

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF CRESTON HELD IN COUNCIL CHAMBERS AT THE TOWN OFFICE AT 238 – 10<sup>TH</sup> AVENUE NORTH ON APRIL 10<sup>TH</sup>, 2018 AT 4:00 PM.**

**PRESENT:** Mayor Toyota  
Councillors Boehmer, Casemore, Comer, Elford, Unruh, Wilson  
Lou Varela, Town Manager  
Steffan Klassen, Director of Finance & Corporate Services  
Ross Beddoes, Director of Municipal Services  
Mike Moore, Fire Chief  
Colin Farynowski, Manager of Engineering  
Stacey Hadley, Corporate Officer  
Marsha Neufeld, Executive Assistant

**MEDIA:** Lisa Berg, Juice FM Radio  
Lorne Eckersley, CV Advance

**GALLERY:** Myrna Johnson, Resident  
Debbie Cherkas, Resident  
Sam Parsons, Resident  
Karen Goforth, Resident  
Keith Goforth, Resident  
Allan Clement, Resident  
Connie Gardner, Resident

**CALL TO ORDER:** Mayor Toyota called the Regular Meeting to order at 4:00 p.m.

**AGENDA**  
98-18 Moved by Councillor Comer, seconded by Councillor Casemore  
THAT the Agenda be adopted. **CARRIED**

**MINUTES**  
99-18 Moved by Councillor Casemore, seconded by Councillor Boehmer  
THAT the Minutes of the Regular Council Meeting held March 27, 2018,  
be adopted. **CARRIED**

100-18 Moved by Councillor Wilson, seconded by Councillor Unruh  
THAT the Minutes of the Special Committee of the Whole Meeting held  
March 27, 2018, be adopted. **CARRIED**

101-18 Moved by Councillor Comer, seconded by Councillor Elford  
THAT the Minutes of the Special Committee of the Whole Meeting held  
April 3, 2018, be adopted. **CARRIED**

**DELEGATION** Mayor Toyota welcomed Mrs. Connie Gardner to the meeting at 4:02 p.m.

Mrs. Gardner was in attendance to request the installation of a washroom at the Creston Dog Park, noting that during the winter months that Millennium Park, the closest washroom to the dog park, is closed.

Mayor Toyota advised that staff will look into the option as there are cost implications to be considered and noted that a potential option may be to upgrade Millennium Park's washroom for winter use, with budget to be considered.

**COMMITTEE OF THE WHOLE**

102-18 Moved by Councillor Elford, seconded by Councillor Comer  
THAT Special Committee of the Whole Recommendation No. 1 from the meeting held March 27, 2018, be adopted as follows:

**RECOMMENDATION NO. 1:**

THAT the presentation from the Director of Finance & Corporate Services regarding the 2018 recommended budget and 5 Year Financial Plan (2018 – 2022) review be received as information. **CARRIED**

103-18 Moved by Councillor Unruh, seconded by Councillor Boehmer  
THAT Special Committee of the Whole Recommendations No. 1-2 from the meeting held April 3, 2018, be adopted as follows:

**RECOMMENDATION NO. 1:**

THAT the presentation from FireWise Consulting regarding the Creston Fire Department Interim Measures Report be received as information; AND FURTHER, THAT staff is directed to establish options to include the associated costs, based on the recommendations as set out in the Creston Fire Department Interim Report, and bring forward to a future meeting.

