

**Thursday, August 8, 2019**  
**Town of Creston Council Chambers**  
**4:00 pm – 5:18 pm Meeting Notes**

**Attendees:**

Councillor Jim Elford, Town of Creston  
Councillor Arnold DeBoon, Town of Creston  
Blake Elford – BCEHS<sup>1</sup>  
Gertie Brown  
Glenn Guthrie  
Randall Fabbro  
Wendell Marshall  
Bruce McFarlane  
Ted Moffatt  
Rita Scott

**Via Phone/GoToMeeting:**

Ernie Polsom – FireWise  
Consulting (Chairperson)  
Keith Davidoff – BCEHS  
Darrel Edelman – BCEHS  
Darren Vanstone – BCEHS  
Kim Johnston – Johnston  
Davidson Architecture

**Town of Creston Staff:**

Mike Moore, Chief Administrative Officer  
Stacey Hadley, Corporate Officer  
Marsha Neufeld, Executive Assistant

**Regrets:**

Brandon Vigne

**Gallery:**

See attached Sign in Sheet

**Call to Order**

E. Polsom called the meeting to order at 4:00 p.m.

**Minutes**

Moved by J. Elford, seconded by R. Scott  
THAT the Minutes of the Fire Hall Technical Building Advisory Committee held May 30<sup>th</sup>, 2019 be adopted.

MOTION CARRIED

**Project Updates**

- M. Moore provided an update advising that pending signatures from Choice Properties Real Estate Investment Trust (a subsidiary of Loblaws Inc.), that the property located at 1505 Cook Street, being the site for the new Emergency Services Facility, will officially be owned by the Town of Creston.

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<sup>1</sup> BCEHS – British Columbia Emergency Health Services

### **Schematic Design Drawings**

- Kim Johnston of Johnston Davidson Architecture presented the working schematic design drawings and site plan to the Committee for review and feedback. The following comments of note were discussed:

#### **Working Schematic Design Drawings:**

- B. McFarlane recommended relocating access to the Health and Wellness Room to allow emergency services staff to have access the space without encountering the public in the 'public' portion of the building.
- K. Johnston advised that the Health and Wellness Room is located in the "shared" portion of the buildings design, that the doors in the "shared" portion of the design have been designed to open in the path of travel to allow for fast and efficient access to the emergency bays during emergency response.
- K. Johnston also advised that an energy efficient ventilation system is being investigated with respect to the BCEHS Ambulance Bay, as BCEHS requirements differ from the Creston Fire Department.
- Discussion was held regarding the importance of having a janitorial room in both the "clean" and "dirty" areas of the facility to avoid cross contamination.

#### **Site Plan:**

- K. Johnston proposed the use of a bio swale and drainage system with a catch basin to drain storm water into the storm water system and noted that the depth of the ditch would be shallow and not hold a large volume of water for long periods of time.
- J. Elford noted that the bio swale system is both an efficient and cost-efficient method of addressing storm water drainage.
- Discussion was held regarding parking, the proposed parking bollards, the installation of security cameras, protective fencing around the garbage and generator area, and the potential of security fencing for the parking area in the future.
- The Committee agreed that fencing is not required at this time.
- D. Vanstone noted that ten (10) parking stalls were requested for BCEHS staff.
- M. Moore confirmed that ten (10) parking stalls will be allocated to BCEHS staff.
- G. Guthrie noted concern that the placement of the parking bollards may interfere with training exercises and ploughing.
- B. Elford advised that BCEHS will require electrical outlets to charge vehicles and block heaters.

- Drainage was discussed with respect to filling the fire apparatus and it was noted that trenches with sedimentation control collection points can be considered to drain excess water.

### **Prequalification vs. Open Bidding Process**

- K. Johnston provided information regarding the advantages and disadvantages of the prequalification and open bidding processes.
- B. McFarlane advised that from a risk reduction perspective, pre-qualification is a recommended process.
- J. Elford advised that from an underwriter's perspective, that pre-qualification is a recommended process.

Moved by G. Brown, seconded by G. Guthrie

THAT the Fire Hall Technical Building Advisory Committee recommend to Council the utilization of a project pre-qualification process for the construction of the Creston Emergency Services Facility.

MOTION CARRIED

### **Communications and Engagement**

- Discussion was held regarding communication in the community and it was noted that the community is requesting an update on the status of the project.
- M. Moore advised that following Council's approval, a media release and public announcement will be forthcoming with respect to the purchase price of 1505 Cook Street, and that signage will be posted at the property noting that home of the new Creston Emergency Services Facility.
- E. Polsom noted that a sod turning ceremony will be forthcoming.

### **Wrap Up & Next Steps**

- K. Johnston will bring forward an updated schematic design and site plan to a future meeting, and provide a presentation in Revit regarding 3D modelling of the facility.

### **Question & Answer Period**

- J. Deatherage requested clarification with the layout of the living quarters.
- E. Polsom advised that input regarding the BCEHS portion of the facility should be discussed as soon as possible within the appropriate chain of command.

**Next Meeting**

- To be established following the proposed updates to the schematic design and site plan.

**Adjourn**

The meeting adjourned at 5:18 p.m.

**PUBLIC ATTENDANCE SIGN-IN SHEET**  
**AUGUST 8<sup>TH</sup>, 2019**

<b>NAME (please print)</b>	<b>TOWN/ORGANIZATION</b>
Dallas Magrum	Creston
Jensen Shields	JuiceFM
Joanna Wilson	Councillor, Town of Creston
Ron Toyota	Mayor, Town of Creston
Emily Oler	Creston Paramedic
April Bibby	Creston Paramedic
Allison Oler	Creston Paramedic
Teri King	Creston Paramedic
Mick Starr	Creston Paramedic
Jason Deatherage	Creston Paramedic