

**TOWN OF CRESTON**  
**REGULAR COUNCIL MEETING MINUTES – December 15, 2015**

Minutes of a Regular Meeting of Council held on Tuesday, December 15, 2015 at 3:30 p.m. in the Town of Creston Council Chambers, 238 – 10<sup>th</sup> Avenue, North.

- PRESENT:** Acting Mayor Boehmer  
Councillors Comer, Snopek, Unruh, Wilson  
Steffan Klassen, Acting Town Manager/Dir. of Finance & Corp. Services  
Ross Beddoes, Director of Municipal Services/Chief Building Official  
Colin Farynowski, Manager of Engineering  
Mike Moore, Fire Chief  
Helene Miles, Local Government Intern  
Bev Caldwell, Executive Assistant
- ABSENT:** Mayor Toyota, Councillor Elford
- MEDIA:** Lorne Eckersley, Creston Valley Advance  
Kris Dickeson, Juice FM 94.1 Radio
- GALLERY:** Gail Brown, Friends of Children – East Kootenay  
Sheila Hall, Friends of Children – East Kootenay  
Lawrence Ward, Resident  
Lorraine Ward, Resident  
Allan Clement, Resident
- CALL TO ORDER:** The Acting Mayor called the Regular Meeting to order at 3:30 p.m.
- 488-15  
**MOVE TO CLOSED MEETING** Moved by Councillor Comer, seconded by Councillor Unruh  
THAT by authority of the Community Charter, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(c), (e) and (k). CARRIED
- RECONVENE** The Regular Meeting reconvened at 4:00 p.m.
- 489-15  
**AGENDA** Moved by Councillor Unruh, seconded by Councillor Snopek  
THAT the Agenda for the Regular Meeting of December 15, 2015, be adopted. CARRIED
- 490-15  
**MINUTES**  
► REGULAR NOV. 24/15 & DEC. 8/15 Moved by Councillor Snopek, seconded by Councillor Unruh  
THAT the minutes of the Regular Council Meetings held November 24 and December 8, 2015, be adopted as read on this day and that such minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting. CARRIED
- 491-15  
► COMMITTEE NOV. 24/15 & DEC. 8/15 Moved by Councillor Unruh, seconded by Councillor Snopek  
THAT the minutes of the Committee of the Whole Meetings held November 24 and December 8, 2015, be received. CARRIED
- DELEGATION**  
► FRIENDS OF CHILDREN – EAST KOOTENAY Acting Mayor Boehmer welcomed Ms. Gail Brown and Ms. Sheila Hall of the Friends of Children – East Kootenay, to the meeting at 4:04 p.m.
- Ms. Brown explained how the Friends of Children – East Kootenay assist Creston and district families with children from birth to 18 years of age in medical need. Families in need receive assistance with transportation costs, etc. relating to long term medical care, emergency medical care, travel outside the region, and more. In 2012 the organization received 92 requests (\$15,732.59 in assistance); in 2013 – 161 requests (\$34,000.00 in assistance); and in 2014 – 191 requests (\$38,070.00 in assistance). The organization has been operating in the East Kootenay region, which includes the Creston Valley, for the past six years. Ms. Brown advised that in 2016 the Creston Dairy Queen will be participating in a Fundraiser, in support of the Friends of Children – East Kootenay, where for every blizzard sold, Dairy Queen will donate \$1.00 towards their organization.

Mr. Lawrence and Mrs. Lorraine Ward spoke on the support that their family received while their grandson was travelling back and forth to Calgary for medical appointments. They stated that the Friends of Children – East Kootenay were the only organization that was continuously there for them to assist with funding of expenses, with no questions asked.

Ms. Brown and Ms. Hall requested Council to consider favourable consideration of any request for financial support that may come before them from the Friends of Children, in the future.

Acting Mayor Boehmer thanked Ms. Brown and Ms. Hall for their presentation.

