

Town of Creston
Bylaw No. 1970

**Consolidated to
November 14, 2023**

A bylaw to establish a Five Year Financial Plan.

WHEREAS a municipality must have a Five Year Financial Plan that is adopted annually by bylaw;

NOW THEREFORE, the Council of the Town of Creston, in open meeting assembled, enacts as follows:

Part 1 Citation

- 1.1 This bylaw may be cited as “Five Year Financial Plan (2023 – 2027) Bylaw No. 1970, 2023”.

Part 2 Severability

- 2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Five Year Financial Plan Established

- 3.1 The Five Year Financial Plan (2023 – 2027) is attached to and forms a part of this Bylaw, as Schedule “A”.

Part 4 Effective Date

- 4.1 This bylaw shall come into full force and effect upon adoption.

READ A FIRST TIME by title and SECOND TIME by content this 21st day of March, 2023.

READ A THIRD TIME by title this 21st day of March, 2023.

ADOPTED this 28th day of March, 2023.

“Arnold DeBoon”
Mayor Arnold DeBoon

“Kirsten Dunbar”
Kirsten Dunbar, Corporate Officer

TOWN OF CRESTON

AMENDED FIVE YEAR CONSOLIDATED FINANCIAL PLAN

	2023	2024	2025	2026	2027	TOTALS
<u>REVENUES</u>						
PROPERTY TAXES	\$ 5,218,763	\$ 5,616,000	\$ 5,974,000	\$ 6,245,000	\$ 6,509,000	\$ 29,562,763
OTHER TAXES AND ASSESSMENTS	939,937	945,900	952,400	959,400	966,400	4,764,037
FEES AND CHARGES	5,405,228	6,375,245	5,403,395	5,481,257	5,582,663	28,247,788
OTHER SOURCES	4,643,353	1,740,759	1,664,116	1,609,748	1,619,258	11,277,234
CAPITAL GRANTS	2,416,183	4,671,000	1,800,000	1,564,500	1,342,250	11,793,933
TOTAL REVENUES	18,623,464	19,348,904	15,793,911	15,859,905	16,019,571	85,645,755
<u>EXPENDITURES</u>						
MUNICIPAL PURPOSES	11,004,365	10,709,743	11,034,086	11,229,288	11,530,942	55,508,424
INTEREST ON DEBT	264,789	180,284	178,540	176,734	194,861	995,208
AMORTIZATION	2,085,098	2,136,163	2,390,477	2,462,115	2,522,883	11,596,736
TOTAL EXPENDITURES	13,354,252	13,026,190	13,603,103	13,868,137	14,248,686	68,100,368
SURPLUS (DEFICIT) FOR THE YEAR	5,269,212	6,322,714	2,190,808	1,991,768	1,770,885	17,545,387
CAPITAL DEBT AND RESERVE TRANSFERS						
CAPITAL EXPENDITURES	(4,609,906)	(8,455,000)	(3,284,500)	(2,876,700)	(4,211,000)	(23,437,106)
PORTION OF AMORTIZATION EXPENSE UNFUNDED	2,085,098	2,136,163	2,390,477	2,462,115	2,522,883	11,596,736
BORROWING	-	-	-	-	1,000,000	1,000,000
PRINCIPAL ON DEBT	(367,738)	(227,632)	(229,376)	(231,182)	(179,876)	(1,235,804)
TRANSFERS FROM :						
RESERVE FUNDS	554,115	697,500	501,000	471,200	473,500	2,697,315
ACCUMULATED SURPLUS	809,183	782,638	143,704	-	242,910	1,978,435
TRANSFERS TO:						
ACCUMULATED SURPLUS	(390,553)	(214,301)	(541,333)	(683,706)	(451,075)	(2,280,968)
RESERVE FUNDS	(3,349,411)	(1,042,082)	(1,170,780)	(1,133,495)	(1,168,227)	(7,863,995)
NET CAPITAL DEBT AND RESERVE TRANSFERS	(5,269,212)	(6,322,714)	(2,190,808)	(1,991,768)	(1,770,885)	(17,545,387)
Surplus (deficit) plus Capital, Debt and Reserve Transfers	0	0	0	0	0	0

