

TOWN OF CRESTON

REGULAR COUNCIL MEETING MINUTES – April 12, 2016

Minutes of a Regular Meeting of Council held on Tuesday, April 12, 2016 at 4:30 p.m. in the Town of Creston Council Chambers, 238 – 10th Avenue, North.

PRESENT: Mayor Toyota
Councillors Boehmer, Elford, Snopek, Unruh, Wilson
Councillor Comer via teleconference
Lou Varela, Town Manager
Steffan Klassen, Director of Finance & Corporate Services
Colin Farynowski, Manager of Engineering
Mike Moore, Fire Chief
Jared Riel, Assistant Fire Chief
Helene Miles, Community, Policy & Research Coordinator

MEDIA: Lorne Eckersley, Creston Valley Advance
Kris Dickeson, Juice FM 94.1 Radio

GALLERY: A. Walker, Resident
Bruno Schultz, Resident
Allan Clement, Resident
Walter Linder, Resident
Alois Pistecky, Resident

CALL TO ORDER: The Mayor called the Regular Meeting to order at 4:30 p.m.

129-16
AGENDA Moved by Councillor Boehmer, seconded by Councillor Snopek
THAT the Agenda for the Regular Meeting of April 12, 2016, be adopted.
CARRIED

130-16
MINUTES
► REGULAR MAR. 22/16 Moved by Councillor Snopek, seconded by Councillor Unruh
THAT the minutes of the Regular Council Meeting held March 22, 2016, be adopted as read on this day and that such minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.
CARRIED

131-16
► COMMITTEE MAR. 14 & APR. 5/16 Moved by Councillor Unruh, seconded by Councillor Elford
THAT the minutes of the Committee of the Whole Meetings held March 14 and April 5, 2016, be received.
CARRIED

DELEGATION
► FIVE YEAR FINANCIAL PLAN (2016 – 2020)
The Director of Finance and Corporate Services presented the draft Five-Year Financial Plan (2016 – 2020) for the Town of Creston, as per Section 166 of the *Community Charter*. The Director's presentation included a review of the following:
- Creston's Economic Status;
- Key Dates of Municipal Financial Calendar;
- Council Financial Planning Guidelines;
- Planning Assumptions;
- Town Revenues and Expenditures; and,
- General, Water and Sewer Funds (core, single supplementary, capital proposals).

A member of the Gallery asked why the Town was budgeting based on slow growth. The Director of Finance & Corporate Services responded that historic trends for this area shows slow growth and therefore budgeting is based on those assumptions.

A member of the Gallery asked what the impact was on the budget for Arrow Creek improvements (security of future water supply and more sustainable water for the Town), and the Schikurski pump station. Staff responded that improvements to the Arrow Creek water system and the Schikurski pump station would provide security of a future, sustainable water supply for the Town of Creston. Water is lost through the leaks in the Arrow Creek system at the present time, but as more of the mainline is replaced, leakage is diminishing. Pumping water through Town wells is also an efficient method of providing potable water to the Town of Creston when needed.

Mayor Toyota thanked the Director of Finance and Corporate Services for his presentation.

**COUNCIL
COMMITTEE**

132-16

► APRIL 5/16 MTG
RECOMMENDATIONS
► FUNDING FOR
ECONOMIC DEV.
OFFICER POSITION

Moved by Councillor Snopek, seconded by Councillor Wilson
THAT Council Committee Recommendations No. 1 and 2, from the April 5, 2016 Regular Committee of the Whole Meeting, be adopted as follows:

RECOMMENDATION NO. 1:

THAT independent of Regional District of Central Kootenay Service 108, the Town of Creston extend an invitation to Regional District Areas A, B and C, Kootenay Employment Services, and the Lower Kootenay Band, to partner with the Town of Creston in submitting an application under the BC Rural Dividend Program, for grant funding with respect to an Economic Development Officer position.