**RECOMMENDATION 2:**

THAT the verbal report from the Corporate Officer regarding the 2018 Mayor and Councillors Leadership Bursary application and candidate selection process be received as information; AND FURTHER, THAT Council directs Councillors Boehmer, Casemore and Unruh to review and short list candidates for review during a future Closed Committee of the Whole meeting in accordance with section 90 subsection (1)(b). CARRIED

104-18  
▶ DELEGATION RE:  
DOG PARK  
WASHROOM

Moved by Councillor Unruh, seconded by Councillor Comer  
THAT Ltr #133 from Connie Gardner with respect to a request for the installation of a washroom at the Creston Dog Park be received as information, AND FURTHER, THAT Council directs staff to investigate the request with respect to potential cost implications and the potential option of upgrading Millennium Park's washroom for winter use, with budget to be considered. CARRIED

105-18  
▶ EMERGENCY  
MNGMT BC

Moved by Councillor Comer, seconded by Councillor Casemore  
THAT Ltr #131 from Emergency Management BC regarding recognition of the Creston Fire Department for their assistance during the 2017 Wildfire Season be received as information. CARRIED

106-18  
▶ BC WILDFIRE  
SERVICE

Moved by Councillor Comer, seconded by Councillor Casemore  
THAT Ltr #147 from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development – BC Wildfire Service regarding recognition of the Creston Fire Department for their assistance during the 2017 Wildfire Season be received as information. CARRIED

107-18  
▶ UBCM – 2018 EOC  
& TRAINING  
INITIATIVE

Moved by Councillor Boehmer, seconded by Councillor Wilson  
THAT Ltr #132 from the Union of British Columbia Municipalities – Local Government Program Services regarding the 2018 Emergency Operations Centres & Training Initiative funding approval be received as information. CARRIED

108-18  
▶ DISC GRANT  
REQUEST – LKB  
POW WOW  
COMMITTEE

Moved by Councillor Wilson, seconded by Councillor Casemore  
THAT Ltr #136 from the Lower Kootenay Band Pow Wow Committee regarding a Council Discretionary Grant Application be received as information; AND FURTHER, THAT Council approves the Lower Kootenay Band Pow Wow Committee's funding request in the amount of \$1,000, with \$500 to be allocated from Council's Discretionary Grant fund and \$500 from the Mayor's Fund for the 28<sup>th</sup> Annual Traditional Yaqaan Nukiy Pow Wow to be held May 19 - 20, 2018. CARRIED

109-18  
▶ DISC GRANT  
REQUEST – C.  
BAKER ANNUAL  
GOLF TOURNAMENT

Moved by Councillor Elford, seconded by Councillor Comer  
THAT Ltr #137 from Lynne Young regarding a Council Discretionary Grant Application be received as information; THAT Council denies the Council Discretionary Grant request; AND FURTHER, THAT Council directs staff to bring forward a recommended door prize donation for the Cherrie Baker Annual Golf Tournament. CARRIED

110-18  
▶ CRESTON LIONS  
REQUEST FOR  
LICENCE OF  
OCCUPATION

Moved by Councillor Comer, seconded by Councillor Boehmer  
THAT Ltr #143 from the Creston Lions Club requesting a Licence of Occupation be received as information; AND FURTHER, THAT Council authorizes staff to issue a Licence of Occupation to the Creston Lions Club for use of the lot south of Millennium Park on Saturday, April 28<sup>th</sup>, 2018, from 7:30 a.m. to 2:30 p.m. CARRIED

111-18  
▶ 2018 CITIZEN  
BUDGET RESULTS

Moved by Councillor Boehmer, seconded by Councillor Comer  
THAT Ltr's #145 and #153 from the Director of Finance and Corporate Services regarding the 2018 Citizen Budget Results be received as information; AND FURTHER, THAT Council authorizes staff to proceed with the Citizen Budget Engagement tool early in the 2019 budget process to encourage public input. CARRIED  
Moved by Councillor Boehmer, seconded by Councillor Unruh

112-18  
 ► COMMUNITY FIRE HALL ADVISORY COMMITTEE COUNCIL MEMBERSHIP AMENDMENT

THAT Ltr #146 from the Corporate Officer regarding an amendment to the Community Fire Hall Advisory Select Committee Council appointed membership be received as information; THAT Mayor Ron Toyota be removed as an appointed member of the Community Fire Hall Advisory Select Committee; AND FURTHER, THAT Councillor Adam Casemore be appointed to the Community Fire Hall Advisory Select Committee, for a five-month term, commencing April 10<sup>th</sup>, 2018 and ending August 31<sup>st</sup>, 2018. CARRIED

► STRATEGIC PRIORITIES CHART

Staff deferred the Strategic Priorities Chart to a future meeting of Council.

