



BUILDING PERMIT APPLICATION
SCHEDULE 'B' OF TOWN OF CRESTON BUILDING BYLAW NO. 1394

OWNER NAME: _____	PHONE: _____
ADDRESS: _____	POSTAL CODE: _____
EMAIL: _____	
BUILDER NAME: _____	PHONE: _____
EMAIL: _____	
ENGINEER/ARCHITECT: _____	PHONE: _____
WORK SITE ADDRESS: _____	
LEGAL DESCRIPTION: _____	
PROPOSED USE: _____	BUILDING AREA: _____
<input type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> OTHER ESTIMATED COST: \$ _____	

I ENCLOSE THE FOLLOWING

- TWO SETS OF PLANS AS REQUIRED BY THE BUILDING BYLAW

I REQUIRE THE FOLLOWING:

- ROAD ACCESS AND/OR CURB CROSSING
- WATER CONNECTION SIZE _____
- SEWER CONNECTION SIZE _____
- STORM CONNECTION SIZE _____

REQUIRED DOCUMENTS & INFORMATION

TWO SETS of Architectural plans and specifications, drawn to scale, dimensioned and showing all details.

All of these plans must contain sufficient detail to allow any competent person to construct the building or addition.

The complete sets will include:

1. SITE PLAN, indicating the legal description; entire shape of the property with all dimensions and North arrow; location and uses of existing and proposed buildings with distances from property lines; location and number of parking spaces and site drainage system.
2. FOUNDATION / BASEMENT PLAN, indicating footing locations and sizes as well as all of the requirements for FLOOR PLANS below.
3. FLOOR PLANS, indicating room uses; location and size of windows and doors including door swings; location of plumbing fixtures, appliances, fireplaces, heating system; framing of floor and ceiling including joist and beam dimensions as well as lumber grade.
4. BUILDING SECTIONS, showing all structural details of walls, floors, and roof; cross sections of stairs.
5. ELEVATIONS of each of the four sides on the building, showing all relevant architectural features.
6. SPECIFICATIONS of material to be used including wall, roof and floor sheeting; exterior and interior finishing; roofing material; insulation and vapour barrier description; description of mechanical ventilation, etc.
7. SCHEMATIC DRAWING showing all sizes of rough plumbing.

Upon issuance of the building permit, one set of plans will be retained by the Town with the other set being returned to the applicant with the Building Permit. This set of plans and permit must be kept on site until the building is completed.

NOTICE OF DISCLAIMER

(To be signed by the Owner prior to issuance of a Building Permit)

PLEASE READ CAREFULLY

The Owner(s) / Applicant(s) acknowledge the following:

1. This bylaw shall, notwithstanding any other provision herein, be interpreted in accordance with the following: *This bylaw is enacted and retained for the purpose of regulating construction within the Town in the general public interest. The activities undertaken by or on behalf of the Town, pursuant to this bylaw, are for the sole purpose of providing a limited and interim spot-checking function for reasons of public health and safety. It is not contemplated nor intended, nor does the purpose of this bylaw extend to: (i) the protection of owners, owner/builders or builders from economic loss; (ii) the assumption by the Town of any responsibility for ensuring the compliance of any owner, his representatives or any employees, contractors or design professionals retained by him, with the current edition of the Building Code, the requirements of this bylaw or any other applicable codes or standards; (iii) providing to any person a warranty of design or workmanship with respect to any building or structure for which a building permit is issued under this bylaw; and (iv) providing a warranty or assurance that construction undertaken pursuant to building permits issued by the Town is free from latent, or any defects.*
2. Issuance of the Permit does not relieve the Owner/Applicant from the responsibility of complying with all municipal, provincial and federal regulations governing the work permitted by this Permit, nor from the responsibility of obtaining information regarding same.
3. Construction shall be carried out in accordance with the Permit and all applicable regulations and in accordance with good construction practices.
4. The Owner/Applicant has inspected the building site and is satisfied that the building site will be safe from flood, mud flows, debris flows, debris torrents, erosion, landslip, rock falls, subsidence or any other hazards, natural or otherwise.
5. The Town of Creston does not warrant the accuracy of any information given to the Owner/Applicant by Town employees, or the compliance of the work completed or proposed under this Permit with any municipal, provincial or federal applicable regulations.
6. The Owner/Applicant agrees to reimburse the Town of Creston for the cost of repairing any damage to public works, including highways resulting from work done under this Permit.
7. Upon issuance of a Building Permit, pursuant to this application, it is the Owner's responsibility to make the necessary arrangements for the following required inspections:
 - a) FOOTINGS, prior to pouring;
 - b) DAMPPROOFING & DRAIN PIPE, **prior to backfill**;
 - c) ALL PLUMBING, prior to covering;
 - d) FRAMING, prior to insulating;
 - e) INSULATION & VAPOUR BARRIER, prior to covering;
 - f) AIR BARRIER & FLASHING, prior to exterior cladding;
 - g) FINAL, building is complete prior to occupancy.

I HAVE READ THE ABOVE AGREEMENT, RELEASE AND INDEMNITY, AND UNDERSTAND IT.

Signature of Owner(s): _____ Date: _____

The Town of Creston collects your information for the purposes of administering Town of Creston programs and services, including permits and licensing services, in accordance with Section 26 of the Freedom of Information and Protection of Privacy Act (FOIPPA). Information collected with this form, including copies of any associated documentation submitted as part of this application, may be disclosed to the public in accordance with FOIPPA. If you have any questions about the collection and use of information, please contact the Town's Corporate Officer at 250-428-2214, ext. 210.

FOR OFFICE USE ONLY

Building Permit No.: _____	Date Issued: _____
Folio No.: _____	Zoning: _____
Planning Dep't Approval : _____	R.T.E. Eligible (Y/N): _____
Development Permit Req'd. (Y/N): _____	D.P. Area: _____