**COUNCIL  
COMMITTEE**

492-15

► NOV. 24/15 MTG  
RECOMMENDATIONS  
► WATER & SEWER  
RATES

Moved by Councillor Snopek, seconded by Councillor Unruh  
THAT Council Committee Recommendation No. 1, from the November 24, 2015 Regular Committee of the Whole Meeting, be adopted as follows:

**RECOMMENDATION NO. 1:**

THAT the verbal reports by the Director of Municipal Services and the Director of Finance and Corporate Services, regarding the proposed 2016 Water and Sewer Budgets, be received; AND FURTHER, THAT staff is authorized to draft amendments to the Waste Rates and Regulations Bylaw, the Water District Rates and Regulations Bylaw and the Sewer Rates and Regulations Bylaw, to reflect the following increases in utility rates for 2016 to 2020:

- Proposed water rates increase for 2016 - 0%
- Proposed water rates increase for 2017 - 2%
- Proposed water rates increase for 2018 - 2%
- Proposed water rates increase for 2019 - 2%
- Proposed water rates increase for 2020 - 2%
- Proposed sewer rates increase for 2016 – 9%
- Proposed sewer rates increase for 2017 – 5%
- Proposed sewer rates increase for 2018 – 5%
- Proposed sewer rates increase for 2019 – 5%
- Proposed sewer rates increase for 2020 – 2%

CARRIED

493-15

► DEC. 8/15 MTG  
RECOMMENDATIONS  
► YES MINUTES

Moved by Councillor Wilson, seconded by Councillor Comer  
THAT Council Committee Recommendations No. 1 to 5, from the December 8, 2015 Regular Committee of the Whole Meeting, be adopted as follows:

**RECOMMENDATION NO. 1:**

THAT Ltrs #690 and 700, being the minutes of the November 27 and December 4, 2015 Youth Engagement Strategy Committee meetings, be received.

► MARKET PARK

**RECOMMENDATION NO. 2:**

THAT the verbal report by the Town Manager, regarding a conceptual design for a Market Park, be received; AND FURTHER, THAT the Market Park conceptual design for the property owned by the Town of Creston and situated at 1103 and 1201 Cook Street, and 111 and 115 Northwest Boulevard, Creston, a copy of which is attached to and forms a part of these minutes as Appendix '1', be approved in principle.

► FIRE RESCUE  
STRATEGIC PLAN

**RECOMMENDATION NO. 3:**

THAT Ltr #612 from the Fire Chief, regarding the Creston Fire Rescue Strategic Plan, be received; THAT Council approves the 'Mission and Value' statement for the Creston Fire and Rescue Service, developed as part of the strategic planning process; AND FURTHER, THAT Council adopts the Creston Fire and Rescue Service Strategic Plan, prepared by Dave Mitchell & Associates Ltd., dated August 2014, to assist Council and staff in the short and long term direction of the fire and rescue service.

► 2016 BUDGET  
REFERRALS

**RECOMMENDATION NO. 4:**

THAT the verbal report by the Director of Finance and Corporate Services, regarding a review of Council projects referred for consideration in the 2016 budget, and single supplemental additions to the budget, be received; AND FURTHER, THAT staff is authorized to develop costing sheets, for Council's consideration during 2016 budget discussions, for each of the following projects:

- Events Coordinator (Creston Valley Spirit Committee)
- Promotional Material (promoting Town of Creston/Creston Valley)

- Market Park Study Detail Design / Costing
- Parade Float(s)
- Fire Hall (staff to make recommendation re next steps)
- Downtown Beautification / Revitalization
- Highway Signage to Downtown Core
- Public Art Project
- Town Hall Model for Green Energy (landscaping/alternate energy/efficiencies)
- Trails Expansion
- Continued Connection from Downtown Through Northwest Boulevard (visual and physical connectivity)

► SMALL DOG PARK

**RECOMMENDATION NO. 5:**

THAT staff advise Ms. Munro that Council will not be pursuing a small dog park project within the 2016 budget process. CARRIED

494-15  
► FRIENDS OF CHILDREN

Moved by Councillor Unruh, seconded by Councillor Wilson  
THAT Ltr #627 from the Friends of Children – East Kootenay, regarding financial support, be received; AND FURTHER, THAT Council approves a discretionary grant to the Friends of Children – East Kootenay, in the amount of \$147.11, which depletes the 2015 Discretionary Grant fund, to assist with their support of families in medical need in the Creston Valley. CARRIED

