

MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF CRESTON HELD IN COUNCIL CHAMBERS AT THE TOWN OFFICE AT 238 – 10th AVENUE NORTH ON, TUESDAY, SEPTEMBER 4TH, 2018 AT 4:49 PM.

PRESENT Mayor Toyota
Councillors Boehmer, Casemore, Comer, Elford, Unruh, Wilson
Michael Moore, Interim Chief Administrative Officer
Ross Beddoes, Director of Municipal Services/Chief Building Official
Steffan Klassen, Director of Finance and Corporate Services
Jared Riel, Acting Fire Chief
Marsha Neufeld, Executive Assistant

MEDIA: Jensen Shields, Juice FM

GALLERY: Allan Clement, Resident
Karen Goforth, Resident
Keith Goforth, Resident
Martin Niemiec, Resident
Leszek Rutkowse, Resident

CALL TO ORDER Mayor Toyota called the Regular Meeting to order at 4:49 p.m.

AGENDA

244-18 Moved by Councillor Boehmer, seconded by Councillor Wilson
THAT the Agenda be adopted. **CARRIED**

MINUTES

245-18 Moved by Councillor Elford, seconded by Councillor Casemore
THAT the Minutes of the Regular Council Meeting held August 14, 2018,
be adopted. **CARRIED**

246-18 Moved by Councillor Unruh, seconded by Councillor Boehmer
THAT the Minutes of the Committee of the Whole Meeting held August
21, 2018, be received. **CARRIED**

COMMITTEE OF THE WHOLE

247-18 Moved by Councillor Boehmer, seconded by Councillor Elford
THAT Council Committee Recommendations No. 1 to 7 from the August
21, 2018 Regular Committee of the Whole Meeting, be adopted as
follows:

RECOMMENDATION 1:

THAT Ltr #330 from Karl Sommerfeld, regarding JH Huscroft Ltd.'s
renewal of its Forest Stewardship Plan, be received as information as
Council has no comments on the draft Forest Stewardship Plan for JH
Huscroft Ltd. at this time.

RECOMMENDATION 2:

THAT Ltr #360 from the Interim Chief Administrative Officer, regarding a
review of the Council Policy Manual, be received; THAT staff is directed
to proceed with a comprehensive review of the Council adopted Policy
Manual, to identify policies which require amending or rescinding; AND
FURTHER, THAT staff develop a work plan to modernize the Council
Policy Manual.

RECOMMENDATION 3:

THAT Ltr #375 from the Interim Chief Administrative Officer, regarding
the rescinding of redundant policies from the Council Policy Manual, be
received; AND FURTHER, THAT policies contained within the Council
Policy Manual be rescinded as per the respective policies listed within Ltr
#375 from the Interim Chief Administrative Officer.

RECOMMENDATION 4:

THAT Ltr #376 from the Director of Finance and Corporate Services,
regarding an update as of June 30, 2018 on the financial status for the
Town of Creston, be received as information.

RECOMMENDATION 5:

THAT Ltr #378 from the Interim Chief Administrative Officer, regarding Council’s Flag Policy and the new flag poles on the Town Hall building, be received; AND FURTHER, THAT upon the installation of three new flag poles at Town Hall, the Canadian, British Columbia and Town of Creston flags be flown on the three poles respectively.

RECOMMENDATION NO. 6:

THAT staff is authorized to draft a new design for the Town of Creston flag, incorporating the Town’s Coat of Arms, for Council’s consideration.

RECOMMENDATION NO. 7:

THAT the Council Regular Meeting Action List, as of August 14, 2018, be received as information. CARRIED

ITEMS OF BUSINESS

248-18
▶ RDCK WILDFIRE MITIGATION SERVICE EST. BYLAW

Moved by Councillor Comer, seconded by Councillor Casemore
THAT Council receive Ltr #395 from the Interim Chief Administrative Officer regarding RDCK Wildfire Mitigation Service Establishment Bylaw; AND THAT Council consider the provision of consent for the proposed Regional District of Central Kootenay Bylaw No. 2639, 2018, a bylaw to establish a service within the Regional District of Central Kootenay for the purpose of providing wildfire mitigation service; AND FURTHER, THAT the RDCK be advised that the Town of Creston would not participate in RDCK Bylaw No. 2639, 2018 but would consider participation in a contract between the Town of Creston and the RDCK for pre-defined deliverables for a pre-defined expenditure.

