

**TOWN OF CRESTON**  
**REGULAR COMMITTEE OF THE WHOLE MEETING MINUTES**  
**March 21, 2017**

Minutes of a Regular Committee of the Whole Meeting of Council held on Tuesday, March 21, 2017 at 4:00 p.m. in the Town of Creston Council Chambers, 238 - 10th Avenue, North.

**PRESENT:** Mayor Ron Toyota  
Councillors Boehmer, Comer, Elford, Unruh

**ABSENT:** Councillor Wilson

**ALSO PRESENT:** Lou Varela, Town Manager  
Steffan Klassen, Director of Finance & Corporate Services  
Michael Moore, Fire Chief  
Bev Caldwell, Executive Assistant

**GALLERY:** Signe Miller, Canyon, BC

**CALL TO ORDER:** Mayor Toyota called the meeting to order at 4:00 p.m.

**ADOPTION OF AGENDA** Moved by Councillor Unruh, seconded by Councillor Comer  
THAT the agenda for the Committee of the Whole meeting of March 21, 2017, be adopted. CARRIED

**COUNCIL COMMITTEE**  
► CYCLONE  
TAYLOR CUP  
HOCKEY TOURN.

**RECOMMENDATION NO. 1:**  
THAT Council approves promotional sponsorship of the Cyclone Taylor Cup Hockey Tournament, hosted by the Creston Valley Thunder Cats, in the amount of \$2,500.00, with the funds being allocated from Council's 2017 Advertising Budget.

► KINDNESS  
METER PROJECT

**RECOMMENDATION NO. 2:**  
THAT Ltr #93 from the Creston Lions Club, regarding a 'Kindness Meter' initiative, be received; THAT Council agrees to sell five double parking meter heads to the Creston Lions Club, as a not-for-profit organization that supports local charities, at a cost of \$1.00 per double meter head, subject to the following:

1. The meter heads are to be used for the Creston Lions Club's Kindness Meter Program only;
2. The meter heads are sold to the Creston Lions Club on an 'as is, where is' basis;
3. The meter heads are not permitted to be erected or displayed on Town or public property;
4. The meter heads be painted or decaled or otherwise transformed as to not identify the meters as a 'Town of Creston' parking meter, prior to being put into operation by the Creston Lions Club;
5. The meter heads are to be rekeyed prior to being used for the 'Kindness Meter Program'; and,
6. The Creston Lions Club be responsible for the cost of rekeying the meter heads.

AND FURTHER, THAT Council approves the expenditure of \$78.35 to replace the locking mechanism of one double parking meter head for the Creston Lions Club 'Kindness Meter Program', to be charged to the Council Miscellaneous budget.

- RDCK ENVIR. SERVICES ADMIN. CHARGES **RECOMMENDATION NO. 3:** THAT the verbal report by the Town Manager, regarding the allocation of Environmental Services administration charges by the Regional District of Central Kootenay, be received; THAT WHEREAS the Town of Creston asserts that the options provided to the Regional District of Central Kootenay Board of Directors in a Regional District staff report dated March 7, 2017, with respect to Regional District Environmental Services fee options, do not represent an equitable and fair cost sharing arrangement based on a user pay approach to allocation of Arrow Creek administration costs; AND FURTHER, THAT the Town of Creston request the allocation of Environmental Services administration charges be brought back to the Arrow Creek Water Commission for further discussion and subsequent recommendation to the Regional District of Central Kootenay Board of Directors.
- BY-ELECTION **RECOMMENDATION NO. 4:** THAT the verbal report by the Director of Finance & Corporate Services, regarding timing to hold a by-election for the vacant position on the Town of Creston Council, be received.
- APPLICANT INFORMAL MTG. RE OCP **RECOMMENDATION NO. 5:** THAT Ltr #156 from the Town Manager, regarding the Applicant's Informal Meeting with respect to the Official Community Plan process, be received; THAT in cooperation with the draft Official Community Plan process for the Town of Creston, Council approves an exemption of the Town's Land Use Policy – Applicant's Informal Meeting, with respect to the requirement to hold the Applicant's Informal Meeting on the Wednesday prior to the Public Hearing, and authorizes staff to hold the Applicant's Informal Meeting for the draft Official Community Plan on Wednesday, April 19, 2017, with the Public Hearing being scheduled for May 2, 2017, or subsequently.
- PARK BOOKING REVENUE **RECOMMENDATION NO. 6:** THAT the verbal report by the Town Manager, regarding annual revenue to the Town of Creston with respect to park booking fees, be received; AND FURTHER, THAT staff research the option to amend Delegation of Authority Bylaw No. 1855 to include staff authority to waive the park booking fees for not-for-profit organizations.
- ADJOURN** The Regular Committee of the Whole Meeting held March 21, 2017, adjourned at 5:25 p.m.

AS TO THE MINUTES OF THIS COMMITTEE OF THE WHOLE MEETING:

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Mayor Ron Toyota

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Bev Caldwell, Executive Assistant