495-15  
► AKBLG RE AGM & CALL FOR RESOLUTIONS

Moved by Councillor Wilson, seconded by Councillor Unruh  
THAT Ltr #692 from the Association of Kootenay and Boundary Local Governments, re notice of Annual General Meeting and the first call for resolutions 2016, be received. CARRIED

496-15  
► APPOINTMENT OF ACTING MAYORS FOR 2016

Moved by Councillor Comer, seconded by Councillor Unruh  
THAT the Acting Mayors schedule for 2016 be as follows:

January	Clr. Unruh	February	Clr. Comer
March	Clr. Elford	April	Clr. Wilson
May	Clr. Snopek	June	Clr. Boehmer
July	Clr. Unruh	August	Clr. Comer
September	Clr. Elford	October	Clr. Wilson
November	Clr. Snopek	December	Clr. Boehmer

CARRIED

497-15  
► 2016 COMMITTEE APPOINTMENTS

Moved by Councillor Wilson, seconded by Councillor Snopek  
THAT the following Council member appointments to Committees be approved for the year 2016:

Select Committees:

Cemetery - Mayor Toyota, Clr. Boehmer (members)  
Youth Engagement Strategy - Clrs. Boehmer, Comer  
C.V. Spirit Committee - Clr. Comer  
Parcel Tax Roll Review Panel - Clr. Boehmer (Chair), Clr. Unruh

Other Committees:

Arrow Creek Water Treatment & Supply Commission – Clr. Snopek, Clr. Elford (Alternate)

Kootenay East Regional Hospital District – Clr. Unruh, Clr. Elford (Alternate)

School District No. 8 (Kootenay Lake) Board of School Trustees – Clrs. Comer and Unruh

Emergency Operations Centre for Town of Creston –

EOC Director: Town Manager

Member: Fire Chief

Resource: RDCK Emergency Coordinator, Creston, Areas A, B and C

Council Liaisons: Mayor Toyota, Clr. Elford

Municipal Insurance Association of BC – Clr. Elford, Clr. Wilson (Alternate)

## Organizations:

Columbia Basin Trust, Community Directed Youth (CAC) – Clrs. Boehmer and Comer (Liaisons)

Community Arts Council of Creston – Clr. Wilson

Creston-Kaminoho Friendship Society – Clrs. Snopek, Wilson (Representatives)

Creston-Kootenay Foundation – Clrs. Snopek, Wilson (Liaisons)

Creston & District Community Directed Funds – Mayor Toyota (Representative)

Creston & District Library Board – Clrs. Comer, Unruh (Representatives)

Creston Valley Blossom Festival Association – Clrs. Snopek, Wilson (Representatives)

Creston Valley Chamber of Commerce – Clrs. Boehmer, Unruh (Representatives)

Creston Valley Community Housing Society – Clr. Snopek (Representative)

Creston Valley Community Network Society – Clrs. Boehmer, Comer (Representatives)

Creston Valley Forest Corporation – Clrs. Snopek (Director), Unruh (Alternate)

Creston Valley Regional Airport Society – Mayor Toyota, Clr. Elford (Liaisons)

Creston Valley Wildlife Management Area Interpretive Centre Committee – Mayor Toyota (Representative)

Trails for Creston Valley Society – Clrs. Boehmer, Comer (Representatives)

CARRIED

498-15  
► APPOINTMENT OF  
AUDITORS FOR 2016

Moved by Councillor Wilson, seconded by Councillor Comer  
THAT the firm of Carr and Medlang be appointed Auditors for the Town of Creston for the year 2016.

CARRIED

**BYLAWS**

499-15  
► BYLAW 1826  
(ADOPTION)

Moved by Councillor Wilson, seconded by Councillor Unruh  
THAT Animal Care and Responsibility Bylaw No. 1826, 2015, be adopted.

CARRIED

500-15  
► BYLAW 1834  
(ADOPTION)

Moved by Councillor Comer, seconded by Councillor Snopek  
THAT Bylaw Notice Enforcement and Fees and Charges Amendment Bylaw No. 1834, 2015, be adopted.