CARRIED

249-18
▶ DVP APPLICATION – 517 - 8TH AVE. N.

Development Variance Permit DVP-02/18 Hearing

- a) The Town of Creston has received an application for a Development Variance Permit from Martin and Lidia Niemiec (the owners) to vary Zoning Bylaw No. 1123, Zone R-1, Single Family, Section 2.8.i) Minimum Setbacks, “Principal Buildings, rear lot line setback of 6.1 metres” to “Principal Buildings, rear lot line setback of 3.6 metres”, subject to all legal requirements, to allow for the addition of a master bedroom above the garage on the North side of the home, on the property legally described as Lot 1, District Lot 524, Kootenay District, Plan 1729, and located at 517 - 8th Avenue North.
- b) 31 Notices were mailed on Thursday, August 23, 2018.
- c) No written or verbal submissions were received by staff at Town Hall.
- d) Are there any comments from the public?
- e) Council has the option to either deny the application or authorize issuance of the Permit.

Moved by Councillor Casemore, seconded by Councillor Boehmer
THAT Council authorizes issuance of Development Variance Permit DVP-02/18 to Martin and Lidia Niemiec (the owners) to vary Zoning Bylaw No. 1123, Zone R-1, Single Family, Section 2.8.i) Minimum Setbacks, “Principal Buildings, rear lot line setback of 6.1 metres” to “Principal Buildings, rear lot line setback of 3.6 metres”, subject to all legal requirements, to allow for the addition of a master bedroom above the garage on the North side of the home, on the property legally described as Lot 1, District Lot 524, Kootenay District, Plan 1729, and located at 517 - 8th Avenue North; AND FURTHER, THAT Administration is directed to process the said Permit.

CARRIED

250-18
 ► ARROW CREEK
 WATER TREATMENT
 & SUPPLY SERVICE
 EST. BYLAW 2634 &
 ERICKSON WATER
 DIST. SERVICE EST.
 BYLAW 2633

Moved by Councillor Elford, seconded by Councillor Boehmer
 THAT Ltr #399 from the Interim Chief Administrative Officer, regarding
 the Regional District of Central Kootenay’s request for consent to the
 adoption of Arrow Creek Water Treatment and Supply Service
 Establishment Amendment Bylaw No. 2634 and to Erickson Water
 Distribution Service Establishment Amendment Bylaw No. 2633, be
 received; THAT Council consents to the Regional District of Central
 Kootenay Board adopting Arrow Creek Water Treatment and Supply
 Service Establishment Amendment Bylaw No. 2634, 2018, a bylaw
 amendment to Arrow Creek Water Treatment and Supply Service
 Establishment Bylaw No. 1561, 2002, to exclude and include several
 properties from the service boundary; THAT Council consents to the
 Regional District of Central Kootenay Board adopting Erickson Water
 Distribution Service Establishment Amendment Bylaw No. 2633, 2018, a
 bylaw amendment to Erickson Water Distribution Service Establishment
 Bylaw No. 1562, 2002, to exclude and include several properties from the
 service boundary; AND FURTHER, THAT the Mayor and Interim Chief
 Administrative Officer are authorized to sign the Regional District of
 Central Kootenay Letter of Consent for Bylaw Nos. 2633 and 2634.