► TOURISM PLAN

RECOMMENDATION NO. 2:

THAT the Town Manager is authorized to invite representatives from Kootenay Rockies Tourism, Destination BC and the Regional Manager, Kootenay, Regional Economic Operations Branch, Economic Development Division, Ministry of Jobs, Tourism & Skills Training, to make a presentation on tourism planning and hotel taxes, to the Committee of the Whole at a special meeting to be held on May 10, 2016 in Town Hall Council Chambers; AND FURTHER, THAT invitations to attend the May 10, 2016 Special Committee of the Whole meeting, be extended to the Lower Kootenay Band, the Creston Valley Chamber of Commerce, the Crawford Bay Chamber of Commerce and Regional District of Central Kootenay Directors for Areas A, B and C. CARRIED

133-16

► FIVE-YEAR
FINANCIAL PLAN
(2016-2020)

Moved by Councillor Wilson, seconded by Councillor Unruh
THAT the presentation by the Director of Finance and Corporate Services, regarding the draft Five-Year Financial Plan (2016 – 2020) for the Town of Creston, as per Section 166 of the *Community Charter*, be received. CARRIED

134-16

► C-2-C FORUM
INTAKE

Moved by Councillor Elford, seconded by Councillor Unruh
THAT Ltr #243 from the Union of BC Municipalities, regarding the 2016-2017 intake for Community to Community Forum applications, be received; AND FURTHER, THAT staff is authorized to submit an application to the Union of BC Municipalities, for a Community to Community (C2C) Forum between the Town of Creston and the Lower Kootenay Band Councils, under the 2016-2017 Intake. CARRIED

135-16

► RQST USE OF
LAND SOUTH OF
MILLENNIUM PARK

Moved by Councillor Elford, seconded by Councillor Unruh
THAT Ltr #210 from the Creston Valley Blossom Festival Association, requesting use of Town property, be received; AND FURTHER, THAT Council authorizes the use of the vacant Town owned land south of Millennium Park for youth events on Saturday, May 21, 2016, for the Annual Blossom Festival celebrations. CARRIED

136-16

► RQST EXTENSION
TO CLOSING HOURS
RE MILLENNIUM
PARK & WAIVE FEE

Moved by Councillor Boehmer, seconded by Councillor Elford
THAT Ltr #233 from the Creston Valley Blossom Festival Association, requesting an extension for the closing hours for Millennium Park and waiver of booking fee, be received; AND FURTHER, THAT Council approves and the extension of the closing hours for Millennium Park on May 20, 2016 to 11:00 p.m., and waives the \$150.00 closed booking fee for May 20, 2016 for the Creston Valley Blossom Festival Association, to accommodate the annual Teen Dance. CARRIED

137-16

► MAYORS' CAUCUS

Moved by Councillor Wilson, seconded by Councillor Boehmer
THAT Ltr #178 from the Mayors' Caucus, regarding a meeting on May 1 to 3, 2016, be received; AND FURTHER, THAT Mayor Toyota is authorized to attend the Mayors' Caucus meeting in Fort St. John, BC from May 1 to 3, 2016, with expenses paid as per Policy. CARRIED

138-16

► HOCKEY
PROGRAM
ADVERTISING

Moved by Councillor Unruh, seconded by Councillor Wilson
THAT Ltr #240 from the Creston Valley Thunder Cats, regarding advertising in the 2016-17 Hockey Program, be received; AND FURTHER, THAT Council approves advertising in the 2016-17 Creston Valley Thunder Cats Hockey Program, in the amount of \$1,625.00. CARRIED

