
development, or pay the required 'cash-in-lieu' fee per parking space not  
provided. CARRIED

390-15  
▶ SEPT. 15/15 MTG  
RECOMMENDATIONS  
▶ COVER FOR TOWN  
FLOAT

Moved by Councillor Elford, seconded by Councillor Wilson  
THAT Council Committee Recommendation No. 5 from the September 15,  
2015 Regular Committee of the Whole Meeting, be adopted as follows:

**RECOMMENDATION NO. 5:**

THAT staff is authorized to work within the existing Public Works and Float  
budgets to purchase two used shipping containers and construct a roof  
over the two containers at the Town Shop, to provide necessary storage  
for Public Works and a cover for the Town float; AND FURTHER, THAT  
should there not be sufficient funds in the 2015 budget to allocate to this  
project, staff bring forward a recommendation for an amendment to the  
2015 budget to accommodate the cost of this project. CARRIED

- 391-15  
 ► SEPT. 15/15 MTG RECOMMENDATIONS  
 ► DUMP BOX / BELLY-PLOUGH
- Moved by Councillor Unruh, seconded by Councillor Elford  
 THAT Council Committee Recommendation No. 6 from the September 15, 2015 Regular Committee of the Whole Meeting, be adopted as follows:  
**RECOMMENDATION NO. 6:**  
 THAT the verbal report by the Director of Municipal Services and Works Superintendent, regarding the proposed purchase of a multi-season dump box and belly-plough for the new tandem dump truck, be received; AND FURTHER, THAT Council authorizes an amendment to increase the 2015 Capital Equipment budget for Public Works by \$20,000.00 to purchase a multi-season dump box and belly-plough for the new tandem dump truck in 2015 rather than in 2016, with these funds being reallocated from the proposed 2016 Capital Equipment budget (identified in the Five Year Financial Plan). CARRIED
- 392-15  
 ► SEPT. 15/15 MTG RECOMMENDATIONS  
 ► YARD WASTE DROP-OFF SITE
- Moved by Councillor Snopek, seconded by Councillor Comer  
 THAT Council Committee Recommendation No. 7 from the September 15, 2015 Regular Committee of the Whole Meeting, be adopted as follows:  
**RECOMMENDATION NO. 7:**  
 THAT staff draft a report for Council's consideration, identifying options and costs related to a drop-off location for residents to dispose of grass clippings and yard waste, including security of the site. CARRIED
- 393-15  
 ► SEPT. 15/15 MTG RECOMMENDATIONS  
 ► OFF-LEASH DOG PARK BUDGET
- Moved by Councillor Snopek, seconded by Councillor Wilson  
 THAT Council Committee Recommendation No. 8 from the September 15, 2015 Regular Committee of the Whole Meeting, be adopted as follows:  
**RECOMMENDATION NO. 8:**  
 THAT the verbal report by the Works Superintendent, regarding costs to operate the Town's off-leash dog park over the past year, be received. CARRIED
- 394-15  
 ► SEPT. 15/15 MTG RECOMMENDATIONS  
 ► WORK EXPERIENCE FIREFIGHTER COMMENDED
- Moved by Councillor Wilson, seconded by Councillor Unruh  
 THAT Council Committee Recommendation No. 9 from the September 15, 2015 Regular Committee of the Whole Meeting, be adopted as follows:  
**RECOMMENDATION NO. 9:**  
 THAT the letter from the Public Information Officer, North Idaho Type 3 Incident Management Team, US Forest Service, commending Creston Fire & Rescue Work Experience Firefighter Eric Einagel on his work ethic, creativity, initiative and outside of the box thinking in contributing to the development of an emergency evacuation plan with respect to the Parker Ridge Fire in Northern Idaho this past summer, be received. CARRIED
- 395-15  
 ► TAPS RE GRANT OPPORTUNITY
- Moved by Councillor Comer, seconded by Councillor Elford  
 THAT Ltr #575 from Valley Community Services, regarding the Community Action Initiative, and the verbal report by Maureen Cameron, TAPS Community Liaison, Valley Community Services, advising they will be submitting a Letter of Intent to the Community Action Initiative for a Service Innovation Convening Grant, be received. CARRIED
- 396-15  
 ► CV HOSPICE SOC. RE GRANT REQUEST
- Moved by Councillor Snopek, seconded by Councillor Wilson  
 THAT Ltr #550 from the Creston Valley Hospice Society, requesting funding support, be received; AND FURTHER, THAT Council approves a Discretionary Grant to the Creston Valley Hospice Society, in the amount of \$500.00, to assist with the Society's operating expenses. CARRIED
- 397-15  
 ► RQST DONATION RE CUBS & SCOUTS
- Moved by Councillor Unruh, seconded by Councillor Comer  
 THAT Ltr #569 from the Creston Cubs and Scouts, requesting a donation of sand, be received; THAT Council approves a donation of twelve yards of sand, to be delivered to the Creston Branch of Scouts Canada, at an approximate cost of \$261.00; AND FURTHER, THAT funds be transferred from Council's Discretionary Grant fund, to the Public Works budget, for the cost of the sand, manpower, equipment and delivery of the sand. CARRIED
- 398-15  
 ► SCEEP WORKSHOP
- Moved by Councillor Boehmer, seconded by Councillor Elford  
 THAT Ltr #571 from the Manager of Engineering, regarding a Strategic Community Energy & Emissions Planning (SCEEP) Workshop, be received; AND FURTHER, THAT Mayor Toyota, Councillors Elford and Wilson are authorized to attend the Strategic Community Energy & Emissions Planning (SCEEP) Workshop in Creston on November 3, 2015. CARRIED