CARRIED

251-18
 ► FOLLOW UP
 ACTION LIST –
 REGULAR MEETING

Moved by Councillor Boehmer, seconded by Councillor Unruh
 THAT Ltr #400 from the Interim Chief Administrative Officer, regarding an
 update to the Regular Council Meeting Follow Up Action List, be
 received; AND FURTHER, THAT the following items be removed from
 the Regular Council Meeting Follow Up Action List:

<u>Resolution No.</u>	<u>Description</u>
77-18	Forward the CV Cruiser’s request for use of Airport To the Airport Society and bring forward to a future Council meeting.
104-18	Investigate potential cost and the option of upgrading Millennium Park’s washroom for winter use and bring forward to a future meeting.
444-15	Ltr #643 – Detailed information to Council re radon Gas in the Creston Valley area and options for Public information campaign.
56-18	Staff to bring forward additional information re the Number of non-profit organizations and potential Costs associated with criminal record check fees if Waived.
386-15	Bring draft Integrated Pesticide Management Policy for Council review.
132-15	Ltr #176 provide a response to Council re actions Identified in ICSP and Age-Friendly Action Plan (#2), in which Town is named, then to the proposed ICSP partnership.
214-16	Meet with Community Garden Committee re renewal of agreement.
685-16	Report to Council: 1. Estimate for business case to Incorporate airport lands; 2. Consideration for Servicing requirements; 3. Consideration for Economic options.
389-15	Draft amendment to Zoning Bylaw to require new Development in downtown core to provide off- street parking spaces or pay fee.
233-16	Ltr #376 Report to Council re bylaw amendments Required to permit future uses (i.e. Swim Club) on Rec. Centre grounds (2018 Zoning Bylaw review).

CARRIED

BYLAWS

252-18
 ► BYLAW 1873
 (1ST & 2ND RDGS)

Moved by Councillor Comer , seconded by Councillor Boehmer
 THAT Five Year Financial Plan (2018 – 2022) Amendment Bylaw No.
 1873, 2018, be read a first time by title, second time by content.

CARRIED

253-18
 ► BYLAW 1873
 (3RD RDG)

Moved by Councillor Wilson , seconded by Councillor Boehmer
 THAT Five Year Financial Plan (2018 – 2022) Amendment Bylaw No.
 1873, 2018, be read a third time.

CARRIED

**FOLLOW UP
ACTION LIST**
254-18

Moved by Councillor Boehmer, seconded by Councillor Elford
THAT the Regular Council Meeting Follow-Up Action List, as of
September 4, 2018, be accepted as presented. **CARRIED**

REPORTS OF REPS

► CLR ELFORD

Councillor Elford reported on his attendance at a Creston Community Forest meeting and Lindy Ek’s retirement dinner.

► CLR UNRUH

Councillor Unruh reported on her attendance at a Creston Valley Public Library farewell to Aaron Francis tea.

► CLR WILSON

Councillor Wilson reported on her attendance at a Creston Valley Public Library farewell to Aaron Francis tea.

► MAYOR TOYOTA

Mayor Toyota reported on his attendance at the RD Joint RRC and RDCK Board meetings, at the Lindy Ek retirement dinner, MFA-BC Conference Call and Retired Teacher’s breakfast meeting.

255-18
► RECEIVE
REPORTS

Moved by Councillor Boehmer, seconded by Councillor Elford
THAT the verbal Reports of Council and staff be received as information. **CARRIED**

GIVING OF NOTICES

COTW - September 18 and October 16, 2018
COUNCIL - September 25 and October 9, 2018
UBCM - September 10 - 14, 2018

QUESTION PERIOD

There were no questions from Members of the Gallery.

Council moved into the Regular Closed Meeting at 5:14 p.m.

**MOVE TO CLOSED
MEETING**

256-18

Moved by Councillor Unruh, seconded by Councillor Comer
THAT by authority of the *Community Charter*, this meeting is closed from
the public and/or news media, pursuant to Sub-Section 90(1)(c),(k). **CARRIED**

RECONVENE

The Regular Council Meeting reconvened at 5:47 p.m.

ADJOURNMENT

257-18

Moved by Councillor Comer
THAT the meeting adjourn at 5:47 p.m. **CARRIED**

**CERTIFIED
CORRECT:**



Mayor Ron Toyota



Michael Moore, Interim Chief Administrative Officer