TOWN OF CRESTON
AMENDED FIVE YEAR FINANCIAL PLAN

GENERAL FUND

	2023	2024	2025	2026	2027	TOTALS
<u>REVENUES</u>						
PROPERTY TAXES	5,218,763	5,616,000	5,974,000	6,245,000	6,509,000	29,562,763
OTHER TAXES & ASSESSMENTS	116,737	122,000	127,000	132,000	137,000	634,737
FEES & CHARGES	1,953,957	2,032,023	2,066,722	2,068,231	2,129,677	10,250,610
OTHER SOURCES	4,803,353	1,910,759	1,874,116	1,819,748	1,824,258	12,232,234
GAS TAX AND DEVELOPMENT COST CHARGES	326,523	375,000	150,000	375,000	170,000	1,396,523
CAPITAL GRANTS	1,939,660	3,046,000	1,650,000	1,189,500	1,172,250	8,997,410
TOTAL REVENUES	14,358,993	13,101,782	11,841,838	11,829,479	11,942,185	63,074,277
<u>EXPENDITURES</u>						
OTHER MUNICIPAL PURPOSES	8,550,726	8,224,592	8,486,978	8,633,650	8,874,531	42,770,477
INTEREST ON DEBT	210,624	127,800	127,800	127,800	147,800	741,824
AMORTIZATION	1,308,171	1,367,243	1,519,890	1,591,528	1,652,296	7,439,128
TOTAL EXPENDITURES	10,069,521	9,719,635	10,134,668	10,352,978	10,674,627	50,951,429
SURPLUS (DEFICIT) FOR THE YEAR	4,289,472	3,382,147	1,707,170	1,476,501	1,267,558	12,122,848
<u>CAPITAL DEBT AND RESERVE TRANSFERS</u>						
CAPITAL EXPENDITURES	(3,376,406)	(4,797,000)	(2,865,500)	(2,430,700)	(3,634,000)	(17,103,606)
PORTION OF AMORTIZATION EXPENSE UNFUNDED	1,308,171	1,367,243	1,519,890	1,591,528	1,652,296	7,439,128
BORROWING	-	-	-	-	1,000,000	1,000,000
PRINCIPAL ON DEBT	(247,051)	(105,264)	(105,264)	(105,264)	(105,264)	(668,107)
TRANSFERS FROM:						
RESERVE FUNDS	550,115	697,500	501,000	471,200	473,500	2,693,315
ACCUMULATED SURPLUS	556,710	228,374	143,704	-	242,910	1,171,698
TRANSFERS TO:						
ACCUMULATED SURPLUS	-	-	-	(140,265)	-	(140,265)
RESERVE FUNDS	(3,081,011)	(773,000)	(901,000)	(863,000)	(897,000)	(6,515,011)
NET CAPITAL DEBT AND RESERVE TRANSFERS	(4,289,472)	(3,382,147)	(1,707,170)	(1,476,501)	(1,267,558)	(12,122,848)
Surplus (deficit) plus Capital, Debt and Reserve Transfers	-	-	-	-	-	-

TOWN OF CRESTON**AMENDED FIVE YEAR FINANCIAL PLAN****WATER FUND**

	2023	2024	2025	2026	2027	TOTALS
<u>REVENUES</u>						
OTHER TAXES & ASSESSMENTS	390,500	391,000	392,000	393,000	394,000	1,960,500
FEES & CHARGES	1,425,275	1,462,945	1,504,612	1,544,310	1,588,067	7,525,209
OTHER SOURCES	100,000	120,000	90,000	90,000	100,000	500,000
CAPITAL GRANTS	-	-	-	-	-	-
TOTAL REVENUES	1,915,775	1,973,945	1,986,612	2,027,310	2,082,067	9,985,709
<u>EXPENDITURES</u>						
INTEREST ON DEBT	-	-	-	-	-	-
OTHER MUNICIPAL PURPOSES	577,044	637,340	657,991	673,151	691,548	3,237,074
ARROW CREEK WATER CONTRIBUTIONS	730,778	738,222	745,815	753,560	770,000	3,738,375
AMORTIZATION	240,000	211,443	211,443	211,443	211,443	1,085,772
TOTAL EXPENDITURES	1,547,822	1,587,005	1,615,249	1,638,154	1,672,991	8,061,221
SURPLUS (DEFICIT) FOR THE YEAR	367,953	386,940	371,363	389,156	409,076	1,924,488
<u>CAPITAL DEBT AND RESERVE TRANSFERS</u>						
CAPITAL EXPENDITURES	(193,000)	(355,000)	(200,000)	(216,000)	(227,000)	(1,191,000)
PORTION OF AMORTIZATION EXPENSE UNFUNDED	240,000	211,443	211,443	211,443	211,443	1,085,772
TRANSFERS FROM:						
ACCUMULATED SURPLUS	-	-	-	-	-	-
TRANSFERS TO:						
TRANSFER TO GENERAL SURPLUS	-	-				
TRANSFER TO WATER DISTRICT RESERVE	(28,400)	(29,082)	(29,780)	(30,495)	(31,227)	(148,984)
ACCUMULATED SURPLUS	(390,553)	(214,301)	(353,026)	(354,104)	(362,292)	(1,674,276)
NET CAPITAL DEBT AND RESERVE TRANSFERS	(367,953)	(386,940)	(371,363)	(389,156)	(409,076)	(1,924,488)
Surplus (deficit) plus Capital, Debt and Reserve Transfers	-	-	-	-	-	-