Amendment  
CARRIED

501-15  
► BYLAW 1831  
(ADOPTION)

Moved by Councillor Unruh, seconded by Councillor Snopek  
THAT Water Rates and Regulations Amendment Bylaw No. 1831, 2015, be adopted.

CARRIED

502-15  
► BYLAW 1832  
(ADOPTION)

Moved by Councillor Snopek, seconded by Councillor Unruh  
THAT Water District Rates and Regulations Amendment Bylaw No. 1832, 2015, be adopted.

CARRIED

503-15  
► BYLAW 1833  
(ADOPTION)

Moved by Councillor Comer, seconded by Councillor Unruh  
THAT Sewer Rates and Regulations Amendment Bylaw No. 1833, 2015, be adopted.

CARRIED

504-15  
► STRATEGIC  
PRIORITIES CHART

Moved by Councillor Comer, seconded by Councillor Snopek  
THAT the Strategic Priorities Chart, as presented, be received.

CARRIED

505-15  
► FOLLOW UP  
ACTION LIST

Moved by Councillor Unruh, seconded by Councillor Comer  
THAT the Regular Council Meeting Follow-Up Action List, as of December 8, 2015, be received.

CARRIED

506-15  
► COMMITTEE OF  
THE WHOLE  
AGENDA

Moved by Councillor Comer, seconded by Councillor Snopek  
THAT the Regular Committee of the Whole Meeting agenda, as presented, be received.

CARRIED

**NEW BUSINESS**

507-15  
► RQST DISC.  
GRANT RE MINIST-  
ERIAL ASSN.

Moved by Councillor Snopek, seconded by Councillor Unruh  
THAT Ltr #726 from the Creston Ministerial Association, regarding a discretionary grant, be received; AND FURTHER, THAT Council approves a discretionary grant to the Creston Ministerial Association, in the amount of \$661.89, to assist with expenses related to the 2015 Christmas Hamper Program.

CARRIED

- REPORTS OF REPS.**
- CLR BOEHMER Councillor Boehmer reported on his attendance at Youth Engagement Strategy, Community Business Pulse Stakeholder Committee and CDYF Community Advisory Committee meetings, the Juice FM Miracle Marathon and the Santa Parade.
- CLR COMER Councillor Comer reported on her attendance at the Santa Parade, the CPR Holiday Train and a Youth Engagement Strategy meeting.
- CLR SNOPEK Councillor Snopek reported on his attendance at a Creston Valley Blossom Festival meeting and the Santa Parade.
- CLR UNRUH Councillor Unruh reported on her attendance at Santa Parade, the CPR Holiday Train, the Juice FM Miracle Marathon, the Christmas Hamper project, and Creston Valley Services Committee, Library Board and Emergency support services meetings.
- CLR WILSON Councillor Wilson reported on her attendance at the Santa Parade, the CPR Holiday Train and Creston Valley Blossom Festival Association and Arts Council meetings.
- MAYOR TOYOTA Acting Mayor Boehmer reported on behalf of Mayor Toyota, on his attendance at the Santa Parade, the CPR Holiday Train, the Juice FM Miracle Marathon, and Municipal Finance Authority, Lower Kootenay Band Network, Regional District of Central Kootenay Board and Fields Forward meetings.
- STAFF REPORTS Members of staff provided verbal reports on key issues and projects currently being addressed by the various Departments.
- 508-15
- RECEIVE  
REPORTS Moved by Councillor Wilson, seconded by Councillor Unruh  
THAT the verbal Reports of Council and staff members, be received.  
CARRIED
- GIVING OF NOTICES**
1. COTW – Jan. 19, Feb. 16, 2016
  2. COUNCIL – 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays of each month (Jan. 12, 26, Feb. 9, 23, 2016)
- QUESTION PERIOD**
- There were no questions from the media or members of the gallery.
- 509-15
- ADJOURNMENT**
- Moved by Councillor Unruh  
THAT the Regular Meeting of December 15, 2015, be adjourned at 4:45 p.m.  
CARRIED
- CERTIFIED  
CORRECT:**

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Kevin Boehmer  
Acting Mayor

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Bev Caldwell  
Executive Assistant