- 399-15  
► YES SELECT COMMITTEE
- Moved by Councillor Snopek, seconded by Councillor Unruh  
THAT Ltr #570 from the Local Government Intern, regarding the Youth Engagement Strategy Select Committee, be received; AND FURTHER, THAT the following individuals be appointed to the Youth Engagement Strategy (YES) Select Committee, for a one-year term, commencing September 29, 2015:  
Two Council Representatives: Councillors Boehmer and Comer, with Councillor Wilson being an Alternate  
Two representatives of the Teen Action Committee (TAC): Keyelle Hula (or Alternate) and Emily Ritter-Riegling (or Alternate)  
Three representatives involved in youth programming:  
Jesse Willicome, Support Worker  
Jackie Hula, Teen Services Coordinator, Creston Library (Rachel Wagner, Teen Advocate as Alternate)  
Doreen Cardwell, Program Coordinator, Kootenay Employment Services (KES)  
One member of staff:  
Executive Assistant or designate
- CARRIED
- 400-15  
► AMEND DRAINAGE BYLAW
- Moved by Councillor Boehmer, seconded by Councillor Wilson  
THAT Ltr #556 from the Director of Municipal Services, regarding an amendment to Drainage Bylaw No. 1417, 1997, be received; AND FURTHER, THAT Council consider three readings to Drainage Amendment Bylaw No. 1829, 2015, at the September 29, 2015 Regular Meeting.
- CARRIED
- BYLAWS**
- 401-15  
► BYLAW 1829 (1<sup>ST</sup> & 2<sup>ND</sup> RDGS)
- Moved by Councillor Boehmer, seconded by Councillor Wilson  
THAT Drainage Amendment Bylaw No. 1829, 2015, be read a first time by title, second time by content.
- CARRIED
- 402-15  
► BYLAW 1829 (3<sup>RD</sup> RDG)
- Moved by Councillor Boehmer, seconded by Councillor Elford  
THAT Drainage Amendment Bylaw No. 1829, 2015, be read a third time.
- CARRIED
- 403-15  
► BYLAW 1824 (RESCIND 3<sup>RD</sup> READING)
- Moved by Councillor Boehmer, seconded by Councillor Snopek  
THAT third reading of Cemeteries Regulations and Operations Bylaw No. 1824, 2015, be rescinded.
- CARRIED
- 404-15  
► BYLAW 1824 (3<sup>RD</sup> RDG AS AMENDED)
- Moved by Councillor Unruh, seconded by Councillor Boehmer  
THAT Cemeteries Regulations and Operations Bylaw No. 1824, 2015, be read a third time, as amended.
- CARRIED
- 405-15  
► BYLAW 1824 (ADOPTION)
- Moved by Councillor Comer, seconded by Councillor Unruh  
THAT Cemeteries Regulations and Operations Bylaw No. 1824, 2015, be adopted.
- CARRIED
- 406-15  
► COMMITTEE OF THE WHOLE AGENDA
- Moved by Councillor Boehmer, seconded by Councillor Comer  
THAT the Regular Committee of the Whole Meeting agenda, as presented, be received.
- CARRIED
- NEW BUSINESS**
- 407-15  
► PINE ST./HWY #3 INTERSECTION  
► SNOW CLEARING RE TRAILS
- Moved by Councillor Boehmer, seconded by Councillor Snopek  
THAT the verbal report by Mayor Toyota, regarding a letter of appreciation from Eva and Fred Ruprecht, for the redesign of the Pine Street/Highway 3 intersection; and the letter from Pat Lewin enquiring as to whether or not the Town provided snow clearing of the Millennium Trail, be received.
- CARRIED
- REPORTS OF REPS.**
- CLR BOEHMER
- Councillor Boehmer reported on his attendance at the UBCM Annual Conference, the Business Walk Summary meeting, and a meeting with respect to the Insurance RFP for the Town of Creston.
- CLR COMER
- Councillor Comer reported on her attendance at the UBCM Annual Conference, a Network Society meeting and a Creston Valley Spirit Committee meeting.