TOWN OF CRESTON**AMENDED FIVE YEAR FINANCIAL PLAN****SEWER FUND**

	2023	2024	2025	2026	2027	TOTALS
<u>REVENUES</u>						
OTHER TAXES & ASSESSMENTS	432,700	432,900	433,400	434,400	435,400	1,733,400
FEES & CHARGES	2,025,996	2,880,277	1,832,061	1,868,716	1,864,919	8,607,050
OTHER SOURCES	70,000	50,000	50,000	60,000	65,000	230,000
CAPITAL GRANTS	150,000	1,250,000	-	-	-	1,400,000
TOTAL REVENUES	2,678,696	4,613,177	2,315,461	2,363,116	2,365,319	11,970,450
<u>EXPENDITURES</u>						
INTEREST ON DEBT	54,165	52,484	50,740	48,934	47,061	206,323
OTHER MUNICIPAL PURPOSES	1,475,817	1,449,589	1,493,302	1,528,927	1,564,863	5,947,635
AMORTIZATION	536,927	557,477	659,144	659,144	659,144	2,412,692
TOTAL EXPENDITURES	2,066,909	2,059,550	2,203,186	2,237,005	2,271,068	8,566,650
SURPLUS (DEFICIT) FOR THE YEAR	611,787	2,553,627	112,275	126,111	94,251	3,403,800
<u>CAPITAL DEBT AND RESERVE TRANSFERS</u>						
CAPITAL EXPENDITURES	(1,040,500)	(3,303,000)	(219,000)	(230,000)	(350,000)	(4,792,500)
PORTION OF AMORTIZATION EXPENSE UNFUNDED	536,927	557,477	659,144	659,144	659,144	2,412,692
PRINCIPAL ON DEBT	(120,687)	(122,368)	(124,112)	(125,918)	(74,612)	(493,085)
TRANSFERS FROM:						
ACCUMULATED SURPLUS	252,473	554,264	-	-	-	806,737
TRANSFERS TO:						
ACCUMULATED SURPLUS	-	-	(188,307)	(189,337)	(88,783)	(377,644)
WWTP REPLACEMENT RESERVE	(240,000)	(240,000)	(240,000)	(240,000)	(240,000)	(960,000)
NET CAPITAL DEBT AND RESERVE TRANSFERS	(611,787)	(2,553,627)	(112,275)	(126,111)	(94,251)	(3,403,800)
Surplus (deficit) plus Capital, Debt and Reserve Transfers	-	-	-	-	-	-

2023 CAPITAL EXPENDITURE FINANCING**GENERAL CAPITAL EXPENDITURES**

From operating and surplus	538,032
From Infrastructure grants	1,698,647
From long term debt	-
From reserves	383,924
From government organizations	-
From non-government organizations	<u>755,803</u>
	<u>3,376,406</u>

WATER CAPITAL EXPENDITURES

From operating and surplus	193,000
----------------------------	---------

SEWER CAPITAL EXPENDITURES

From operating and surplus	653,623
From capital contributions	386,878
From infrastructure grants	-
	<u>1,040,500</u>

TOTAL CAPITAL

<u><u>4,609,906</u></u>

TOWN OF CRESTON FINANCIAL OBJECTIVES AND POLICIES

The Town of Creston Financial Planning Guidelines reflects Council's direction to increase alternative revenue streams wherever possible to reduce reliance on property taxes in order to maintain existing programs and services. Council is also committed to having the sufficient funding available to ensure that current infrastructure is proactively maintained thereby delaying much higher replacement costs as long as possible. In order to insure that funding is available for planned capital replacement and infrastructure renewal, Council policy is to have reserves funded for those purposes.

The Financial Plan for 2023 shows property taxes are 32.7% of proposed funding sources identified in section 165(7) of the *Community Charter*. This amount is higher in comparison to 2022, which was 28.7%, because of higher grants revenues budgeted in 2022. With the requirement to pay for 70% of the RCMP costs since 2012, the reliance on taxation has increased.

Council has considered the distribution of property taxes among the various property classes. It is Council's policy to adjust the mill rates such that the ratio of taxes paid by the various classes remains relatively constant from year to year taking into account new construction.

Permissive tax exemptions approved by Council are a means of supporting organizations within the community that furthers Council's objectives of enhancing the quality of life and delivering services economically.

As part of the Town of Creston's economic development strategy, Council may establish one or more revitalization tax exemption programs to encourage investment in the Town's existing commercial enterprises, the development of new commercial ventures, such as tourism related businesses, with the objectives of stimulating new economic growth and revitalization of existing commercial uses in the Town as well investments in new residential rental units to help ease the shortage of rental suites.

INDEX OF AMENDING BYLAWS

Bylaw #1992 Adopted November 14, 2023

NOTE TO USERS

"WHEREAS each bylaw consolidation shall be proof, in the absence of evidence to the contrary, of the original bylaw, of all bylaws amending it and of the fact of passage of the original and all amending bylaws", pursuant to 'Authority to Consolidate Municipal Bylaws No. 1533', which was adopted on the 11th day of June, 2001.