

**REGULAR COUNCIL MEETING AGENDA**  
**Tuesday, February 14, 2017**  
**4:00 p.m.**

**CALL TO ORDER AT 4:00 P.M.**

**ADOPTION OF AGENDA (and late items, if appropriate)**

**ADOPTION OF MINUTES:**

- a) Regular Council Meeting held January 24, 2017 (*bring your copy*).
- b) Special Regular Committee of the Whole Meeting held January 24, 2017 (*TO BE RECEIVED - bring your copy*).
- c) Special Committee of the Whole Meeting held January 31, 2017 (*TO BE RECEIVED - bring your copy*).
- d) Special Committee of the Whole Meeting held February 7, 2017 (*TO BE RECEIVED – bring your copy*).

**DELEGATIONS: None**

**COUNCIL COMMITTEE - REPORTS:**

- e) Special Committee of the Whole Recommendation No. 1, January 24, 2017, for adoption.

**RECOMMENDATION NO. 1:**

THAT the presentation by the Director of Finance and Corporate Services, regarding project and one-time supplemental review with respect to the proposed 2017 Town of Creston budget, be received.

- f) Special Committee of the Whole Recommendations No. 1 to – 4, January 31, 2017, for adoption (*note proposed amendment to Recommendation No. 2*).

**RECOMMENDATION NO. 1:**

THAT the presentation by the Director of Finance and Corporate Services, with respect to the project and one-time supplemental review of the proposed 2017 Town of Creston Budget, be received.

**RECOMMENDATION NO. 2: NOTE: *Propose amendment to Recommendation No. 2 to include a Public Works pre-budget expenditure for the purchase of a snow plough gate for a loader, in the amount of \$10,000.***

THAT Ltr #54 from the Director of Municipal Services, regarding pre-budget approval for certain Public Works projects, be received; AND FURTHER, THAT Council approves pre-budget spending for the following projects to be included in the 2017 Budget and staff is authorized to proceed with the following:

- Wastewater Treatment Plant Boiler Burner Replacement	\$ 60,000
- Inventory of Critical Parts for Wastewater Treatment Plant	72,327
- Sewer Line Pipe Replacement	103,000
- Infor and Infiltration (I&I) Remediation	50,000
- Bio Solids Handling System	<u>150,000</u>
Total Sewer	\$435,327
- Fire Hydrant Replacement Program	\$ 27,000
- Water Line Pipe Replacement Projects	85,000
- Schikurski Pump Upgrade	<u>50,000</u>
Total Water	\$162,000
Total Pre-Budget Spend	<u>\$597,327</u>

**RECOMMENDATION NO. 3:**

THAT Ltr #74 from the Manager of Engineering, regarding a four-year history of water usage by the Town of Creston from the Arrow Creek Water System, and administration charges allocated to the Town of Creston by the Regional District of Central Kootenay with respect to the Water Service, be received.

**RECOMMENDATION NO. 4:**

THAT staff is authorized to submit an application to the Regional District of Central Kootenay, under the 2017 Columbia Basin Trust – Community Initiatives Program, for grant funding from the Town of Creston's portion of Program funding, in the amount of \$21,000 for the purchase of the 'Bad Hair Day' Donkey sculpture, presently located on the Rotary Park at the intersection of 10<sup>th</sup> Avenue North and Northwest Boulevard.

g) Special Committee of the Whole Recommendations No. 1 to – 3, February 7, 2017, for adoption.

**RECOMMENDATION NO. 1:**

THAT Ltr #64 from the Creston and District Community Complex, requesting a letter of support for a new Skatepark, be received; AND FURTHER, THAT the Mayor is authorized to write the Creston and District Community Complex, advising of the Town of Creston's support of their application for funding under the Columbia Basin Trust Recreation Infrastructure Program, to construct a new Skatepark at the Complex.

**RECOMMENDATION NO. 2:**

THAT the Director of Municipal Services relay Council's utmost appreciation for the quick response and excellent job of snow clearing during the past weekend's severe winter storm event in Creston.