- 139-16
► CONTRACT RE
WWTP SLUDGE
REMOVAL
- Moved by Councillor Unruh, seconded by Councillor Elford
THAT Ltr #247 from the Director of Municipal Services, regarding land application with respect to sludge removal at the Wastewater Treatment Plant, be received; AND FURTHER, THAT Council authorizes staff to renew the agreement with Gudjonson Farms (contractor) to seed, grow and harvest suitable agricultural crops on the land legally described as Block 42, District Lot 9555, Kootenay Land District REF MAP B40 and Lot 9, Plan NEP1859, District Lot 13566, Kootenay Land District, for the years 2016 and 2017, based on the same terms and conditions as the 2015 agreement and at no cost to the Town of Creston, noting that should the Town require the land at any time for sludge application, there shall be no financial compensation to the contractor by the Town of Creston, for the loss of crops, etc. CARRIED
- 140-16
► UBCM
SCHOLARSHIP
- Moved by Councillor Unruh, seconded by Councillor Wilson
THAT Ltr #220 from the Executive Assistant, regarding the UBCM Commemorative Scholarship Program, be received; AND FURTHER, THAT Council endorses an application to the Board of Examiners and the Ministry of Community, Sport and Cultural Development, by the Community, Policy and Research Coordinator for financial assistance through the Union of BC Municipalities' Commemorative Scholarship Program and Jeff McKelvey Scholarship Program, with respect to attendance at a MATI course in 2016, i.e. MATI Community Planning. CARRIED
- 141-16
► COUNCIL
PROCEDURE BYLAW
AMEND. RE COUNCIL
MEETING TIMES
- Moved by Councillor Wilson, seconded by Councillor Boehmer
THAT Ltr #221 from the Executive Assistant, regarding Council meeting times, be received; THAT Resolution No. 31-16 from the January 12, 2016 Regular meeting, be rescinded; THAT effective May 1st, 2016, all Council and Committee of the Whole Regular meetings commence at 4:00 p.m., followed by the Council or Committee Closed meetings; AND FURTHER, THAT staff is authorized to bring forward an amendment to Council Procedures Bylaw No. 1647, 2006 to reflect this change, for Council's consideration. CARRIED
- 142-16
► RESCIND
READINGS – BYLAW
#1827, 2015
- Moved by Councillor Snopek, seconded by Councillor Comer
THAT Ltr #215 from the Director of Municipal Services, regarding Zoning Amendment Bylaw No. 1827, 2015, be received; AND FURTHER, THAT Resolution No. 371-15 from the September 8, 2015 Regular meeting, be rescinded, which gave two readings to Zoning Amendment Bylaw No. 1827, 2015 with respect to 227 – 12th Avenue North, Creston. CARRIED
- 143-16
► WATER RATES &
REGS. BYLAW
- Moved by Councillor Unruh, seconded by Councillor Boehmer
THAT Ltr #246 from the Manager of Engineering, regarding amendments to Water Rates and Regulations Bylaw No. 1439, be received; AND FURTHER, THAT Council consider three readings to Water Rates and Regulations Amendment Bylaw No. 1841, 2016 at the April 12, 2016 Regular meeting. CARRIED
- 144-16
► BYLAW NOTICE
ENFORCEMENT
BYLAW AMEND.
- Moved by Councillor Snopek, seconded by Councillor Boehmer
THAT Ltr #244 from the Community, Policy and Research Coordinator, regarding amendments to the Bylaw Notice Enforcement Bylaw, be received; AND FURTHER, THAT Council consider three readings to Bylaw Notice Enforcement Amendment Bylaw No. 1842, 2016 at the April 12, 2016 Regular meeting. CARRIED
- 145-16
► SD#8 LONG
RANGE FACILITY
PLAN
- Moved by Councillor Boehmer, seconded by Councillor Wilson
THAT the Mayor write the Board of Directors for School District No. 8 (Kootenay Lake), requesting a meeting as soon as possible to discuss the proposed closure of the Creston Education Centre. CARRIED
- BYLAWS**
- 146-16
► BYLAW 1841
(1ST & 2ND RDGS)
- Moved by Councillor Elford, seconded by Councillor Unruh
THAT Water Rates and Regulations Amendment Bylaw No. 1841, 2016, be read a first time by title, second time by content. CARRIED
- 147-16
► BYLAW 1841
(3RD RDG)
- Moved by Councillor Snopek, seconded by Councillor Boehmer
THAT Water Rates and Regulations Amendment Bylaw No. 1841, 2016, be read a third time. CARRIED

