



TOWN OF CRESTON
PO Box 1339, 238-10th Avenue North, Creston, BC V0B 1G0
Phone: 250-428-2214 Fax: 250-428-9164
email: info@creston.ca



**INVITATION TO TENDER
JANITORIAL SERVICES
2021 – 2024**

(RCMP Building, Town Hall, Public Works Shop, Creston Education Centre)

The Town of Creston is accepting proposals for janitorial services for four (4) Town of Creston Buildings. Sealed tenders will be received by the undersigned up until **2:00 pm** local time, on **Monday, February 8, 2021**. Email and/or facsimile submitted tenders will not be accepted.

The specifications for cleaning the RCMP Building, Town Hall, the Creston Public Works Shop and the Creston Education Centre are attached to and form part of the tender documents, copies of which can be obtained at Town Hall, 238 – 10th Avenue North, Creston, BC, or electronically by contacting the undersigned.

The start date for the Contract is March 1, 2021, and it is effective for a three (3) year term. The Contract may be extended on a month to month basis following expiration, by mutual consent.

A separate proposal must be submitted for each building. The Town of Creston reserves the right to award the contract all inclusively or on a building by building basis.

Bidders are required to provide proof of Liability Insurance, WorkSafeBC coverage, and Criminal Record Check as part of their submittal. Bidders must also submit a COVID-19 Safety Plan as per WorkSafeBC

Tender documents must be submitted in sealed envelopes, clearly marked with the following tender project titles:

“TENDER – JANITORIAL SERVICES – RCMP BUILDING”

“TENDER – JANITORIAL SERVICES – TOWN HALL”

“TENDER – JANITORIAL SERVICES – PUBLIC WORKS SHOP”

“TENDER – JANITORIAL SERVICES – CRESTON EDUCATION CENTRE”

The lowest, or any tender, may not necessarily be accepted.

Prospective bidders are required to attend a site inspection on Wednesday, January 27, 2021, to view the facilities. The tour will begin at 421 – 16th Avenue South, RCMP Building. Please contact Town Hall at (250) 428-2214, ext. 231, to confirm your attendance and intent to submit a tender. We request that a maximum of two employees per contractor attend and they must wear a non-medical mask or face covering at all times during the inspections.

The sealed tender documents shall be mailed/hand delivered to:

Town of Creston
P.O. Box 1339
238 - 10th Avenue North
Creston, BC, V0B 1G0
ATTENTION: Kirsten Dunbar, Corporate Officer
Email: kirsten.dunbar@creston.ca