**RECOMMENDATION NO. 3:**

THAT the Mayor is authorized to forward to the Regional District of Central Kootenay Board of Directors, new annual administrative charges for consideration in the 2017 Annual Budget, for Town of Creston staff time associated with the administration of Regional District of Central Kootenay Service #108 (Economic Development) and Service #174 (Cemetery), in the amounts of \$15,767.00 and \$7,800.00 respectively; AND FURTHER, THAT staff is authorized to invoice the Creston Valley Regional Airport Society, in the amount of \$1,300.00, for Town of Creston administration charges relating to the Creston Valley Regional Airport operations for 2017.

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1. Ltr #79 from the Official Community Plan Advisory Committee, being the minutes of its February 2, 2017 meeting.
3. Ltr #63 from the Minister of Agriculture and the Minister of Community, Sport and Cultural Development, re financial assistance from the BC Government Francophone Affairs Program.
5. Ltr #52 from the BC Association of Farmers' Markets, re support for the Provincial Government to continue funding the BC Farmers' Market Nutrition Coupon Program.
7. Ltr #75 from the Prince Charles Secondary School Senior Girls Curling team, requesting a grant to assist with expenses relating to the Kootenay Zone Championships in Smithers on March 2 – 4, 2017.
9. Ltr #82 from the Creston Lions Club, requesting a proclamation to declare March 4, 2017 as Creston Lions Club Day, and to waive the fee (\$20.00) to reserve the Walkthrough Park area for March 4, 2017.
15. Ltr #58 from the Executive Assistant, re dedication of Railway Boulevard sidewalk in honour of former Councillor Joe Snopek.

- 21. Ltr #78 from the Executive Assistant, re support of application to the UBCM Commemorative Scholarship Program & Jeff McKelvey Scholarship Program by the Director of Finance and Corporate Services, for financial assistance with the costs to attend a Local Government Management Association training program – MATI – Managing People in Local Government Organizations.
- 23. Ltr #42 from the Creston Valley Rod & Gun Club, requesting a donation to their annual Eild Game Banquet Dinner.
- 25. Ltr #44 from the Creston Valley Chiropractic office, re a review of the Town’s utility invoice for 1008 Ibbitson Street and to consider home based businesses as ‘secondary suites’ with respect to water rates.
- 25A. Reconsider amending appointments to representatives on the Community Networking Committee. (Currently Councillor Unruh with Councillor Boehmer as Alternate.)
- 25B. Discussion re size of Council (5 vs 7).

**BYLAWS:**

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| 27.               | Bylaw No. 1836, Council Procedures Amendment Bylaw ( <i>Adoption</i> )  |
| 28.               | <b><u>REVIEW STRATEGIC PRIORITIES CHART</u></b> (to be reviewed at the first Council meeting of each month) <b>Town Manager to provide verbal updates to Council.</b> |
| 29.               | <b><u>REVIEW FOLLOW-UP ACTON LIST</u></b> (to be reviewed the first Council meeting of each month)  |

**NEW BUSINESS:**

**REPORTS OF REPRESENTATIVES:**

- Council Member Verbal Reports
- Staff Verbal Reports (first meeting of each month)

- 30. Receive Verbal Reports of Council (and staff) members.

**GIVING OF NOTICES:**

COTW – Feb. 21; Mar. 21; Apr. 18, 2017  
 COUNCIL – 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays of each month; Feb. 28, Mar. 14, 28, Apr. 11, 25, 2017  
 AKBLG – Apr. 26 - 28, 2017  
 FCM – Jun. 1 - 5, 2017

**Acting Mayors – 2017**

January	Clr. Unruh	February	Clr. Comer
March	Clr. Elford	April	Clr. Wilson
May	To be determined	June	Clr. Boehmer
July	Clr. Unruh	August	Clr. Comer
September	Clr. Elford	October	Clr. Wilson
November	To be determined	December	Clr. Boehmer

**QUESTION PERIOD:**

**MOVE TO SPECIAL COMMITTEE OF THE WHOLE MEETING**

**RECONVENE**

**MOVE TO CLOSED MEETING, pursuant to Sub-section 90(1) (c) and (e) of the Community Charter.**

**RECONVENE TO REGULAR MEETING**

**RESOLUTIONS FROM CLOSED MEETING:**

**ADJOURNMENT**