113-18  
 ► FOLLOW UP ACTION LIST

Moved by Councillor Boehmer, seconded by Councillor Wilson THAT the Regular Council Meeting Follow-Up Action List, as of March 27 2018, be accepted as amended. CARRIED

**REPORTS OF REPS.**

► CLR BOEHMER

Councillor Boehmer reported on his attendance at a Creston Valley Regional Airport Society meeting.

► CLR CASEMORE

Councillor Casemore reported on his attendance at the Community Fire Hall Advisory Select Committee and the Creston Valley Youth Network meetings.

► CLR COMER

Councillor Comer reported on her attendance at the Annual Creston Fire Department Firefighters Banquet.

► CLR ELFORD

Councillor Elford reported on his attendance at the Community Fire Hall Advisory Select Committee and the Creston Community Forest meetings.

► CLR UNRUH

Councillor Unruh reported on her attendance at the Annual Creston Fire Department Firefighters Banquet.

► CLR WILSON

Councillor Wilson reported on her attendance at the Annual Creston Fire Department Firefighters Banquet.

► MAYOR TOYOTA

Mayor Toyota reported on his attendance at a Creston Valley Services Committee meeting, the Annual Creston Fire Department Firefighters Banquet and noted his attendance at a meeting with representatives from the Labatt Brewery.

114-18  
 ► RECEIVE REPORTS

Moved by Councillor Unruh seconded by Councillor Boehmer THAT the verbal Reports of Council be received as information. CARRIED

**GIVING OF NOTICES**

COTW – April 17 and May 15, 2018  
 SPECIAL COUNCIL MEETING – April 17, 2018  
 COUNCIL – 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays of each month  
 AKBLG (Fernie) – April 18-20, 2018

**QUESTION PERIOD**

There were no questions from Members of the Gallery.

*Council moved into the Regular Closed Meeting at 4:37 p.m.*

115-18  
**MOVE TO CLOSED MEETING**

Moved by Councillor Casemore, seconded by Councillor Elford THAT by authority of the *Community Charter*, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(c), (e), (i) and (k). CARRIED

**RECONVENE**

The Regular Council Meeting reconvened at 5:21 p.m.

116-18  
**RESOLUTIONS FROM CLOSED MEETING**

Moved by Councillor Boehmer, seconded by Councillor Casemore THAT Resolutions No. 42-18 and 43-18 the Closed Council meeting be reported at the April 10, 2018, Regular Council Meeting as follows:

► LAND

Moved by Councillor Boehmer, seconded by Councillor Elford  
THAT the Town of Creston has submitted an Offer to Purchase to School District No. 8 (Kootenay Lake), with the support of the Regional District of Central Kootenay, for the property legally described as Lot 2, District Lot 526, Kootenay District Plan 4331 and School District No. 8's administration buildings, property legally described as part of Lot A, District Lot 891, Kootenay District Plan 14430, in the amount of \$550,000 and the Offer to Purchase has been accepted by School District No. 8 (Kootenay Lake).

CARRIED

Moved by Councillor Comer, seconded by Councillor Elford  
THAT Council authorizes staff to publicly release a Town of Creston media release with respect to the departure of Lou Varela, Town Manager.

CARRIED

► PERSONNEL

117-18

ADJOURNMENT

Moved by Councillor Wilson  
THAT the meeting adjourn at 5:21 p.m.

CARRIED

CERTIFIED  
CORRECT:

  
\_\_\_\_\_  
Mayor Ron Toyota

  
\_\_\_\_\_  
Stacey Hadley, Corporate Officer