

Addendum # 2

Date Issued:
August 25, 2026

RFP: Creston Climate Adaptation Strategy

To: All bidders

Subject: Project Questions

Proponents are advised that Addendum No. 2 is hereby issued. This Addendum will form part of the Request for Proposal.

- 1. May the four required references include relevant projects completed by named subconsultants or individual members of the proposed project team, or must all four references relate specifically to projects completed by the prime Proponent?**
 - References may include projects completed by the Proponent, proposed subconsultants, and/or key personnel, provided their role in the referenced project and proposed role in this assignment are clearly described.
- 2. On page 13 (Schedule A), the RFP states that the Strategy will include “a financial framework.” Is this referring to the Implementation Framework and the “planning-level cost estimates or ranges” described on page 15, or is it something different?**
 - It is the same.
- 3. Can you give me a sense of the level of effort (for example, a percentage of the budget) expected for the “Community and Corporate Emissions Analysis”? Proponents are asked to update, validate, and build on existing GHG emissions data and analysis. Because this task is separate from the main goal of developing the Climate Adaptation Strategy, I’m unsure how much effort to allocate.**
 - 15-20%
- 4. The RFP asks proponents to “build upon” the existing HRVA. Can you help me understand what that means in practice? Would the Climate Adaptation Strategy include a section summarizing climate hazards, risks, and vulnerabilities? And to confirm, you are not looking for a new climate risk assessment, correct?**
 - We are not seeking a new climate risk assessment as part of this project.
 - The Climate Adaptation Strategy should include a summary of the climate-related hazards, risks, and vulnerabilities identified through the HRVA only to provide context for the recommended adaptation actions. The focus should not be on re-assessing or re-



ranking risks, but rather on demonstrating how the existing HRVA findings informed, prioritized, and shaped the proposed adaptation measures, implementation actions, and recommendations.

5. Is the HRVA complete and available for review? I'm particularly interested in the recommended actions that resulted from the HRVA and how those may (or may not) translate into climate adaptation actions.

- The HRVA is complete and is available for viewing on BC Bid or the Town's website at [Bidding Opportunities | Town of Creston](#)

6. Can you clarify the role of the proponent versus the role of the Town for engagement tasks? The RFP notes that the proponent will "work with the Town to achieve targeted and scalable engagement." Will the proponent be responsible for leading, and covering the costs of, all engagement activities (e.g., social media, venue booking, refreshments, design and printing of materials)?

- The Proponent is responsible for all their own travel costs associated with engagement. The Town is responsible for the costs of social media, venue booking, refreshments, design, and printing of materials. Online engagement sessions may be acceptable or appropriate.

End of Addendum 2.