- 148-16
► BYLAW 1842
(1ST & 2ND RDGS) Moved by Councillor Boehmer, seconded by Councillor Unruh THAT Bylaw Notice Enforcement Amendment Bylaw No. 1842, 2016, be read a first time by title, second time by content. CARRIED
- 149-16
► BYLAW 1842
(3RD RDG) Moved by Councillor Wilson, seconded by Councillor Boehmer THAT Bylaw Notice Enforcement Amendment Bylaw No. 1842, 2016, be read a third time. CARRIED
- 150-16
► BYLAW 1838
(1ST & 2ND RDGS) Moved by Councillor Unruh, seconded by Councillor Elford THAT Five Year Financial Plan (2016 – 2020) Bylaw No. 1838, 2016, be read a first time by title, second time by content. CARRIED
OPPOSED: Councillor Boehmer
- 151-16
► BYLAW 1838
(3RD RDG) Moved by Councillor Wilson, seconded by Councillor Snopek THAT Five Year Financial Plan (2016 – 2020) Bylaw No. 1838, 2016, be read a third time. CARRIED
OPPOSED: Councillor Boehmer
- 152-16
► STRATEGIC
PRIORITIES CHART Moved by Councillor Boehmer, seconded by Councillor Unruh THAT the Strategic Priorities Chart, as presented, be referred to the next Council meeting for updating. CARRIED
- 153-16
► FOLLOW UP
ACTION LIST Moved by Councillor Boehmer, seconded by Councillor Unruh THAT the Regular Council Meeting Follow-Up Action List, as of March 22, 2016, be received. CARRIED
- NEW BUSINESS**
- 154-16
► ELECTORAL
APPROVAL RE
ARROW CR.
BORROWING Moved by Councillor Boehmer, seconded by Councillor Snopek THAT Ltr #255 from the Director of Finance & Corporate Services, regarding electoral approval for Arrow Creek Phases 5 & 6 borrowing, be received; THAT Council supports the Regional District of Central Kootenay's Build Canada application for Arrow Creek Phases 5 & 6; AND FURTHER, THAT Council agrees to use an Alternate Approval Process to gain electoral assent for the Town of Creston's share of the Regional District of Central Kootenay borrowing to finance the non-grant portion of Phases 5 and 6 of the Arrow Creek project. CARRIED
- REPORTS OF REPS.**
- CLR BOEHMER Councillor Boehmer reported on his attendance at the Firefighters' Awards Banquet and the Council article he wrote for the Creston Valley Advance.
- CLR COMER Councillor Comer reported on her attendance at a Community Advisory Committee for youth meeting, conducting an interview with Juice FM Radio, serving as a judge for the Heritage Fair and being present for the bike awards on behalf of the Creston Valley Spirit Committee for 2015.
- CLR ELFORD Councillor Elford reported on his attendance at the First Nations Community to Community Forum in Cranbrook and the Firefighters' Awards Banquet.
- CLR SNOPEK Councillor Snopek reported on his attendance at the Firefighters' Awards Banquet.
- CLR UNRUH Councillor Unruh reported on her attendance at the Creston Library Annual General Meeting, a School District No. 8 Facilities meeting and the Firefighters' Awards Banquet.
- CLR WILSON Councillor Wilson reported on her attendance at the Firefighters' Awards Banquet.
- MAYOR TOYOTA Mayor Toyota reported on his attendance at a UBCM Police meeting, a Destination BC meeting, a Municipal Finance Authority meeting, a meeting with the Ministry of Transportation & Infrastructure, a Community Development Fund meeting, a School District No. 8 Facilities meeting, a Creston Valley Services Committee meeting, a Library Board meeting, a Creston Valley Wildlife Management Area Interpretive Centre meeting, judging for the Heritage Fair, the Firefighters' Awards Banquet and an award for Starla Ek at the School District No. 8 Bus Garage.
- STAFF REPORTS Members of staff provided verbal reports on key issues and projects currently being addressed by the various Departments.

155-16
►RECEIVE
REPORTS

Moved by Councillor Unruh, seconded by Councillor Boehmer
THAT the verbal Reports of Council and staff members, be received.
CARRIED

GIVING OF NOTICES

COTW – Apr. 19, May 17, June 21, 2016
COUNCIL – 2nd & 4th Tuesdays of each month, Apr. 26, May 10, 24, June 14, 28, 2016
April 27 – 29 – AKBLG (Kimberley)
April 29 – 30 – Trade Fair
May 1 – Dash For Trash
May 21 – Blossom Festival Mayor’s VIP Reception and Parade
June 3 – 6 – FCM (Winnipeg)
July 1 – Canada Day

QUESTION PERIOD
►DOWNTOWN
BEAUTIFICATION

A member of the Gallery asked if Council was looking at a long-term beautification plan for the downtown core.

Mayor Toyota responded that Council was working on continued beautification of the downtown area and that funding was identified in the 2016 Budget for this purpose.

156-16
**MOVE TO CLOSED
MEETING**

Moved by Councillor Wilson, seconded by Councillor Snopek
THAT by authority of the Community Charter, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(c) and (e).
CARRIED

RECONVENE

The Regular Meeting reconvened at 7:00 p.m. Councillor Boehmer was absent for the reconvening of this meeting.

157-16
ADJOURNMENT

Moved by Councillor Snopek
THAT the Regular Meeting of April 12, 2016, be adjourned at 7:01 p.m.
CARRIED

**CERTIFIED
CORRECT:**

Ron Toyota
Mayor

Lou Varela
Town Manager