- **CLR ELFORD** Councillor Elford reported on his attendance at the UBCM Annual Conference, a Lower Kootenay Band Network meeting, the Opening of the Annual Fall Fair, and a meeting with respect to the Insurance RFP for the Town of Creston.
- **CLR SNOPEK** Councillor Snopek reported on his attendance at the UBCM Annual Conference and a Creston Valley Fall Fair meeting.
- **CLR UNRUH** Councillor Unruh reported on her attendance at the UBCM Annual Conference, the Creston Valley Fall Fair and the Business Walk Summary meeting.
- **CLR WILSON** Councillor Wilson reported on her attendance at the UBCM Annual Conference.
- **MAYOR TOYOTA** Mayor Toyota reported on his attendance at the UBCM Annual Conference, CBAL – The Big Read, Juice FM Radio interview, Coffee Talk, Cops for Kids breakfast, the Business Walk Summary meeting, Regional District of Central Kootenay meetings and the Creston Valley Thunder Cats opening hockey game.

408-15  
 ► **RECEIVE REPORTS** Moved by Councillor Boehmer, seconded by Councillor Comer THAT the verbal Reports of Council and staff members, be received.  
 CARRIED

**GIVING OF NOTICES**

1. COTW – Sept. 28, Oct. 20, Nov. 17, Dec. 8, 2015
2. COUNCIL – 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays of each month (Oct. 13, 27, Nov. 10, 24, Dec. 15, 2015)
3. Santa Parade – Dec. 5, 2015
4. Fireworks – Halloween Night, October 31<sup>st</sup>, 8:30 pm

**QUESTION PERIOD** There were no questions from members of the Gallery.

409-15  
**ADJOURNMENT** Moved by Councillor Comer THAT the Regular Meeting of September 29, 2015, be adjourned at 4:38 p.m.  
 CARRIED

**CERTIFIED  
 CORRECT:**

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Ron Toyota  
 Mayor

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Bev Caldwell  
 Executive Assistant